



Sedona Fire District

2860 Southwest Drive, Sedona, Arizona 86336
Telephone (928) 282-6800 FAX (928) 282-6857

REGULAR BOARD MEETING

Station #1 – 2860 Southwest Drive – Sedona – Multipurpose Room
Tuesday, October 18, 2022 / 4:30 PM

~ AGENDA ~

I. CALL TO ORDER/ROLL CALL

- A. Salute to the Flag of the United States of America and Moment of Silence to Honor all American Men and Women in Service to Our Country, Firefighters, and Police Officers.

II. PRESENTATION OF AWARDS/STAFF RECOGNITION

A. Years of Service Recognition

- 1. Acknowledgement of 5 Years of Service – Firefighter Kevin Ahlers
- 2. Acknowledgement of 5 Years of Service – Firefighter Seth Gaillard
- 3. Acknowledgement of 25 Years of Service – Captain Mark Rippy

B. New Firefighter Recognition

- 1. Firefighter Chaz Macari
- 2. Firefighter Michael Pata
- 3. Firefighter Jacob Schwisow
- 4. Firefighter Noah Stone

III. REGULAR BUSINESS MEETING

A. Public Forum:

- 1. Public Comments
- 2. Executive Staff Response to Public Comments

B. Consent Agenda – Discussion/Possible Actions:

- 1. September 22, 2022 Regular Meeting Minutes

2. Resolution #2022-02 Update Signer Names on County Accounts
3. Resolution #2022-03 Update Signer Names on Chase Bank Accounts
4. Resolution #2022-04 Update Signer Names on New York Community Bank Account

D. Financial Report and Updates –Director of Finance Gabe Buldra

1. Discussion/Possible Action: Review and Approval of September 2022 Finance Report

E. Staff Items:

1. September 2022 Monthly Fire Chief Report

a. Call Volume and Response Review – Fire Chief Ed Mezulis

- i. Incident Summary and Year to Date Comparison

b. Administration Updates – Director of Administrative Services Heidi Robinson

- i. News and Events

- ii. Staffing Updates

- iii. Upcoming Events

- iv. Mental Health Moment

c. Operations Activities – Assistant Chief Jayson Coil

- i. Significant Incidents

- ii. Wildland

- iii. GIS

- iv. Telecom

- v. Programs & Projects

d. Community Risk Reduction Activities – Acting Division Chief Kirk Riddell

- i. Inspection Activities

- ii. Fire Prevention Appearances and Events

- iii. Fire Investigations

- iv. Notable Events

- v. Fire Marshal Safety Message
- e. Operational Support – Fire Chief Mezulis
 - i. EMS Activities and Updates
 - ii. Fleet Activities and Updates
 - iii. Training Report
- f. Fire Chief Activities – Fire Chief Mezulis
 - i. Chili Cook-Off
 - ii. Station 4 Construction Timeline
 - iii. Purchase Orders between \$10,000 - \$50,000 since the last Board Meeting
 - iv. Correspondence/Thank You Letters to SFD
 - v. Public Outreach and Communication

F. Board Member Items:

- 1. Discussion: Board Member’s Fire District Related Activities Since the Last Board Meeting.

III. ADJOURNMENT

~~signed 10/11/2022 by G. McCarthy~~ _____
Gene McCarthy, Clerk of the Board



Sedona Fire District



Fire Board Meeting
October 18, 2022



Sedona Fire District



Awards & Decorations

October 18, 2022



KEVIN AHLERS
5 Years



SETH GAILLARD
5 Years



MARK RIPPY
25 Years



YEARS OF SERVICE
AWARDS RECOGNITION





New Hire Badge Pinning

New Firefighters Chaz Macari, Michael Pata, Jacob Schwisow, and Noah Stone were sworn into duty 8/26/2022.

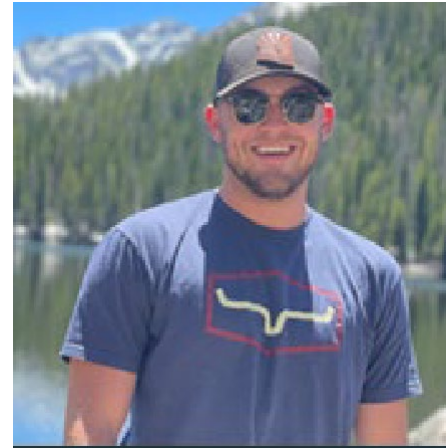
They were welcomed to their 3-week Fire Academy immediately, and, participated in the “Outward Mindset” Training during week 1.



CHAZ MACARI



MICHAEL PATA



JACOB SCHWISOW



NOAH STONE



Sedona Fire District



Consent Agenda
October 18, 2022



Sedona Fire District

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Telephone (928) 282-6800 FAX (928) 282-6857

REGULAR BOARD MEETING

Station #1 – 2860 Southwest Drive – Sedona – Multipurpose Room
Tuesday, August 16, 2022 / 4:30 PM

~ MINUTES ~

I. CALL TO ORDER/ROLL CALL

Pursuant to notice, a regular meeting of the Sedona Fire District (SFD) was called to order by Chairman Dave Soto at 4:30 PM on Tuesday, September 20, 2022. Executive Assistant, Kim Smathers recorded the minutes. A quorum was present, and the meeting, having been duly convened, was ready to proceed with business.

Board Present: Dave Soto – Chairman; Gene McCarthy – Clerk; Al Comello, Helen McNeal (by Zoom), Janet Jablow – Members Others Present: Fire Chief Ed Mezulis; Director of Administrative Services Heidi Robinson; Gabe Buldra, JVG; Attorney William Whittington; Assistant Chief Jayson Coil (by Zoom); Battalion Chief Dave Cochrane (by Zoom); Executive Assistant Kim Smathers – Recorder.

A. Salute to the Flag of the United States of America and Moment of Silence to Honor all American Men and Women in Service to Our Country, Firefighters, and Police Officers.

Chairman Dave Soto led the Pledge of Allegiance and Chief Ed Mezulis requested a Moment of Silence for the 15 Police Officers and 2 firefighters who passed away since the previous Board Meeting.

II. PRESENTATION OF AWARDS/STAFF RECOGNITION

A. Badge Pinning – Fire Chief

The Badge Pinning portion was put on hold at this time, in order that Chief Mezulis' family arrived.

B. Acknowledgment of Years of Service:

Chief Ed Mezulis recognized Firefighter Jake Hanna (10 years), Firefighter Tyler Woo (10 years), Firefighter David Yingling (10 years). Firefighter Woo was present with his family to receive his pin and recognition. Board Chairman Soto acknowledged the firefighters and thanked everyone for their service.

Chief Mezulis introduced the new GIS employee, Matthew Spinelli and gave him an opportunity to introduce himself to the Board. Matthew spoke for a few minutes on how excited he was to be at SFD and mentioned that he was looking forward to getting involved and maybe back into Wildland firefighting.

III. REGULAR BUSINESS MEETING

A. Public Forum:

Speakers are limited to three-minute oral presentations, but may submit written comments of any length for Board files. Board Members may not discuss items not specifically identified on the Agenda. Therefore, pursuant to ARS 38-431.01(H), Board action taken as a result of public comment is limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.

1. Public Comments

2. Executive Staff Response to Public Comments

There were no requests to speak.

B. Consent Agenda – Discussion/Possible Actions:

All matters under Consent Agenda are considered by the Board to be routine (i.e. Minutes and/or signatory authority for bank accounts), and will be enacted by a single motion approving the Consent Agenda. If discussion is desired on any particular consent item, a Board Member may ask that item be removed from the Consent Agenda to be considered separately.

1. August 30, 2022 Special Meeting Minutes
2. August 16, 2022 Regular Meeting Minutes

Board Chair Soto made a motion to approve the Consent Agenda, Board Clerk McCarthy seconded, there was no further discussion and the motion passed unanimously.

C. Financial Report and Updates – Gabe Buldra, Finance Director

1. Discussion/Possible Action: Review and Approval of August 2022 Finance Report

Wildland and ambulance billing revenues continue to exceed expectations and offset other costs at this time. At this point in the year, we haven't seen any tax revenue. Continuing with audit preparations.

Health insurance hit in August. We have seen some savings with the price of fuel coming down. YTD things are looking good. Personnel costs are high but will level out through the remainder of the year. Chairman Soto asked Mr. Buldra why the cash on hand balance was lower than previously reported. Mr. Buldra stated that we use more of our available cash at the beginning of the FY while awaiting the tax revenues to begin coming in. Mr. Soto followed up with a question regarding personnel costs and Mr. Buldra explained that these costs will level out and we expect to be ahead approximately \$7K later in the year.

Chairman Soto made a motion to approve the August 2022 finance report as presented, Board Member Comello seconded, there was no further discussion and the motion passed unanimously.

At this time, Chief Mezulis' family arrived for the badge pinning ceremony. Board Chairman Soto outlined the highlights of his career, thus far, and spoke about his military service and the medals that he was awarded during his service to our country. The Chairman remarked that this was an event because 1) badge pinnings don't happen very often, 2) It was HIS first time to present a badge as it is usually the job of the outgoing Chief, and 3) there was such a large audience at the meeting to watch!

Chief Mezulis spoke briefly thanking his family, the firefighters and the Board and recognized their contributions to Sedona Fire and his path leading him to Fire Chief.

At this time, Chairman Soto called for a brief recess for photos to be taken with the Chief and his family and convened the meeting briefly at 4:54 p.m.

Meeting was re-convened to the regular business meeting at 5:01 p.m..

D. Staff Items:

1. August 2022 Monthly Fire Chief Report
 - a. Call Volume and Response Review – Fire Chief
 - Incident Summary and Year to Date Comparison

- b. Administration Updates – Director of Administrative Services Heidi Robinson
- News and Events
 - Fill the Boot for MS – Tyler Woo spearheaded efforts
 - Retirement Walkout for Chief Trautwein 9/1
 - 9/11 Memorial Ceremony
 - Staffing Updates
 - GIS welcome Matthew Spinelli
 - Telecom – 2 open positions; applications are under review
 - Firefighter New Hire Academy begins 9/26
 - Upcoming
 - Operational Retirement Walkout 9/26, moved from 9/28
 - Outward Mindset training to be held on 9/30 with new Board member and new hires
 - Chili Cookoff – Rotary will be hosting, SFD will be participating on 10/2 at Red Rocks HS
 - Fire Prevention Week 10/9-15
 - Halloween returning to uptown, SFD determining how to best facilitate
 - Mental Health Moment
 - September is Suicide Prevention Awareness Month. Ms. Robinson discussed a conference call she had attended earlier in the day, resources available and treating each other more kindly. Board Clerk McCarthy made the statement that in the firehouse, the kitchen table is vital for reaching out to peers for support.
- c. Operations Activities – Assistant Chief Jayson Coil
- Significant Incidents
 - Personnel are experiencing complicated scenarios when responding to calls. Gunshot wound, patient transported was still viable, but it's hard to determine in uncertain environments. Chief Coil stated that it is always the possibility to turn into the worst case scenario that is hard to deal with and you worry about. Staff has to make decisions not based on fear but on their experience and expertise, and our responders do that tremendously well, exhibiting excellent decision-making skills.
 - Wildland
 - California crew is coming home this weekend. We will not be sending out another crew until California re-evaluates and makes requests. While the crews were asked to extend multiple times and demonstrated consistent competence, SFD will be awaiting further requests from the state.
 - GIS
 - There are lots of things to do, projects that have been on-hold and updates. Chief Coil wants to delineate different ways that we use GIS to impact service delivery and other agencies. He wants to develop real-time dashboards to be displayed live for standards such as response times, etc. Chief Coil discussed the photo on his slide that is a map of the evacuation areas that was recently released by Law Enforcement. These divisions should impact less people and require less Law Enforcement control when being used for large scale evacuations.
 - Telecom
 - There should be a full report from Pegasus in the next 1-2 months for Board review of the IT infrastructure. At that point, there will be hard decisions to be made on costs that have been deferred and equipment replacement delays. These will be necessary to bring the system up to an acceptable standard.
 - Programs & Projects
 - Chief Coil is working on process and procedure for the Battalion Chief testing, creating a framework and standard for the process that will be repeatable for all other positions.

Board Member Jablow asked Chief Coil if we were onboard with the Police Department on the evacuation plans. Chief Coil responded that the information came from Law Enforcement and that he is working with Chief Foley and city managers to facilitate in whatever capacity they require.

Board member McNeal asked what the plan was for communicating the evacuation plan to the public. Chief Coil responded that SFD's role is to support the city in developing the strategy but that there was a

place on the new phone system for automated messages that we could relay the information from Law Enforcement. Law Enforcement pushes the message out on the evacuations, and facilitates the overseeing of the evacuation, SFD amplifies the message. Chief Coil stated that he would follow up with Chief Foley. Chairman Soto asked about the system that we follow for evacuation. Chief Coil responded that we use “Ready, Set, Go” which prewarns people at certain distances to prepare to evacuate and that the level may increase at any time.

Board Clerk McCarthy asked about plans for the Village of Oak Creek and if they were being included in these plans. Chief Coil stated that he would relay the request the Law Enforcement to involve the Village. Chief Mezulis stated that SFD will make sure we are working with our partners to relay information, as needed.

d. Community Risk Reduction Activities – Fire Chief Ed Mezulis

Chief Mezulis briefed the Board that the interim Fire Marshal was unavailable to be at this Board meeting, but was working on familiarizing himself with compliance activities. He stated that there is a third-party source to contract on plan reviews should it become necessary while Chief Booth is recovering.

e. Operational Support – Fire Chief Ed Mezulis

- EMS Activities and Updates

There is continued increased complexity in the calls that we are running.

Light duty staff is working on inventory and rebuilding stockpiles of supplies.

- Fleet Activities and Updates

Nothing to report at this time.

- Training Report

Training is set for fall.

Two firefighters completed their 1-year probationary period.

Engineer’s boot camp was held to familiarize staff who intend to become engineers. This gives them experience with the equipment and expectations of the position.

f. Fire Chief Activities – Fire Chief

- Purchase Orders between \$10,000 - \$50,000 since the last Board Meeting

ESO Solutions - \$29,914 Annual Agreement on statistical software and support

Golden State - \$25,199 Laundry Extractors (2)

Pegasus - \$11,250 Out-of-Scope Work

Syncro - \$14,400 Help Desk assistance and routing of help tickets

- Correspondence/Thank You Letters to SFD

Oak Creek Knolls for the Cactus Drive fire in July

2. Public Outreach and Communication

E. **Discussion/Possible Action: BAC to Purchase Self Contained Breathing Apparatus (SCBA)**

Chief Coil began the request for purchase, stating that our current equipment is at the end-of-life and will be required to be replaced in 2 years, due to updated standards. The current equipment is 13 years old. Several attempts were made to obtain grants for funding of the new SCBA and equipment but were unsuccessful. He asked that the purchase be approved for \$688,159.24 for the SCBA equipment and related costs associated, as outlined in the requisition.

Board Member Comello asked what happens to the used equipment. Battalion Chief Cochrane replied that it could be used for drills or practice exercises until it’s out of service, but that most likely, the vendors would assist in finding contacts with a buyer that could use for the remaining life span, such as colleges or other educational institutions. They would use for training, etc.

Chairman Soto asked if the requested amount of SCBA’s was enough for training purposes and BC Cochrane stated that it was enough. Chairman Soto followed up with a question regarding whether a contract, or if the warranties were enough coverage for repairs, etc. BC Cochrane stated that the warranties are good through the end of the equipment life of 15 years. Mr. Buldra stated that these have been on the capital plan for replacement for a long time. Board Clerk McCarthy mentioned that these are vital, life-saving equipment. Chairman Soto again asked if the sales contract was enough or if legal counsel needed to review. Mr. Whittington responded that most of the time these purchases are

not brought under legal review but counsel would confer with management to ensure that they had accepted the warranty. He recommended a small contract addendum to the contract, which would normally be used in this instance, and stated that it would be executed with the vendor. Chairman Soto asked if the warranties had been reviewed and were acceptable, and Clerk McCarthy asked when delivery was expected. BC Cochrane confirmed the warranties and Chief Mezulis stated that Cochrane was very thorough in his research and could be trusted to have gotten SFD the best situation and price.

Chairman Soto motion was made to approve Requisition #Q09678, in the amount of \$688,159.24, to LN Curtis & Sons, for the purchase of sixty-five MSA G1 SCBA Systems with necessary accessories and extended warranty as identified in the Quote and Requisition. Board Clerk McCarthy seconded, there was no further discussion and the motion was unanimously approved.

F. Board Member Items:

1. Discussion:

Janet Jablow: Back up to speed on Bill.com, made first payments since it went down. Other usual Board activities.

Helen McNeal: Apologized to Chief Mezulis for not being present for his Badge pin. She attended the 9/11 memorial service, she is also working in Bill.com, and attended the Retirement Walkout.

Gene McCarthy: Looking forward to meeting and talking with the new Fire Chief. Very proud of this organization and takes great pride in SFD. Chief Mezulis responded that he is going to kick off the one-on-one meetings sooner rather than later and will work on getting them scheduled.

Al Comello: Stated he found the Walkout Retirement ceremony very professional and dignified and it reminded him of his time in the Army. Asked about SFD involvement in the chili cookoff and having staff there to represent SFD and said he could probably find a commercial kitchen for our use. Member Comello is working with Interim Fire Marshal Riddell on the Sedona Wine-Fest event, which should have 2-3000 people attending.

Chairman Dave Soto: Hosted the retirement walkout, and the 9/11 Ceremony which included 20-35 people. He participated in a Wellness Check on Chief Coil and said that he is on the mend and doing well, as is Chief Booth. He thanked Clerk McCarthy for his help with the gift for Chief Trautwein, and he thank Recording Clerk Smathers for her working around the issues with the MaaS360 program in getting out the Board packets and other information.

Chairman Soto mentioned that he is becoming more involved with the Firewise group in Prescott and is looking to branch off for Verde Valley that will be supported by Prescott group and he and Chief Booth will sit on their Board. He again thanked everyone involved in the Fire Chief testing process and commented on the amount of work accomplished in a very short amount of time. He again thanked everyone for all their daily efforts.

III. ADJOURNMENT

Chairman Soto adjourned the meeting at 6:08 p.m.

Gene McCarthy, Clerk of the Board

SFD Multipurpose Room is accessible to the handicapped. In compliance with Americans with Disabilities Act, those with special needs, such as large print or other reasonable accommodations, may request them by calling 928-282-6800.

Posted by:

Date:

Time:



Sedona Fire District

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RESOLUTION #2022-02

UPDATE SFD BANK ACCOUNT SIGNER NAMES County General Fund Account #6-62040

WHEREAS, Fire Chief Ed Mezulis will be added to Sedona Fire District's County General Fund Account #6-62040 as a signer;

RESOLVED, the Governing Board directs that Fire Chief Ed Mezulis will be added on the above referenced account; that Fire Chief Ed Mezulis be authorized to complete any necessary paperwork with the County to add Ed Mezulis as a signer on the above referenced account.

RESOLVED this 18th day of October, 2022.

Dave Soto, Board Chairman

ATTEST:

Gene McCarthy, Board Clerk



Sedona Fire District

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RESOLUTION #2022-03

UPDATE SFD BANK ACCOUNT SIGNER NAMES

Chase Bank Account #7688733 & #202230659

WHEREAS, Fire Chief Ed Mezulis will be added to Sedona Fire District's Chase Bank Account #7688733 & #202230659 as a signer;

RESOLVED, the Governing Board directs that Fire Chief Ed Mezulis will be added as a signer on the above referenced Payroll account; that Fire Chief Ed Mezulis be authorized to complete any necessary paperwork with Chase Bank to add Ed Mezulis as a signer on the above referenced account.

RESOLVED this 18th day of October, 2022.

Dave Soto, Board Chairman

ATTEST:

Gene McCarthy, Board Clerk



Sedona Fire District

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RESOLUTION #2022-04

UPDATE SFD BANK ACCOUNT SIGNER NAMES New York Community Bank "SFD Agency" Account # 0555

WHEREAS, Ed Mezulis will be added as a signer to Sedona Fire District's New York Community Bank "SFD Agency" Account #0555;

RESOLVED, the Governing Board directs that Ed Mezulis will be added as a signer and that Fire Chief Ed Mezulis be authorized to complete any necessary paperwork with New York Community Bank to add Ed Mezulis as a signer.

RESOLVED this 18th day of October, 2022.

Dave Soto, Board Chairman

ATTEST:

Gene McCarthy, Board Clerk



Sedona Fire District



Budget Presentation

October 18, 2022



Sedona Fire District Monthly Financial Report

Monthly Financial Report – September 2022

Attached are the following for your information and review:

1. Balance Sheet as of September 30, 2022.
2. Summary of reconciled cash balances on September 30, 2022.
3. Income Statement of Revenues and Expenditures for September 2022, including budget to actual and year- to-date balances.
4. Graphs for September 2022.
5. Fixed Asset Additions and Disposals Schedule FY23.
6. Monthly Disbursement Report.
7. 12-Month Cash Flow.

Key points:

- Total Revenue for September is \$482,819 which is \$171,399 under budget.
 - Tax Revenue for September is \$265,389 which is \$70,577 under budget.
 - Non-Tax Revenue for September is \$217,430 which is \$100,822 under budget.
 - Wildland revenue is \$71,428 under budget
 - Ambulance revenue is \$22,724 under budget
- Total Expense for September is \$1,723,831 which is \$197,270 over budget.
 - Personnel Expense is \$110,859 over budget, wildland deployment and vacation/sick are driving the variance
 - Communication is \$54,330 over budget, August and September dispatch invoices paid in September.
- YTD Revenue is \$1,661,502 which is \$232,420 over budget.
 - Tax Revenue YTD is \$377,631 which is \$96,702 under budget.
 - Non-Tax Revenue YTD is \$1,283,871 which is \$329,122 over budget.
 - Wildland revenue is \$233,389 over budget
 - Ambulance revenue is \$90,386 over budget
- YTD Expense is \$5,244,045 which is \$103,846 over budget.
 - Personnel is \$118,256 over budget driven by wildland and overtime expense

Sedona Fire District
Balance Sheet
As of September 30, 2022

	Sep 30, 22	Sep 30, 21	\$ Change
ASSETS			
Current Assets			
Checking/Savings			
1010 · Capital Reserves Fund	3,502,508.19	3,487,332.68	15,175.51
1050 · Chase - Operating Account	290,589.41	212,066.22	78,523.19
1060 · Chase - Payroll Account	124,655.37	143,954.74	-19,299.37
1070 · County General Fund	5,696,638.17	5,220,883.82	475,754.35
Total Checking/Savings	9,614,391.14	9,064,237.46	550,153.68
Accounts Receivable			
1200 · Accounts Receivable*	46,068.72	66,289.50	-20,220.78
1202 · Ambulance Billings Receivable	748,838.74	748,838.74	0.00
1204 · ND Fire Billing Receivables	229,190.52	196,480.23	32,710.29
1206 · Property Tax - Receivable	235,619.22	235,619.22	0.00
Total Accounts Receivable	1,259,717.20	1,247,227.69	12,489.51
Other Current Assets			
12000 · Undeposited Funds	0.00	101,016.50	-101,016.50
1320 · Prepaid Expenses	15,095.59	22,811.54	-7,715.95
1321 · PSPRS Prepaid Expense	2,486.25	0.00	2,486.25
1900 · Suspense	-1,670.01	291.92	-1,961.93
Total Other Current Assets	15,911.83	124,119.96	-108,208.13
Total Current Assets	10,890,020.17	10,435,585.11	454,435.06
Fixed Assets			
1400 · Accumulated Depreciation	-13,324,750.48	-13,324,750.48	0.00
1410 · Building and Other Improvements	9,177,138.86	9,060,019.02	117,119.84
1412 · Furniture and Equipment	6,176,163.52	6,026,826.71	149,336.81
1413 · Land	2,054,578.48	2,054,578.48	0.00
1414 · Vehicles	7,608,455.24	7,577,628.67	30,826.57
1450 · CIP	1,550,410.70	27,551.68	1,522,859.02
Total Fixed Assets	13,241,996.32	11,421,854.08	1,820,142.24
Other Assets			
1500 · Defer Outflows of Rsrcs - ASRS	283,685.00	283,685.00	0.00
1510 · Defer Outflows of Rsrcs - PSPRS	9,309,779.00	9,309,779.00	0.00
1515 · Defer Outflows Rsrcs PSPRS Tr 3	146,157.00	146,157.00	0.00
1520 · Defer Outflows - PSPRS OPEB	92,915.00	92,915.00	0.00
1525 · Defer Outflows PSPRS OPEB Tr 3	1,101.00	1,101.00	0.00
1530 · Defer Outflows - ASRS OPEB	18,212.00	18,212.00	0.00
1540 · Risk Pool Capitalization	173,310.00	115,540.00	57,770.00
1825 · Net Pension Asset PSPRS OPEB	3,428.00	3,428.00	0.00
1830 · Net Pension Asset ASRS OPEB	6,450.00	6,450.00	0.00
Total Other Assets	10,035,037.00	9,977,267.00	57,770.00
TOTAL ASSETS	34,167,053.49	31,834,706.19	2,332,347.30
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
2000 · Accounts Payable	138,637.23	175,513.73	-36,876.50
Total Accounts Payable	138,637.23	175,513.73	-36,876.50
Credit Cards			
2002 · Wells Fargo Credit Card	-1.75	-255.11	253.36
2003 · National Bank of Arizona Credit	37,334.77	26,026.64	11,308.13
Total Credit Cards	37,333.02	25,771.53	11,561.49

Sedona Fire District
Balance Sheet
As of September 30, 2022

	Sep 30, 22	Sep 30, 21	\$ Change
Other Current Liabilities			
2010 · Accrued Employee Leave	1,552,680.45	1,552,680.45	0.00
2012 · Lease Purchase Liabilities	608.20	608.20	0.00
2014 · Defer Inflows of Rsrcs - ASRS	127,767.00	127,767.00	0.00
2015 · Defer Inflows of Rsrcs - PSPRS	1,205,709.00	1,205,709.00	0.00
2017 · Federal PR Taxes Payable	-126.54	-0.01	-126.53
2018 · HSA Deduction	20,590.04	147.98	20,442.06
2019 · Insurance Premium Liabilities	110,785.30	0.00	110,785.30
2021 · Payroll Liabilities	4,693.20	2,576.25	2,116.95
2022 · Retirement Payable	108,864.51	-43,972.87	152,837.38
2050 · Defer Inflows OPEB PSPRS	150,637.00	150,637.00	0.00
2051 · Defer Inflows OPEB ASRS	13,874.00	13,874.00	0.00
2054 · Defer Inflows PSPRS OPEB TR3	345.00	345.00	0.00
Total Other Current Liabilities	3,296,427.16	3,010,372.00	286,055.16
Total Current Liabilities	3,472,397.41	3,211,657.26	260,740.15
Long Term Liabilities			
2052 · Net Pension Liab OPEB PSPRS	200,029.00	200,029.00	0.00
2053 · Net Pension Liab OPEB ASRS	6,843.00	6,843.00	0.00
2200 · NBAZ Station Loan	192,173.16	442,009.14	-249,835.98
2201 · Net Pension Liability - ASRS	1,540,328.00	1,540,328.00	0.00
2202 · Net Pension Liability - PSPRS	25,870,237.00	25,870,237.00	0.00
2203 · Stryker Financing Lease	-1,064.49	12,494.31	-13,558.80
Total Long Term Liabilities	27,808,545.67	28,071,940.45	-263,394.78
Total Liabilities	31,280,943.08	31,283,597.71	-2,654.63
Equity			
3000 · Opening Balance Equity	5,149,965.20	5,149,965.20	0.00
3010 · Fund Balance	-2,425,281.46	-2,425,281.46	0.00
3200 · Unrestricted Net Assets	3,743,969.25	316,970.51	3,426,998.74
Net Income	-3,582,542.58	-2,490,545.77	-1,091,996.81
Total Equity	2,886,110.41	551,108.48	2,335,001.93
TOTAL LIABILITIES & EQUITY	34,167,053.49	31,834,706.19	2,332,347.30

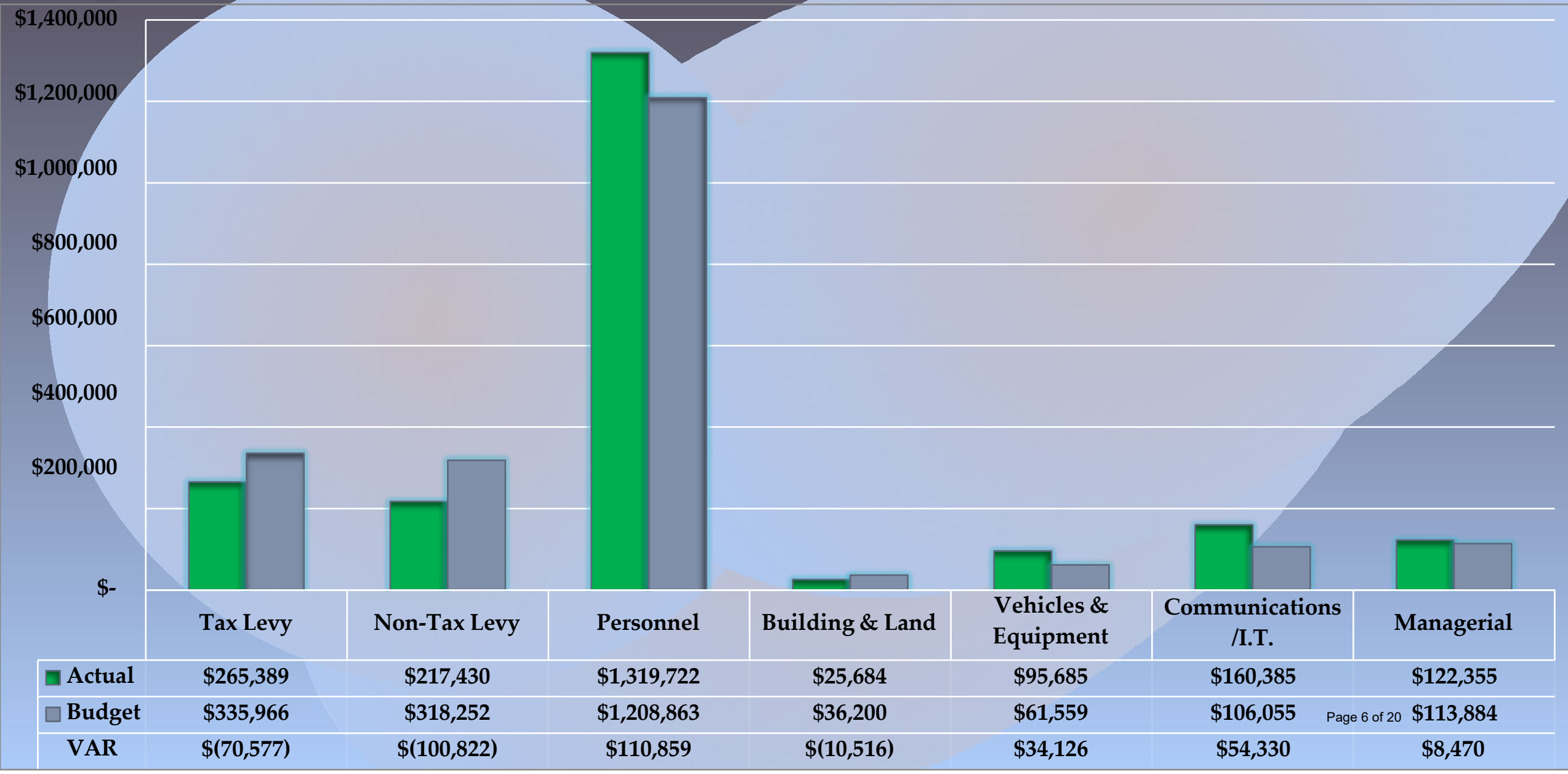
Sedona Fire District
Summary of Reconciled Cash Balances
 Period Ending 09/30/2022

	County General Fund	Capital Reserves	Chase Operating Account	Chase Payroll Account
	9/30/2022	9/30/2022	9/30/2022	9/30/2022
Beginning Balance	6,744,519.83	3,495,348.70	213,765.37	111,910.89
Cleared Transactions				
Checks and Payments	(1,334,038.01)	-	(386,380.99)	(1,187,105.80)
Deposits and Credits	233,151.11	7,159.49	462,386.91	1,200,000.00
Total Cleared Transactions	(1,100,886.90)	7,159.49	76,005.92	12,894.20
Cleared Balance	5,643,632.93	3,502,508.19	289,771.29	124,805.09
Uncleared Transactions				
Checks and Payments	(11,155.94)	-	-	(149.72)
Deposits and Credits	64,161.18	-	818.12	-
Total Uncleared Transactions	53,005.24	-	818.12	(149.72)
Register Balance as of 09/30/2022				124,655.37

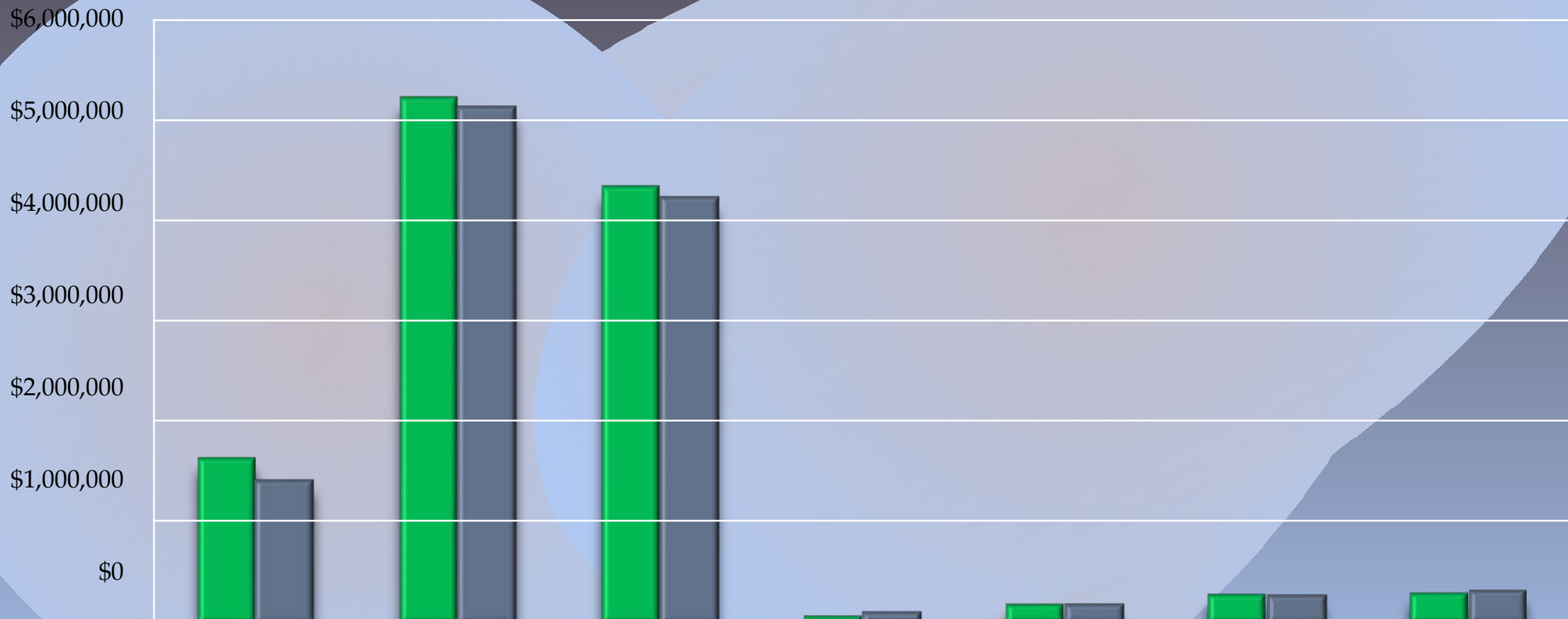
Sedona Fire District
Profit & Loss Budget Performance
September 2022

	<u>Sep 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>Jul - Sep 22</u>	<u>YTD Budget</u>	<u>\$ Over Budget</u>	<u>Annual Budget</u>
Income							
4001 · Tax Levy Revenue	265,388.86	335,965.63	-70,576.77	377,631.44	474,333.27	-96,701.83	18,170,506.61
4100 · Non-Tax Levy Revenue	217,429.72	318,251.66	-100,821.94	1,283,871.05	954,749.06	329,121.99	3,461,874.00
Total Income	<u>482,818.58</u>	<u>654,217.29</u>	<u>-171,398.71</u>	<u>1,661,502.49</u>	<u>1,429,082.33</u>	<u>232,420.16</u>	<u>21,632,380.61</u>
Gross Profit	482,818.58	654,217.29	-171,398.71	1,661,502.49	1,429,082.33	232,420.16	21,632,380.61
Expense							
5001 · Personnel Cost	1,319,722.46	1,208,863.00	110,859.46	4,360,956.57	4,242,701.00	118,255.57	16,784,646.00
6001 · Building & Land	25,684.19	36,200.00	-10,515.81	77,478.09	108,600.00	-31,121.91	431,200.00
6101 · Vehicles & Equipment	95,684.66	61,558.50	34,126.16	197,185.20	187,386.50	9,798.70	727,146.00
6300 · Communications	160,385.06	106,055.10	54,329.96	297,805.14	277,065.00	20,740.14	872,463.00
6401 · Meetings, Travel & Training	23,748.37	29,619.66	-5,871.29	91,572.16	96,040.06	-4,467.90	303,099.00
7001 · Managerial Cost	98,091.17	83,920.80	14,170.37	217,349.18	227,374.55	-10,025.37	696,594.00
8001 · Other Expense	515.42	344.00	171.42	1,698.73	1,032.33	666.40	4,128.33
Total Expense	<u>1,723,831.33</u>	<u>1,526,561.06</u>	<u>197,270.27</u>	<u>5,244,045.07</u>	<u>5,140,199.44</u>	<u>103,845.63</u>	<u>19,819,276.33</u>
Net Income	<u>-1,241,012.75</u>	<u>-872,343.77</u>	<u>-368,668.98</u>	<u>-3,582,542.58</u>	<u>-3,711,117.11</u>	<u>128,574.53</u>	<u>1,813,104.28</u>

September 2022



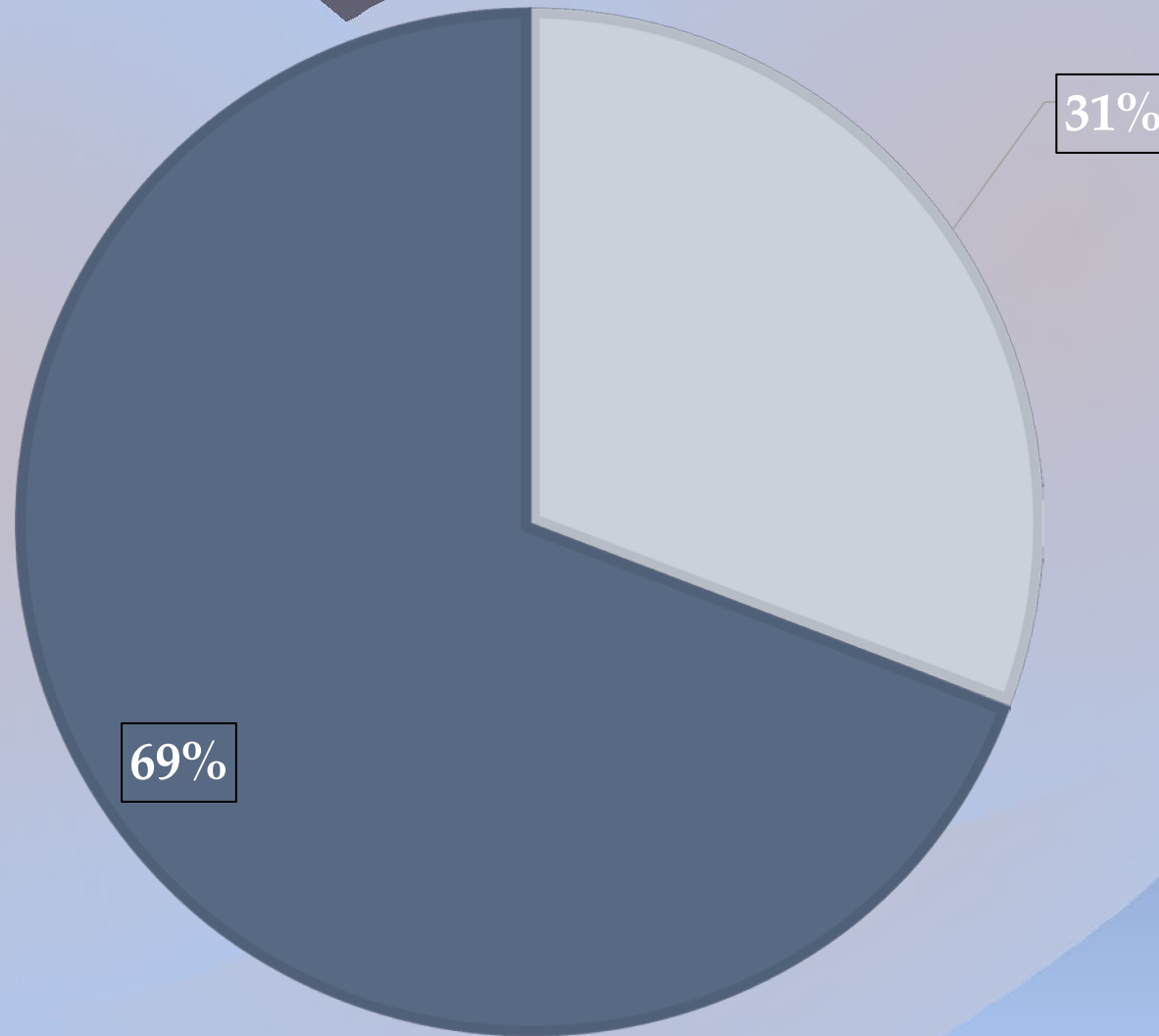
Fiscal Year to Date Budget to Actual



Actual	\$1,661,502	\$5,244,045	\$4,360,957	\$77,478	\$197,185	\$297,805	\$310,620
Budget	\$1,429,082	\$5,140,199	\$4,242,701	\$108,600	\$187,387	\$277,065	\$324,447
Budget to Actual Var	232,420	103,846	118,256	(31,122)	9,799	20,740	(13,827)

YEAR TO DATE EXPENSES AS PERCENTAGE OF BUDGET

■ Actual YTD ■ Budget Remaining



Percentage of Expenses Year to Date

Personnel
83%

Communications
6%

Operations
7%

Managerial
4%

Function Expenses	
Salaries and Wages	81.21%
Operations	11.10%
Communications	2.27%
Managerial	5.42%

Cash Position

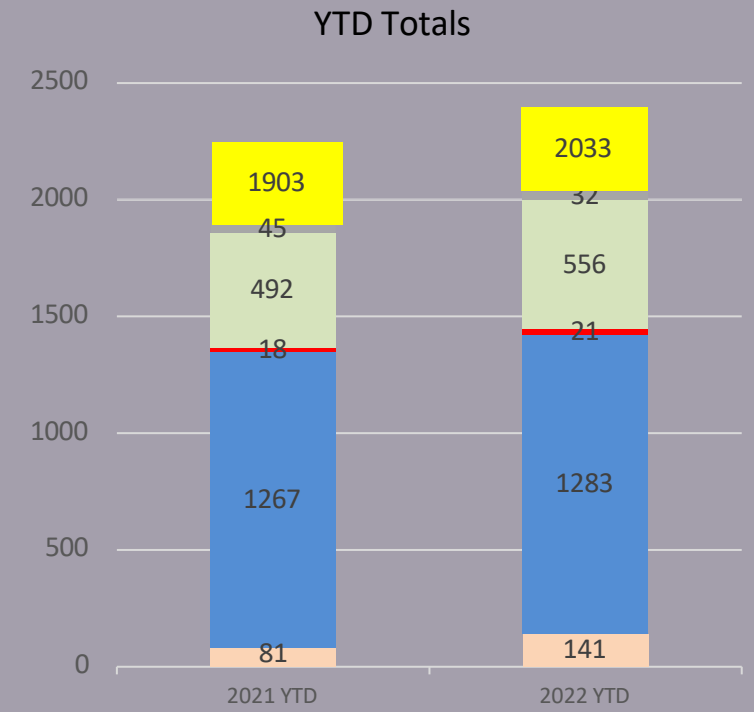
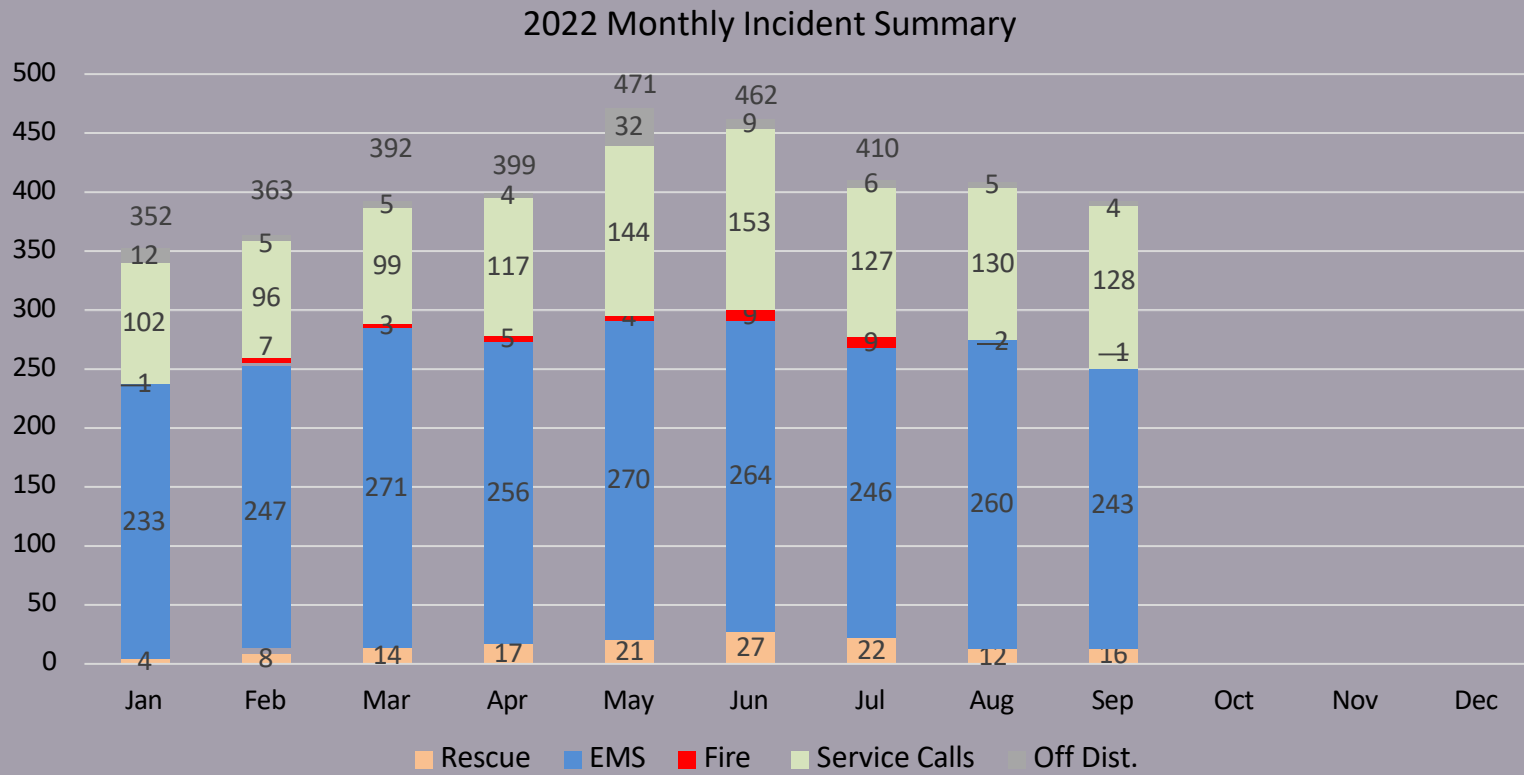




Chief's Report

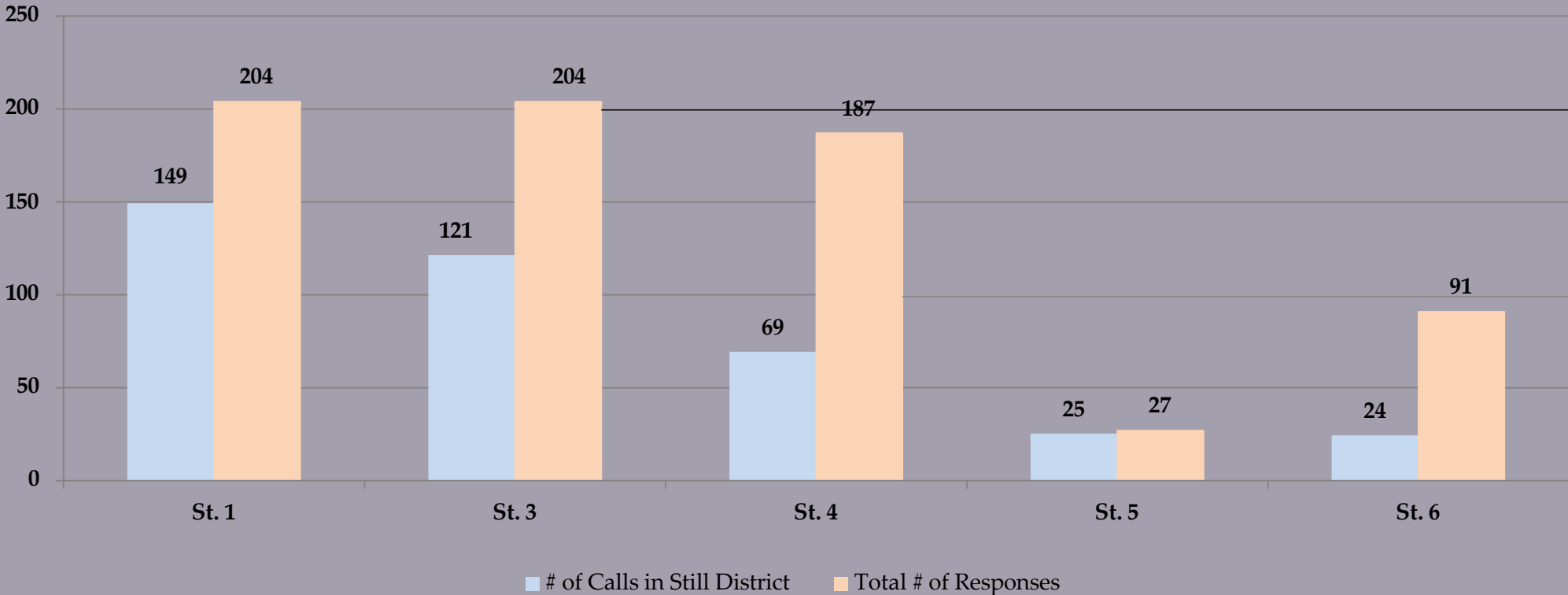
October 2022

The Incident Summary provides an overview of the number of calls for each month and the type of incidents. A Year-to-Date comparison to the prior year is provided to view how SFD's calls are trending from the prior year.



This chart shows the total number of calls received in each station’s response area compared to the total number of calls to which each Station’s crews responded. Station crews not only respond to their own area, but, when needed, to other areas of the fire district.

Responses by Station
September 2022





ADMINISTRATION

Director of Administrative Services
Heidi Robinson



News & Events

-Red Cross Blood Drive 10/12

Staffing Updates

-Telecom – Radio Technician

Upcoming

-Uptown Halloween-Haunted Ambulance returns

-Election Day 11/8

-Toys for Tots

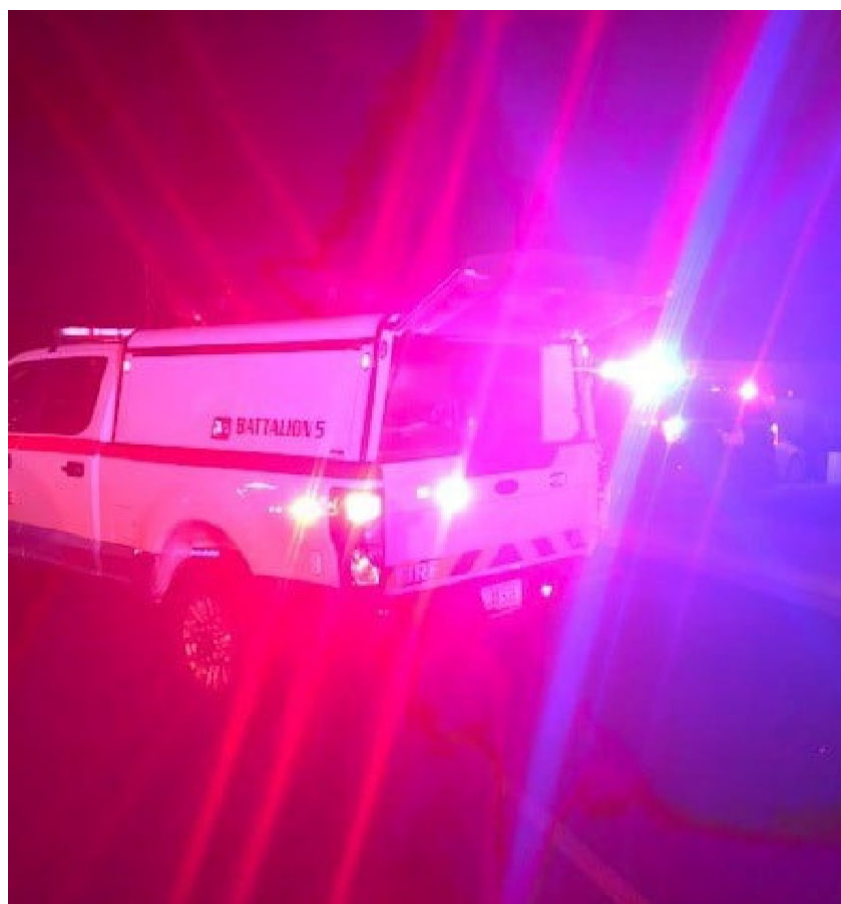


Mental Health Moment

-Breast Cancer Awareness Month

Pink Breast Cancer Shirts still available for purchase

Questions/Comments





OPERATIONS

Assistant Chief
Jayson Coil

Significant Incidents

Wildland

GIS

Telecom

Programs & Projects



Questions/Comments

What SFD gets called to:

- Vulture Arch RD near Devil's Bridge & Chuckwagon – Sick Person, dehydrated and vomiting, can't walk out
- RP states she sees a long, white object hanging off the side of the cliff/Unknown what exactly it is
- TB accident/Red car, airbag deployment
- Between MM 4 & 5, brush fire starting on the North side of the road
- RP can hear hikers yelling for help
- Male Subj fell approx. 20 feet
- One VEH into railing – male subj on scene saying “don't call fire and police”
- Assist YCSO with male subj stuck on steep incline, there are others in the group as well as guide, no injuries, YCSO enroute
- 15-foot jump dislocated shoulder, might pass out; patient is down by the swimming hole
- Someone bleeding in restroom urgent unknown problem, blood coming from under door, locked in stall in Men's Room
- DPS req Med to get started, Trooper enroute, red car off to side of road and facing wrong direction
- VEH went off roadway, single patient, back injury
- Parked at Thunder Mtn Parking lot, about 1 mile on the trail.
- Vehicle near flood water, Nissan Rogue, White – 2 people in the VEH, state they cannot move, surrounded by water
- Confused toddler found alone, wandering in middle of road, blood all over him, will be out w/Good Samaritan
- VEH vs. motorcycle, SPD enroute, unknown injuries; 1 male, laying on side of road



- Male subj hit car with VEH, unconscious
- Male with a hole in his chest, urgent stage for PD
- White Cadillac Escalade involved in a hit-and-run, passenger bleeding from the ear, DPS enroute, VEH on NB side of road
- VEH was backing up and hit female in the parking lot
- Occupant still inside VEH, on its side, stuck inside, experiencing difficulty breathing
- Smell of burning electrical in one of the offices, no smoke or flames
- Hikers near trailhead, stuck on the other side of the wash, 20 people in party unable to move due to the water
- White Toyota 4Runner vs boulder, one occupant, bleeding from mouth
- Single patient, VEH into the mountain, DPS calling someone out, 1 female left the scene and was picked up and unknown location now.



COMMUNITY RISK REDUCTION

Acting Division Chief
Kirk Riddell



Consultations - 13
Firewise Consult - 1
Inspections - 46
Plan Reviews - 20

Fire Investigations - 0

Notable Events

Airport Days (see next slide)
Sedona Winefest
Sedona Vortifest
LAFS Presentation, West Sedona School (see slide after Airport Days)

Safety Message
Halloween Safety



Questions/Comments



New, underground fuel tanks at
Gashopper Stopper/Conoco



AIRPORT DAYS





LAFS Presentation
West Sedona School
October 7, 2022





Operational Support

Fire Chief Ed Mezulis

EMS Activities and Updates

Fleet Activities

Training Report

With the implementation of the new ESO Personnel Management (PM) software to track personnel's training credit hours, the Training Division is currently gathering data and building reports and listed below:

Credit Training Hours by Credit Category by ESO PM Reporting:

January – September 2022

Fire Credit Training Hours – ISO Hours 6,336

EMS Credit Training Hours – EMS Hours 1,135

Other – 153 Hours

Total Hours: 7,623

Required Training:

- SFD had 9 members who attended the Arizona State Fire School this year. The classes ranged from skills training to fire leadership.
- Chief Mezulis attended the New Chief Seminar, which was a great opportunity to be instructed by Subject Matter Experts. SFD received a scholarship fund that lowered the hotel costs.
- Four new hire firefighters started their 3-week Fire Academy, preparing them for their career at SFD.
- The Resiliency and Arbinger Team presented Self Awareness, Collaboration, Accountability and Influence. This was attended by admin staff, a new Board member, and the four newly hired firefighters.
- Arizona Dept of Public Safety is training at Station 3
- SFD members completed classes in CPR, ACLS, and PALS as part of the EMS Continuing Education Program.



Questions/Comments



FIRE CHIEF'S REPORT

Fire Chief Ed Mezulis



Booth decorators, Janet Jablow & Helen McNeal, repping their aprons



SFD brings home the win "Judge's Choice Trophy"



Board and Admin assistants, with supervision by Abbie, expert Frito picker and cheese garnisher.



Board Member Comello snuck into a photo, even though he was working for the City...



Ch(i)ef and Sous Ch(i)ef Mezulis



Dolly was there, too, but she didn't "taste" any chili...



Board Chairman Soto, gunning for the win!!



\$300
PRIZE

Donated to:
Manzanita



Outreach

www.Mohelp.org



Station 4 Construction

Purchase Orders (\$10,000-50,000)

- 9/26 LN Curtis & Sons \$688,159 SCBA (Board approved)
- 10/4 Merit Technology \$14,000 Support Services
- 10/10 FireCatt Precision Testing
\$11,822 Annual Hose/Ladder Test

Correspondence/Thank You Letters



*Sedona Fire folks,
Thank you for all of the
wonderful work you do!*

*Joan
& Robert
Neri*

- Joan and Robert Neri with a \$50 Sedonuts Gift Card
- The Brock Family (next slide for letter)

Questions/Comments



SFD Rescuing hikers off Cathedral Rock



10.3.2022 Hikers trapped by wash
Photo Credit: Ken Brock

Dear SFD Personnel,

I wanted share with you how grateful my family (and other families I'm sure) are to the men and women of your various first responders on the afternoon of October 3rd, 2022, near Sedona.

My family (party of 3 plus 1) had set out from Yavapai parking heading toward Cathedral Rock for a day hike. The weather had shown the possibility of rain and with that, I had discussed our plan to gain high ground if needed.

We enjoyed the hike, and one person of our party decided to head up to summit Cathedral Rock while we waited just below the peak.

The weather had not yet become a factor, however, that quickly changed with an extreme temperature drop, followed by relentless hail for 20 minutes infused with every variable you could drum up in a violent storm. There was no warning.

My family was surrounded by what quickly turned into impassable waterfalls, and serious flow rate. Once my wife and daughter were on safe footing, I went up to assist a family that was pinned down and very afraid.

The family was praying together and at one point the adult female asked me if we were going to die. I assured her and the family that we were not going to die, and that as soon as we got any sign of relief from the hail, that my family would come back, and we would all work together to make it down to the parking lot below Cathedral rock. (Later, this family went on to provide essential support to the group with ponchos that we were able to snap together for cover)

I scouted an exit plan that required us to climb and cross a couple of fallouts that could be navigated somewhat safely with teamwork. What I am trying to articulate is that for a couple of hours, there were groups of folks working through the same type of scenario as my family. It was chaotic, cold, and scary for many. One young adult had been separated from her family, and for some time had no idea of their whereabouts or condition.

We all came together, as groups, and individuals worked their way down the mountain. Once we got to the wash near the parking lot, we were able to establish intermittent communications with a member of the Yavapai County Sheriff's office and pin our location. By this time our numbers had grown upward of 20 folks. The person I was able to talk with assured me that he had our location, and that once roadways were clear, they would get to us. Through his communication, I was able to assure the group that help was on its way. He was fantastic. From the first drops of rain at 1356 to the last person to be assisted across (myself) at 1616 we were a group of very cold, but grateful hikers.

I work in aviation and have been in this game since 1983. I knew what I had to do, and how to decompress. We still had a two-hour drive ahead of us (in bad conditions) to get back to Phoenix. My wife and 11-year-old daughter are coping differently and we are better today. Both have been very sick for a couple of days.

Your teams from different agencies collaborated and executed what was likely child's play by comparison to a swift water rescue. What they saw when they got us across that last wash was just a big group, that appeared to be cold and wet. What we were, was a group of borderline (if not) hypothermic hikers that had just been through one hell of an experience that we will never forget. We will likely never meet any of the folks that came together and worked our way down to the extraction point. We will likely never meet the teams dispatched to bring us back to safety. I grew up in Alaska, and I don't recall ever being as cold as I was once we were safe in the ambulance.

From a very grateful family, we thank you and your various teams of first responders for your compassion, and commitment to excellence. We were given a ride back to our vehicle and they were back to work.

Just another day at the office for these rock stars.
Many thanks to all involved.

Sincerely,
The Brock Family

Recent Posts:

*Sedona Fire responding to a rollover on the Broken Arrow Trail.

*With a number of events in town and the fantastic weather, Sedona Fire has been extremely busy!

*Sedona Fire responding to an early morning rescue on Cathedral Rock.

Public Outreach & Communication

facebook



ew
95

Post Engagement **64,921**

262

Post Title	Post reach	Engagement
Sedona Fire responding to a rollover on the Broken Arrow Trail. Fire units have cleared the trail, but the trail will remain closed while crews work on the rollover. Sep 25	13301	55354
With a number of events in town and the fantastic weather, Sedona Fire has been extremely busy! Here are photos from a couple of our recent events. Sep 25	1282	1454
Sedona Fire responding to an early morning rescue on Cathedral Rock. Crews assisted and transported a patient who suffered a traumatic injury. Sep 19	2249	1672

See more

guide

Frequently Asked Questions
Answers to common questions about our experience.

What policies apply to our experience?

What will happen to my Page?

Is there any content on my Page?

How will people find my Page?

What is a News Feed? News Feed?

When I had a class on my Page. What happened to my new Page?



Public Outreach & Communication



Account home

Sedona Fire District @SedonaFD

Summary with change over previous period



day so far...

HTS

What Tweeted this

What

Tweets consistently
month get higher
er accounts with intermittent posting. Try
, people like photos.

Tweet now



Tweets with photos get noticed

It's true. Tweets with images **drive more engagement** and generate more responses.

[Learn how to share a photo](#)



Followers in October

Engage and deliver your
message to more people on Twitter.

Focus on increasing your followers





Sedona Fire District



Fire Board Meeting
October 18, 2022