



Sedona Fire District

2860 Southwest Drive, Sedona, Arizona 86336
Telephone (928) 282-6800 FAX (928) 282-6857

REGULAR BOARD MEETING

Station #1 – 2860 Southwest Drive – Sedona – Multipurpose Room
Tuesday, January 18, 2022 / 4:30 PM

~ AGENDA ~

Pursuant to ARS §38-431.02, notice is given to members of the SFD Governing Board and the public that the Governing Board will meet in Public Session on Tuesday, January 18, 2022, beginning at 4:30 PM in the Station #1 Multipurpose Room. Members of the Board and legal counsel may attend either in person or by telephone conference call.

During this meeting, Board Members may ask questions about, discuss, consider, approve, and/or take possible action on any listed Agenda item and any variable related thereto unless specifically otherwise indicated (such as under Public Forum). SFD may vote to go into Executive Session, which will not be open to the public, on any agenda item pursuant to ARS §38-431.03(A)(3) for legal advice with the Fire District Attorney on the matter(s) set forth in the agenda.

Public Input: Citizens may make oral comments on specific Agenda items or any topic relevant to District business during the public forum. Citizens who wish to speak should complete a Request to Address form, indicating the topic they intend to address. Citizens may submit written comments of any length to the Fire Board. Notice: Public comment is encouraged, but it is important that everyone demonstrate the appropriate decorum, courtesy and respect during the meeting. Please treat your fellow citizens with courtesy. Outbursts, interruptions, and personal attacks will not be tolerated.

To access the meeting via Zoom or by telephone:

Use the link to access the <https://sedonafire.zoom.us/j/81727704255?pwd=bWdoRHlYcFJzdTA5M1FuYWxyTGhVZz09> online meeting:

To join by telephone call: +1 253 215 8782 US or +1 301 715 8592 US
Meeting ID: 817 2770 4255

If you need assistance, please contact the administrative office at 928-282-6800

I. CALL TO ORDER/ROLL CALL

- A. Salute to the Flag of the United States of America and Moment of Silence to Honor all American Men and Women in Service to Our Country, Firefighters, and Police Officers.

II. INTRODUCTION OF NEW SFD EMPLOYEE.

- A. Introduce new SFD Employee – Kimberly Smathers.

III. REGULAR BUSINESS MEETING

A. Public Forum:

Speakers are limited to three-minute oral presentations, but may submit written comments of any length for Board files. Board Members may not discuss items not specifically identified on the Agenda. Therefore, pursuant to ARS 38-431.01(H), Board action taken as a result of public comment is limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.

1. Public Comments
2. Executive Staff Response to Public Comments

B. Consent Agenda – Discussion/Possible Actions:

All matters under Consent Agenda are considered by the Board to be routine (i.e. Minutes and/or signatory authority for bank accounts), and will be enacted by a single motion approving the Consent Agenda. If discussion is desired on any particular consent item, a Board Member may ask that item be removed from the Consent Agenda to be considered separately.

1. December 21, 2021 Regular Meeting Minutes

C. Financial Report and Updates –Director of Finance Gabe Buldra

1. Discussion/Possible Action: Review and Approval of June 30, 2021 Annual Comprehensive Financial Report (ACFR)
2. Discussion/Possible Action: Review and Approval of December 2021 Finance Report

D. Staff Items:

1. December 2021 Monthly Fire Chief Report
 - a. Call Volume and Response Review – Fire Chief Jon Trautwein
 - i. Incident Summary and Year to Date Comparison
 - b. Administration Updates – Director of Administrative Services Heidi Robinson
 - i. News and Events
 - ii. Staffing Updates
 - iii. Mental Health Moment
 - c. Operations Activities – Assistant Chief Jayson Coil
 - i. COVID 19
 - ii. Significant Incidents in the District
 - iii. Wildland Seasonal Outlook
 - iv. GIS Updates
 - v. Telecom Updates
 - d. Community Risk Reduction Activities – Division Chief Dori Booth
 - i. Inspection Activities
 - ii. Fire Prevention Appearances and Events
 - iii. Fire Investigations
 - iv. Notable Events
 - v. Fire Marshal Safety Message
 - e. Training, EMS, and Fleet Division Activities – Division Chief Ed Mezulis
 - i. EMS Activities and Updates
 - ii. Fleet Activities and Updates
 - iii. Training Report
 - f. Fire Chief Activities – Fire Chief Trautwein
 - i. Strategic Plan
 - ii. Station 4 Construction Timeline
 - iii. Grants
 - iv. Purchase Orders between \$10,000 - \$50,000 since the last Board Meeting
 - v. Public Outreach and Communication
 - vi. Correspondence/Thank You Letters to SFD
 - vii. Donations
2. Discussion/Possible Action: Adjustment to wage scale based on compensation study report.

E. Board Member Items:

1. Discussion: Board Member's Fire District Related Activities Since the Last Board Meeting.

IV. ADJOURNMENT

Gene McCarthy

Gene McCarthy, Clerk of the Board

SFD Multipurpose Room is accessible to the handicapped. In compliance with Americans with Disabilities Act, those with special needs, such as large print or other reasonable accommodations, may request them by calling 928-282-6800.

Posted by: Kimberly Smathers

Date: 01/12/2022

Time: 03:15 p.m.



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