



# Sedona Fire District

2860 Southwest Drive, Sedona, Arizona 86336  
Telephone (928) 282-6800 FAX (928) 282-6857

## REGULAR BOARD MEETING

**Station #1 – 2860 Southwest Drive – Sedona – Multipurpose Room  
Tuesday, August 16, 2022 / 4:30 PM**

~ AGENDA ~

### I. CALL TO ORDER/ROLL CALL

- A. Salute to the Flag of the United States of America and Moment of Silence to Honor all American Men and Women in Service to Our Country, Firefighters, and Police Officers.

### II. PRESENTATION OF AWARDS/STAFF RECOGNITION

- A. Years of Service Recognition
  - 1. Acknowledgement of 25 Years of Service – Captain Jeffrey Wassell
  - 2. Acknowledgement of 20 Years of Service – Firefighter Paul Chabot
  - 3. Acknowledgement of 15 Years of Service- Engineer Cooper Carr
  - 4. Acknowledgement of 5 Years of Service – Firefighter Mark Essary
  - 5. Acknowledgement of 5 Years of Service - Firefighter Tyson Harding
  - 6. Acknowledgement of 5 years of Service - Firefighter Jeremy Vargas

### III. EXECUTIVE SESSION

#### IV.

- A. Possible Vote to go into Executive Session on personnel matters pursuant to A.R.S. § 38-431.03(A)(1) in regard to the Fire Chief's evaluation and legal advice pursuant to A.R.S. § 38-431.03(A)(3) and instructions to attorney pursuant to ARS 38-431.03(A)(4) regarding the same.
- B. Personnel matters: possible interview of fire chief candidates pursuant to ARS §38-431.03(A)(1), and legal advice pursuant to ARS §38-431.03(A)(3) re: same; possible instructions to legal counsel re: Fire Chief's contract pursuant to ARS §38-431.03 (A)(4).

### V. RECONVENE INTO PUBLIC SESSION

- A. Discussion/Possible Action: Vote to approve and add to personnel file Fire Chief's evaluation as Result of Executive Session.
- B. Discussion/Possible Action: 2023 Fee Schedule for review; possible adoption.

### VI. REGULAR BUSINESS MEETING

- A. Public Forum:
  - 1. Public Comments
  - 2. Executive Staff Response to Public Comments

B. Consent Agenda – Discussion/Possible Actions:

1. July 19, 2022 Regular Meeting Minutes

C. Financial Report and Updates –Director of Finance Gabe Buldra

1. Discussion/Possible Action: Review and Approval of July 2022 Finance Report

D. Staff Items:

1. Fire Chief Report, State of the District, Chief Jon Trautwein

E. Discussion/Possible Action: Possible review of new Chief selection process; possible selection of new Fire Chief. Possible instructions to staff and legal counsel regarding a possible contract for new Fire Chief.

F. Board Member Items:

1. Discussion: Board Member’s Fire District Related Activities Since the Last Board Meeting.

**VII. ADJOURNMENT**

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Gene McCarthy, Clerk of the Board

*SFD Multipurpose Room is accessible to the handicapped. In compliance with Americans with Disabilities Act, those with special needs, such as large print or other reasonable accommodations, may request them by calling 928-282-6800.*

Posted by:

Date:

Time:



# Sedona Fire District

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**REGULAR BOARD MEETING**  
**Station #1 – 2860 Southwest Drive – Sedona – Multipurpose Room**  
**Tuesday, July 19, 2022 / 4:30 PM**

~ MINUTES ~

**I. CALL TO ORDER/ROLL CALL**

Pursuant to notice, a regular meeting of the Sedona Fire District (SFD) was called to order by Chairman Dave Soto at 4:30 PM on Tuesday, July 19, 2022. Administrative Generalist, Michelle Miller, recorded the minutes. A quorum was present, and the meeting, having been duly convened, was ready to proceed with business.

Board Present: Dave Soto – Chairman; Gene McCarthy – Clerk (via Zoom); Al Comello, Helen McNeal, Janet Jablow – Members Others Present: Fire Chief Jon Trautwein; Director of Administrative Services Heidi Robinson; Dominic Filosa, JVG; Attorney William Whittington; Division Chief Ed Mezulis; Division Chief Dori Booth; Administrative Generalist Michelle Miller – Recorder.

**A. Salute to the Flag of the United States of America and Moment of Silence to Honor all American Men and Women in Service to Our Country, Firefighters, and Police Officers.**

Chairman Dave Soto led the Pledge of Allegiance and Chief Jon Trautwein requested a Moment of Silence for the 15 Police Officers and 6 firefighters who passed away since the previous Board Meeting.

**II. EXECUTIVE SESSION**

**A. Possible vote to go into Executive Session on Personnel Matters re: Fire Chief's Self Evaluation pursuant to ARS §38-431.03(A)(1), and legal advice pursuant to ARS §38-431.03(A)(3) regarding the same.**

*Chairman Soto made a motion to go into executive session, Board Member Janet Jablow seconded it, there was no discussion and the motion passed unanimously.*

**III. RECONVENE TO REGULAR BUSINESS MEETING**

The public session reconvened at 4:46pm.

**A. Discussion/Possible Action: Direction to Board to return comments of evaluation by August 2 to Executive Assistant to Leadership Kimberly Smathers so it will be created with finished comments for August packet.**

**B. Public Forum:**

*Speakers are limited to three-minute oral presentations, but may submit written comments of any length for Board files. Board Members may not discuss items not specifically identified on the Agenda. Therefore, pursuant to ARS 38-431.01(H), Board action taken as a result of public comment is limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.*

**1. Public Comments**

**2. Executive Staff Response to Public Comments**

There were no requests to speak.

**C. Consent Agenda – Discussion/Possible Actions:**

*All matters under Consent Agenda are considered by the Board to be routine (i.e. Minutes and/or signatory authority for bank accounts), and will be enacted by a single motion approving the Consent Agenda. If discussion is desired on any particular consent item, a Board Member may ask that item be removed from the Consent Agenda to be considered separately.*

1. June 21, 2022 Regular Meeting Minutes
2. July 6, 2022 Special Meeting

***Board Member Al Comello made a motion to approve the Consent Agenda, Helen McNeal seconded, there was no further discussion and the motion passed unanimously.***

**Financial Report and Updates – Dominic Filosa**

1. Discussion/Possible Action: Review and Approval of June 2022 Finance Report  
JVJ Representative Dominic Filosa reviewed the budget for the month of June. Mr. Filosa explained any variances for the categories for both revenue and expenses and causes. Although we appear to be over budget, it is a timing of payroll vs. actual. Chairman Soto asked since this is the beginning of the budget if there was enough carry over. Mr. Filosa responded that we have no anticipation of a struggle due to our financial strength.

***Chairman Soto made a motion to approve the June 2022 finance report as presented, Al Comello seconded, there was no further discussion and the motion passed unanimously.***

**D. Staff Items:**

1. **July 2022 Monthly Fire Chief Report – New Perspective and Looking Forward**

- a. Call Volume and Response Review – Fire Chief Jon Trautwein

Chief Trautwein began his report stating he wanted to begin the new Fiscal Year with each Division reporting with three priorities and budget items which are most impactful.

Incident Summary and Year to Date Comparison

- b. **Administration – Director of Administrative Services Heidi Robinson**

Director Robinson presented her three priorities:

Design and Launch New SFD Website

To make it more user friendly – Both the public and the different departments throughout the District

More esthetically pleasing

Possible focus group with a couple of Board Members and community members for feedback

Website and software have been covered by the surplus fund

Digitize Files/Paperless Processes

Starting with the Accounts Payable/Accounts Receivable

Administrative Generalist Michelle Miller has been working diligently “jumping in feet first” to implement the process with success

Working with the State Library

Standardize Recruitment Process Through HR

Using the format which was developed during the last Chief hiring process

Robust

Selling Ourselves/Encouraging longevity

Creating a format which can be easily adapted with all hiring processes

- c. **Operations – Assistant Chief Jayson Coil**

Assistant Chief Coil Presented his three priorities using Appreciate the Context, Define the Problem, Develop an Approach:

Strategy 6.2: Work Collaboratively with Stakeholders to Develop & Maintain a Multi-Agency Wildland Fire Management Program.

Represent the State of Arizona on the WFCMA Wildland Fire Policy Committee

Coordinate with Wildland Fire Mitigation and Management Commission. The commission is tasked with forming federal policy recommendations and strategies on ways to better prevent,

manage, suppress, and recover from wildfires, and provide recommendations for aerial firefighting equipment needs.

Identify the importance of training and qualifications in wildland fire and support individuals desiring to advance their skills.

Evaluate the incentive structure to determine what can be done to improve response and availability

Continue to look for opportunities to coordinate with stakeholders to improve the effectiveness of our response - evacuation planning, leverage opportunities to add value.

Return with relatable and applicable best practices from deployments.

Dedicated mitigation and education with Chief Booth, Chief Baker, and Captain Miranda.

Strategy 9.2 Optimize New & Existing Facilities to Meet Current & Future Needs.

Take an iterative approach to large projects in environments of uncertainty.

ST 4 - Continue efforts get to a biddable set of plan, evaluate current and future conditions impacting costs and, based on this analysis define future actions.

Improve the existing facilities to reduce the burden of maintaining and secondary impacts to failures - see below.

Determine the process to gain USFS support for a facility near Slide Rock State Park (Station 5). NEPA, long term lease etc.

Strategy 9.3 Ensure Telecommunications Structure Supports Organizational Needs.

In the short term, the replacement of the data transport network switches and routers with the Juniper Networks switches should show considerable improvement. Many of the recent radio system failures have been channel 3 failing at station 3 which appear to be due to data transport failures.

PTCG has offered as part of the Phase 2 work project management services for this upgrade, as we do not believe SFD and MTP have sufficient resources to manage this project.

In the long term, radio communication facility improvements and replacement of the radio infrastructure will improve reliability. PTCG has offered to provide project management services for this work

d. **Community Risk Reduction – Division Chief Dori Booth**

Division Chief Dori Booth presented her three priorities:

Strategy 3.1: Provide Comprehensive Fire & Life Safety Inspections & Plan Reviews

On-going training, such as:

State Fire School

National Fire Academy

Strategy 3.2: Enhance The Collection & Dissemination of Functional Data

Using the technology on hand to the full capabilities

Going digital with plans

Strategy 3.3: Public Education Programs Focusing on Identifying At-Risk Populations Within the Community.

Firewise Assessments

Partnerships

Educating the District

Using Facebook and other social media platforms

Public Q&A

Finding out what is important to the community and how it should be important to us

e. **Operational Support – Division Chief Ed Mezulis**

Division Chief Ed Mezulis presented his three priorities:

Strategy 4.1: Retool & Update Taskbooks

Revision is necessary

Need to be more relevant

Needs reinforcement training

Goal 5: Standardizing EMS Consumable Inventory

Software which is in use now has the ability to track inventory

The usage has started a few months ago

Much like a retail warehouse or store

Strategy 7.1: Streamline Process of Submitting Work Requests

Mike Sheehan is working hard with the Fleet

Software is easy, but the big picture is the issue

Have Engineers spend a week in the shop with Mike to witness what goes on, what the job entails, to gain greater insight

Get a clearer picture of future needs in the shop

f. **Fire Chief – Fire Chief Trautwein**

Chief Trautwein focused on the Community

One call in particular of a 17 year old who went into full cardiac arrest due to a freak diving accident. Letters from different family members.

Well trained Firefighters: We're saving lives; last month a 2 year old, this month a 17 year old

Cable Car rescue led by BC Jordan Baker

Camp Courage 2022

Open discussions followed with the Board after each presentation.

**2. Discussion/Possible Action: BAC regarding Chief recommendation on modification of Residency requirements/recommended region**

Chief Trautwein recommended the residency requirements be a 50 mile radius from Station 1 to the City Hall of the neighboring towns via Google Maps. No other position at SFD has this requirement

Pros:

- Cost of Living
- Fair Requirement

Cons:

- Fire Chief may not seem accessible to the District

Board Member Al Comello stated he was in full support, making it a broad environment. Board Member Helen McNeil stated her one concern was the measurement to the "City Hall" and suggested just making it a 50 mile radius. Clerk Gene McCarthy stated SFD has a goldmine of talent and completely supports the change of residency.

*Chairman Dave Soto motioned to approve the 50 mile radius measured by Google Maps from Station 1. Board Member Helen McNeal seconded it the motion passed unanimously.*

**2. Discussion/Possible Action: Review of Fire Chief Job Description & Announcement**

- Modify pay scale
- Residency
- Content is accurate

*Chairman Dave Soto motioned to approve with amendments as discussed. Board Member Al Comello seconded it the motion passed unanimously.*

**3. Discussion/Possible Action: Determine internal candidate interest for Board consideration.**

- Chief Trautwein suggested polling for internal interest
- SFD has two solid candidates
- Project stability
- If internal:  
We have staff to manage process  
We could have a candidate by the next Board Meeting
- If External:  
Get an outside company to manage nationwide search

Board Member Al Comello stated he was in full support. Each Board Member responded in favor. Chairman

Soto added internal candidates are more than qualified.

***Chairman Dave Soto motioned to move forward with internally with hiring Fire Chief, Board Member Helen McNeal seconded it the motion passed unanimously.***

**E. Board Member Items:**

1. Discussion: Board Member's Fire District Related Activities Since the Last Board Meeting.

The Board Members shared their activities related to the Sedona Fire District since the last Board Meeting. Many having attended the Stop the Bleed hosted by BC Jordan Baker. All also had similar experiences due to the fire near 179, that neighbors and friends reached out to them for information.

**III. ADJOURNMENT**

Chairman Soto adjourned the meeting at 6:39 pm.

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Gene McCarthy, Clerk of the Board

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Posted by:

Date:

Time:



## Sedona Fire District Monthly Financial Report

### Monthly Financial Report – July 2022

Attached are the following for your information and review:

1. Balance Sheet as of July 31, 2022.
2. Summary of reconciled cash balances on July 31, 2022.
3. Income Statement of Revenues and Expenditures for July 2022, including budget to actual and year- to- date balances.
4. Graphs for July 2022.
5. Fixed Asset Additions and Disposals Schedule FY22.
6. Monthly Disbursement Report.
7. 12-Month Cash Flow.

#### Key points:

- Total Revenue for July is \$540,703 which is \$118,537 over budget.
  - Tax Revenue for July is \$83,094 which is \$20,825 under budget.
  - Non-Tax Revenue for July is \$457,610 which is \$139,362 over budget.
    - Wildland revenue is \$97,142 over budget
    - Ambulance revenue is \$66,689 over budget
- Total Expenses for July are \$1,802,181 which is \$133,865 under budget.
  - Personnel Expense is \$87,858 under budget, Kairos invoice not paid for health insurance

Please contact the Finance Director for any questions or concerns regarding this report.



**Sedona Fire District**  
**Balance Sheet**  
As of July 31, 2022

	Jul 31, 22	Jul 31, 21	\$ Change
<b>ASSETS</b>			
<b>Current Assets</b>			
<b>Checking/Savings</b>			
1000 · Bill.com Money Out Clearing	0.00	135.00	-135.00
1010 · Capital Reserves Fund	3,493,084.81	3,484,413.87	8,670.94
1050 · Chase - Operating Account	316,970.98	455,192.00	-138,221.02
1060 · Chase - Payroll Account	232,229.73	321,042.94	-88,813.21
1070 · County General Fund	7,939,807.39	6,797,901.20	1,141,906.19
<b>Total Checking/Savings</b>	<b>11,982,092.91</b>	<b>11,058,685.01</b>	<b>923,407.90</b>
<b>Accounts Receivable</b>			
1200 · Accounts Receivable*	28,404.80	81,480.51	-53,075.71
1202 · Ambulance Billings Receivable	748,838.74	748,838.74	0.00
1204 · ND Fire Billing Receivables	208,316.10	247,068.40	-38,752.30
1206 · Property Tax - Receivable	235,619.22	235,619.22	0.00
<b>Total Accounts Receivable</b>	<b>1,221,178.86</b>	<b>1,313,006.87</b>	<b>-91,828.01</b>
<b>Other Current Assets</b>			
12000 · Undeposited Funds	21,162.17	32,118.54	-10,956.37
1320 · Prepaid Expenses	6,529.98	15,908.43	-9,378.45
1321 · PSPRS Prepaid Expense	2,486.25	0.00	2,486.25
1900 · Suspense	-1,670.01	291.92	-1,961.93
<b>Total Other Current Assets</b>	<b>28,508.39</b>	<b>48,318.89</b>	<b>-19,810.50</b>
<b>Total Current Assets</b>	<b>13,231,780.16</b>	<b>12,420,010.77</b>	<b>811,769.39</b>
<b>Fixed Assets</b>			
1400 · Accumulated Depreciation	-13,324,750.48	-13,324,750.48	0.00
1410 · Building and Other Improvements	9,177,138.86	8,970,520.30	206,618.56
1412 · Furniture and Equipment	6,178,748.40	6,004,226.62	174,521.78
1413 · Land	2,054,578.48	2,054,578.48	0.00
1414 · Vehicles	9,087,423.69	7,568,850.85	1,518,572.84
1450 · CIP	57,115.68	27,551.68	29,564.00
<b>Total Fixed Assets</b>	<b>13,230,254.63</b>	<b>11,300,977.45</b>	<b>1,929,277.18</b>
<b>Other Assets</b>			
1500 · Defer Outflows of Rsrcs - ASRS	283,685.00	283,685.00	0.00
1510 · Defer Outflows of Rsrcs - PSPRS	9,309,779.00	9,309,779.00	0.00
1515 · Defer Outflows Rsrcs PSPRS Tr 3	146,157.00	146,157.00	0.00
1520 · Defer Outflows - PSPRS OPEB	92,915.00	92,915.00	0.00
1525 · Defer Outflows PSPRS OPEB Tr 3	1,101.00	1,101.00	0.00
1530 · Defer Outflows - ASRS OPEB	18,212.00	18,212.00	0.00
1540 · Risk Pool Capitalization	173,310.00	115,540.00	57,770.00
1825 · Net Pension Asset PSPRS OPEB	3,428.00	3,428.00	0.00
1830 · Net Pension Asset ASRS OPEB	6,450.00	6,450.00	0.00
<b>Total Other Assets</b>	<b>10,035,037.00</b>	<b>9,977,267.00</b>	<b>57,770.00</b>
<b>TOTAL ASSETS</b>	<b>36,497,071.79</b>	<b>33,698,255.22</b>	<b>2,798,816.57</b>
<b>LIABILITIES &amp; EQUITY</b>			
<b>Liabilities</b>			
<b>Current Liabilities</b>			
<b>Accounts Payable</b>			
2000 · Accounts Payable	86,722.20	147,715.36	-60,993.16
<b>Total Accounts Payable</b>	<b>86,722.20</b>	<b>147,715.36</b>	<b>-60,993.16</b>

**Sedona Fire District**  
**Balance Sheet**  
As of July 31, 2022

	Jul 31, 22	Jul 31, 21	\$ Change
<b>Credit Cards</b>			
2001 · Bank of America Credit Card	4,597.02	0.00	4,597.02
2002 · Wells Fargo Credit Card	-1.75	-255.11	253.36
2003 · National Bank of Arizona Credit	36,973.51	20,404.00	16,569.51
<b>Total Credit Cards</b>	41,568.78	20,148.89	21,419.89
<b>Other Current Liabilities</b>			
2010 · Accrued Employee Leave	1,552,680.45	1,552,680.45	0.00
2012 · Lease Purchase Liabilities	608.20	608.20	0.00
2014 · Defer Inflows of Rsrcs - ASRS	127,767.00	127,767.00	0.00
2015 · Defer Inflows of Rsrcs - PSPRS	1,205,709.00	1,205,709.00	0.00
2017 · Federal PR Taxes Payable	-96.67	-0.01	-96.66
2018 · HSA Deduction	23,596.57	0.00	23,596.57
2021 · Payroll Liabilities	-13.60	0.00	-13.60
2022 · Retirement Payable	198,101.43	52,165.40	145,936.03
2050 · Defer Inflows OPEB PSPRS	150,637.00	150,637.00	0.00
2051 · Defer Inflows OPEB ASRS	13,874.00	13,874.00	0.00
2054 · Defer Inflows PSPRS OPEB TR3	345.00	345.00	0.00
<b>Total Other Current Liabilities</b>	3,273,208.38	3,103,786.04	169,422.34
<b>Total Current Liabilities</b>	3,401,499.36	3,271,650.29	129,849.07
<b>Long Term Liabilities</b>			
2052 · Net Pension Liab OPEB PSPRS	200,029.00	200,029.00	0.00
2053 · Net Pension Liab OPEB ASRS	6,843.00	6,843.00	0.00
2200 · NBAZ Station Loan	234,315.53	482,948.33	-248,632.80
2201 · Net Pension Liability - ASRS	1,540,328.00	1,540,328.00	0.00
2202 · Net Pension Liability - PSPRS	25,870,237.00	25,870,237.00	0.00
2203 · Stryker Financing Lease	-1,064.49	15,884.01	-16,948.50
<b>Total Long Term Liabilities</b>	27,850,688.04	28,116,269.34	-265,581.30
<b>Total Liabilities</b>	31,252,187.40	31,387,919.63	-135,732.23
<b>Equity</b>			
3000 · Opening Balance Equity	5,149,965.20	5,149,965.20	0.00
3010 · Fund Balance	-2,425,281.46	-2,425,281.46	0.00
3200 · Unrestricted Net Assets	3,781,677.85	316,970.51	3,464,707.34
Net Income	-1,261,477.20	-731,318.66	-530,158.54
<b>Total Equity</b>	5,244,884.39	2,310,335.59	2,934,548.80
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>36,497,071.79</b>	<b>33,698,255.22</b>	<b>2,798,816.57</b>

**Sedona Fire District**  
**Summary of Reconciled Cash Balances**  
 Period Ending 07/31/2022

	County General Fund	Capital Reserves	Chase Operating Account	Chase Payroll Account
	<u>7/31/2022</u>	<u>7/31/2022</u>	<u>7/31/2022</u>	<u>7/31/2022</u>
<b>Beginning Balance</b>	8,812,337.40	3,493,084.81	441,060.71	655,486.10
<b>Cleared Transactions</b>				
<b>Checks and Payments</b>	(1,011,492.20)	-	(448,244.98)	(1,523,257.54)
<b>Deposits and Credits</b>	142,204.61	-	321,059.02	1,100,001.17
<b>Total Cleared Transactions</b>	<u>(869,287.59)</u>	<u>-</u>	<u>(127,185.96)</u>	<u>(423,256.37)</u>
<b>Cleared Balance</b>	<u><b>7,943,049.81</b></u>	<u><b>3,493,084.81</b></u>	<u><b>313,874.75</b></u>	<u><b>232,229.73</b></u>
<b>Uncleared Transactions</b>				
<b>Checks and Payments</b>	(17,392.42)	-	(335.12)	-
<b>Deposits and Credits</b>	14,150.00	-	3,431.35	-
<b>Total Uncleared Transactions</b>	<u>(3,242.42)</u>	<u>-</u>	<u>3,096.23</u>	<u>-</u>
<b>Register Balance as of 07/31/2022</b>	<u><b>7,939,807.39</b></u>	<u><b>3,493,084.81</b></u>	<u><b>316,970.98</b></u>	<u><b>232,229.73</b></u>

12:55 PM

08/09/22

Accrual Basis

## Sedona Fire District Profit & Loss Budget Performance July 2022

	Jul 22	Budget	\$ Over Budget	Jul 22	YTD Budget	\$ Over Budget	Annual Budget
<b>Income</b>							
<b>4001 · Tax Levy Revenue</b>	83,093.76	103,919.09	-20,825.33	83,093.76	103,919.09	-20,825.33	18,170,506.61
<b>4100 · Non-Tax Levy Revenue</b>	457,609.70	318,247.74	139,361.96	457,609.70	318,247.74	139,361.96	3,461,874.00
<b>Total Income</b>	540,703.46	422,166.83	118,536.63	540,703.46	422,166.83	118,536.63	21,632,380.61
<b>Gross Profit</b>	540,703.46	422,166.83	118,536.63	540,703.46	422,166.83	118,536.63	21,632,380.61
<b>Expense</b>							
<b>5001 · Personnel Cost</b>	1,517,542.61	1,605,401.00	-87,858.39	1,517,542.61	1,605,401.00	-87,858.39	16,784,646.00
<b>6001 · Building &amp; Land</b>	22,843.75	36,200.00	-13,356.25	22,843.75	36,200.00	-13,356.25	431,200.00
<b>6101 · Vehicles &amp; Equipment</b>	40,916.59	64,268.50	-23,351.91	40,916.59	64,268.50	-23,351.91	727,146.00
<b>6300 · Communications</b>	105,423.61	100,864.00	4,559.61	105,423.61	100,864.00	4,559.61	872,463.00
<b>6401 · Meetings, Travel &amp; Training</b>	27,205.35	36,801.74	-9,596.39	27,205.35	36,801.74	-9,596.39	303,099.00
<b>7001 · Managerial Cost</b>	87,631.73	92,166.25	-4,534.52	87,631.73	92,166.25	-4,534.52	696,594.00
<b>8001 · Other Expense</b>	617.02	344.33	272.69	617.02	344.33	272.69	4,128.33
<b>Total Expense</b>	1,802,180.66	1,936,045.82	-133,865.16	1,802,180.66	1,936,045.82	-133,865.16	19,819,276.33
<b>Net Income</b>	<b>-1,261,477.20</b>	<b>-1,513,878.99</b>	<b>252,401.79</b>	<b>-1,261,477.20</b>	<b>-1,513,878.99</b>	<b>252,401.79</b>	<b>1,813,104.28</b>

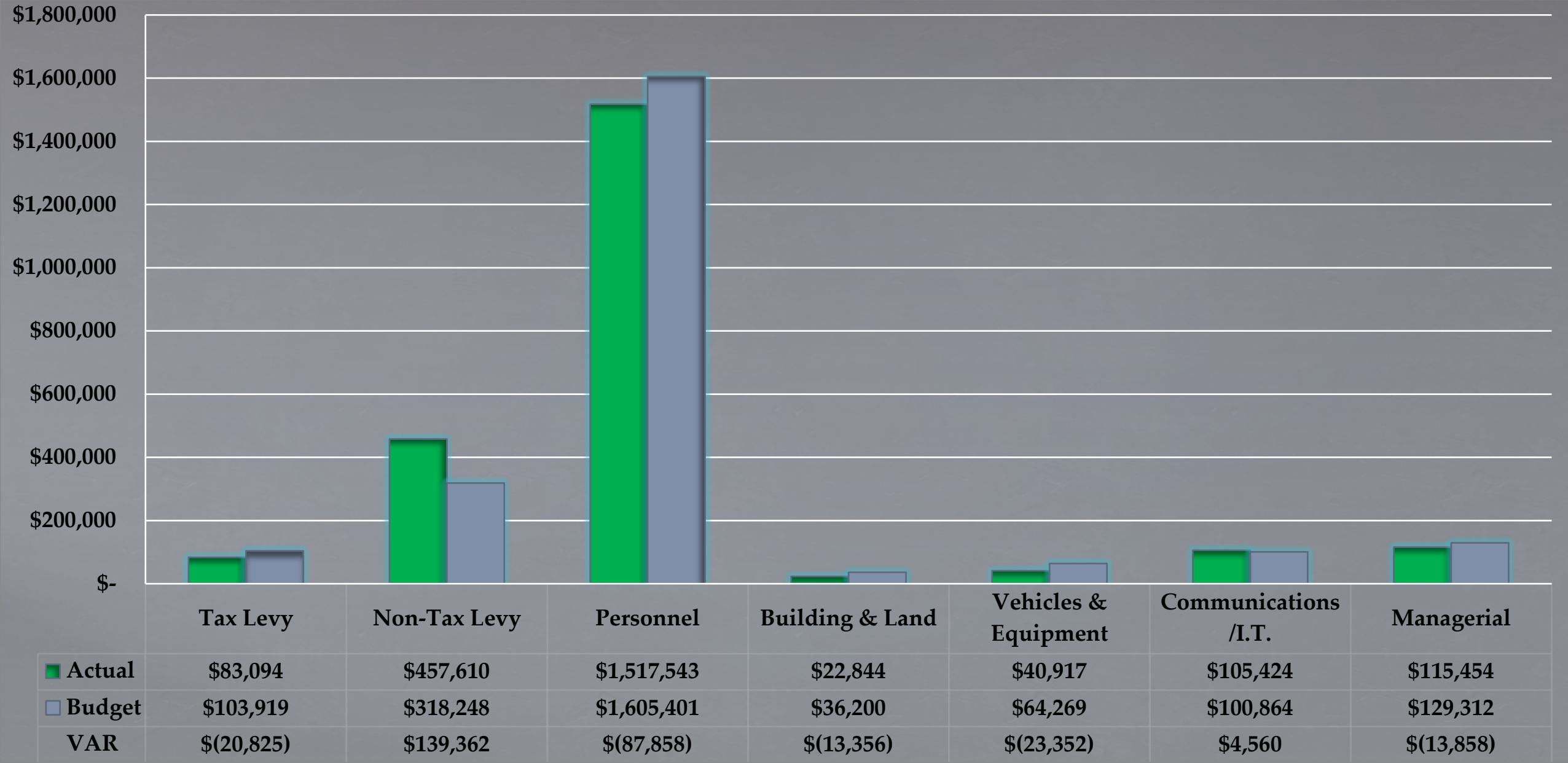
# Financial Report

July 2022

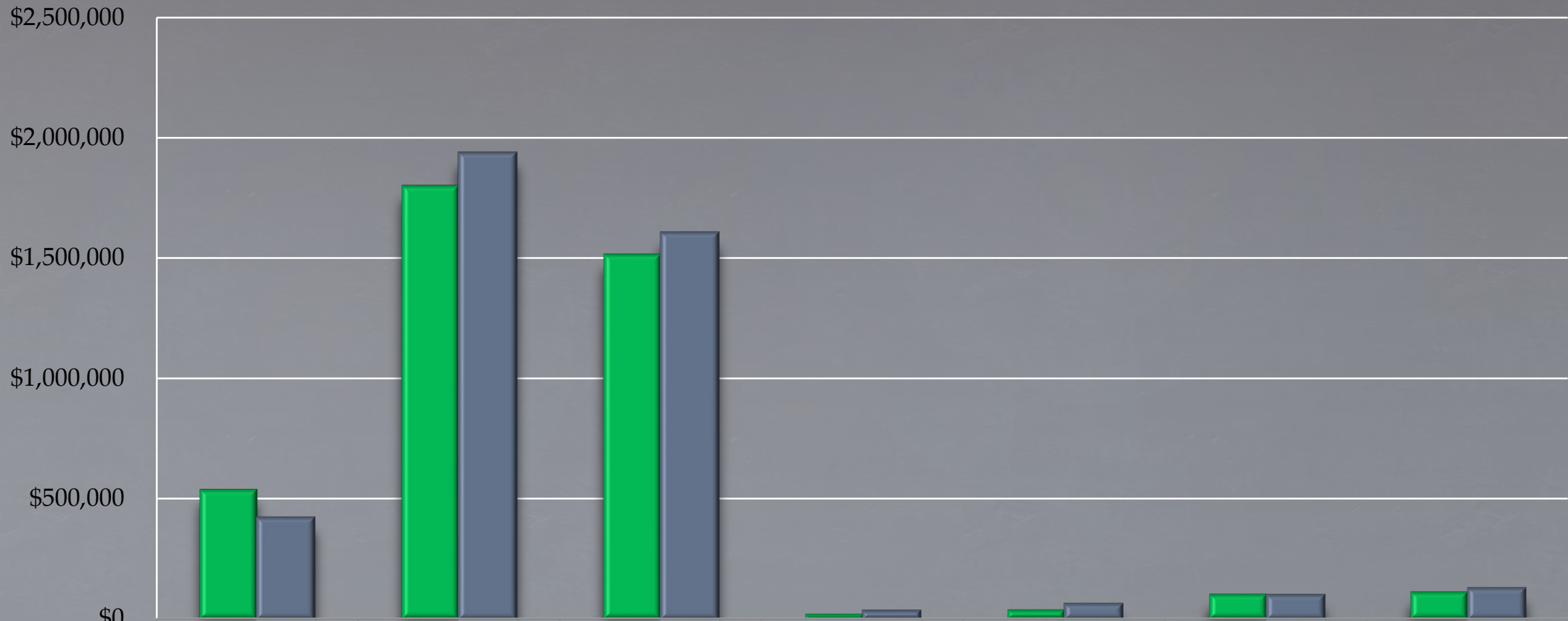




# July 2022

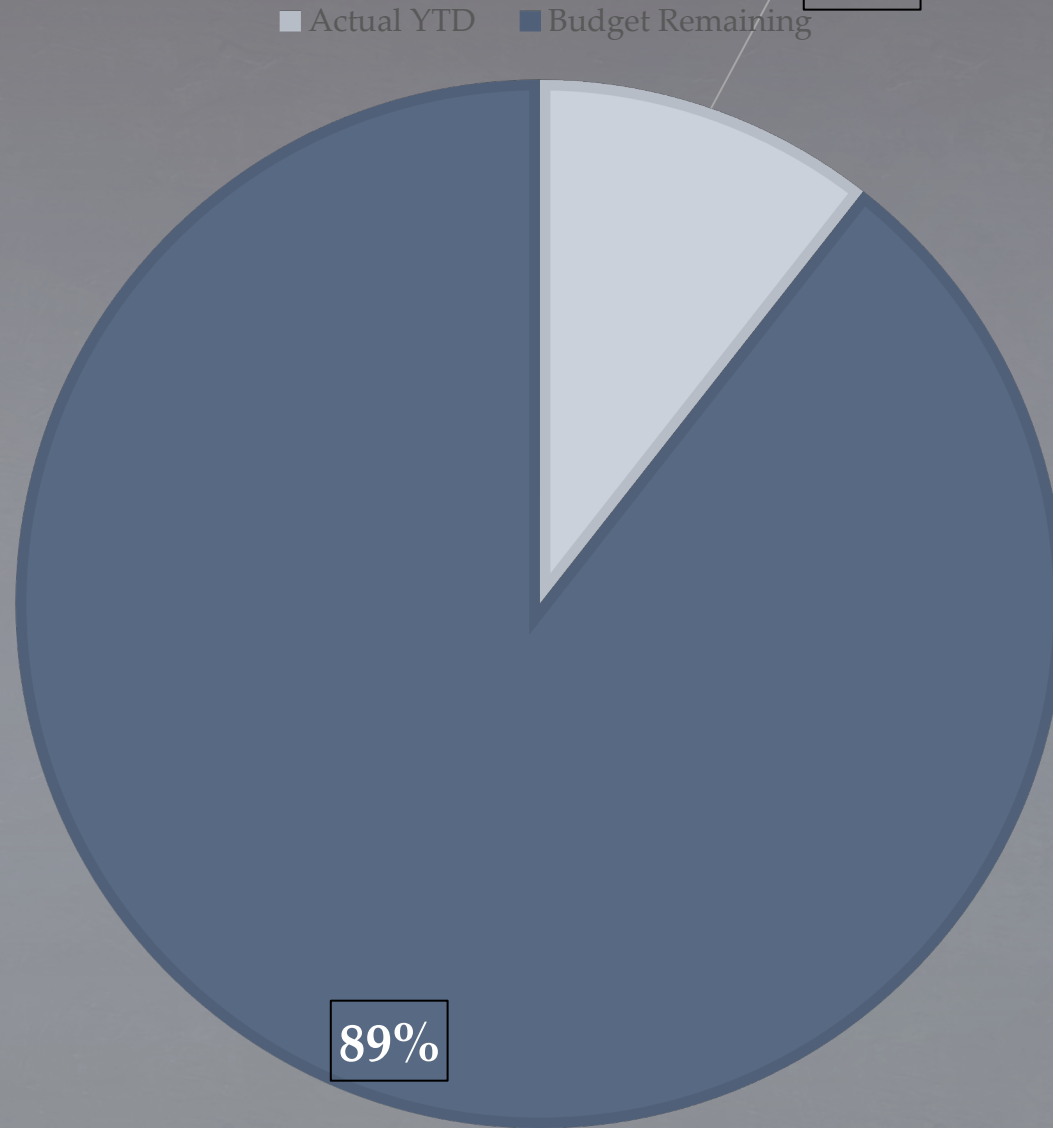


# Fiscal Year to Date Budget to Actual



Actual	\$540,703	\$1,802,181	\$1,517,543	\$22,844	\$40,917	\$105,424	\$115,454
Budget	\$422,167	\$1,936,046	\$1,605,401	\$36,200	\$64,269	\$100,864	\$129,312
Budget to Actual Var	118,537	(133,865)	(87,858)	(13,356)	(23,352)	4,560	(13,858)

# YEAR TO DATE EXPENSES AS PERCENTAGE OF BUDGET

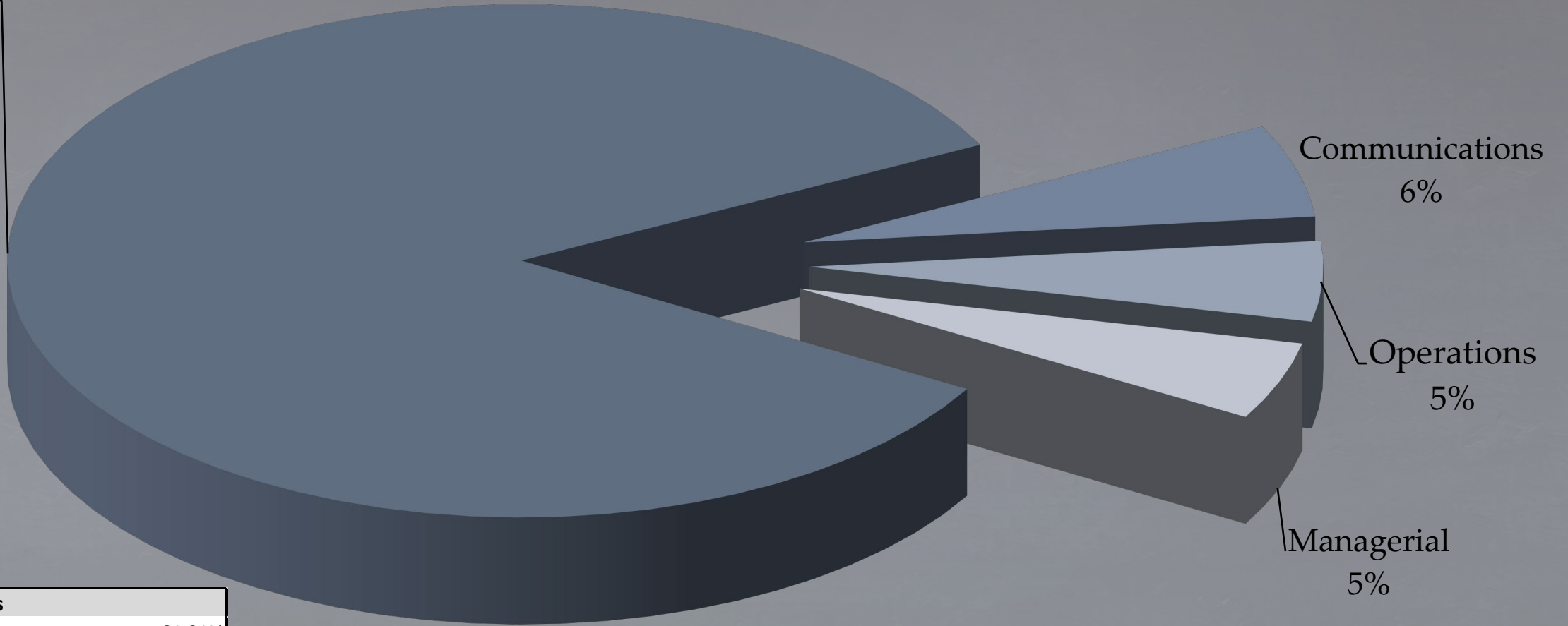




# Percentage of Expenses Year to Date

Personnel

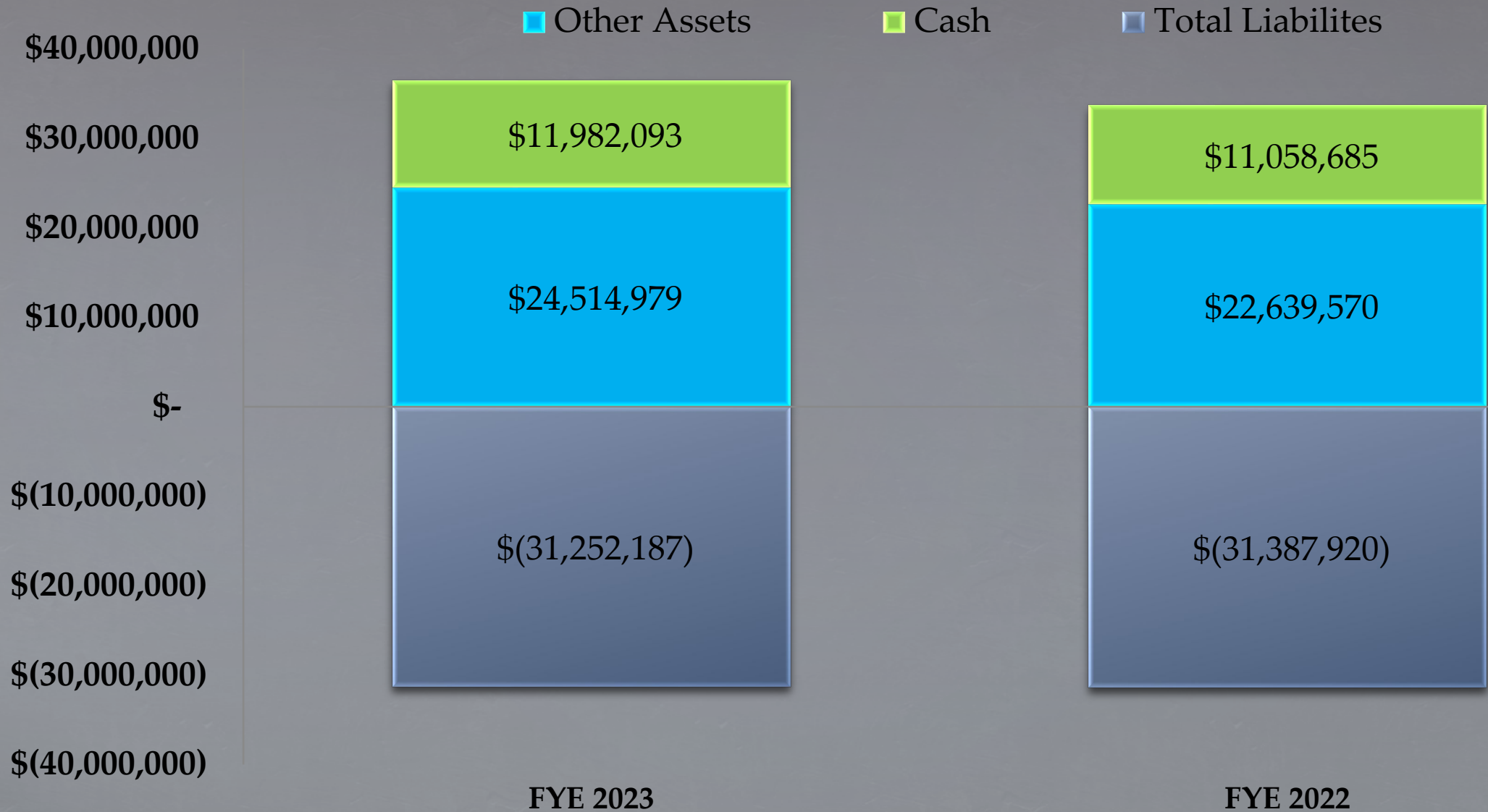
84%



## Function Expenses

Salaries and Wages	81.21%
Operations	11.10%
Communications	2.27%
Managerial	5.42%

# Cash Position





# **Sedona Fire District**

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## **Fire Board Meeting**

**August 2022**



# August 16, 2022 Fire Board Meeting

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- Currently in Executive Session
- Please Stand By

If we encounter technical difficulties that require us to restart the meeting, please reconnect:

Computer:

<https://sedonafire.zoom.us/j/83096190389?pwd=VTBhVHlBNjNyYk9PZnZQcnFIWlhLdz09>

Phone: 253-215-8782 or 699-900-9128

Meeting ID: 83096190389

Passcode: 414678





# **Sedona Fire District**

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## **Fire Board Meeting**

**August 2022**



# FIRE CHIEF STATE OF THE DISTRICT







*Happy Trails & Best Wishes,  
Chief Trautwein*







# **Sedona Fire District**

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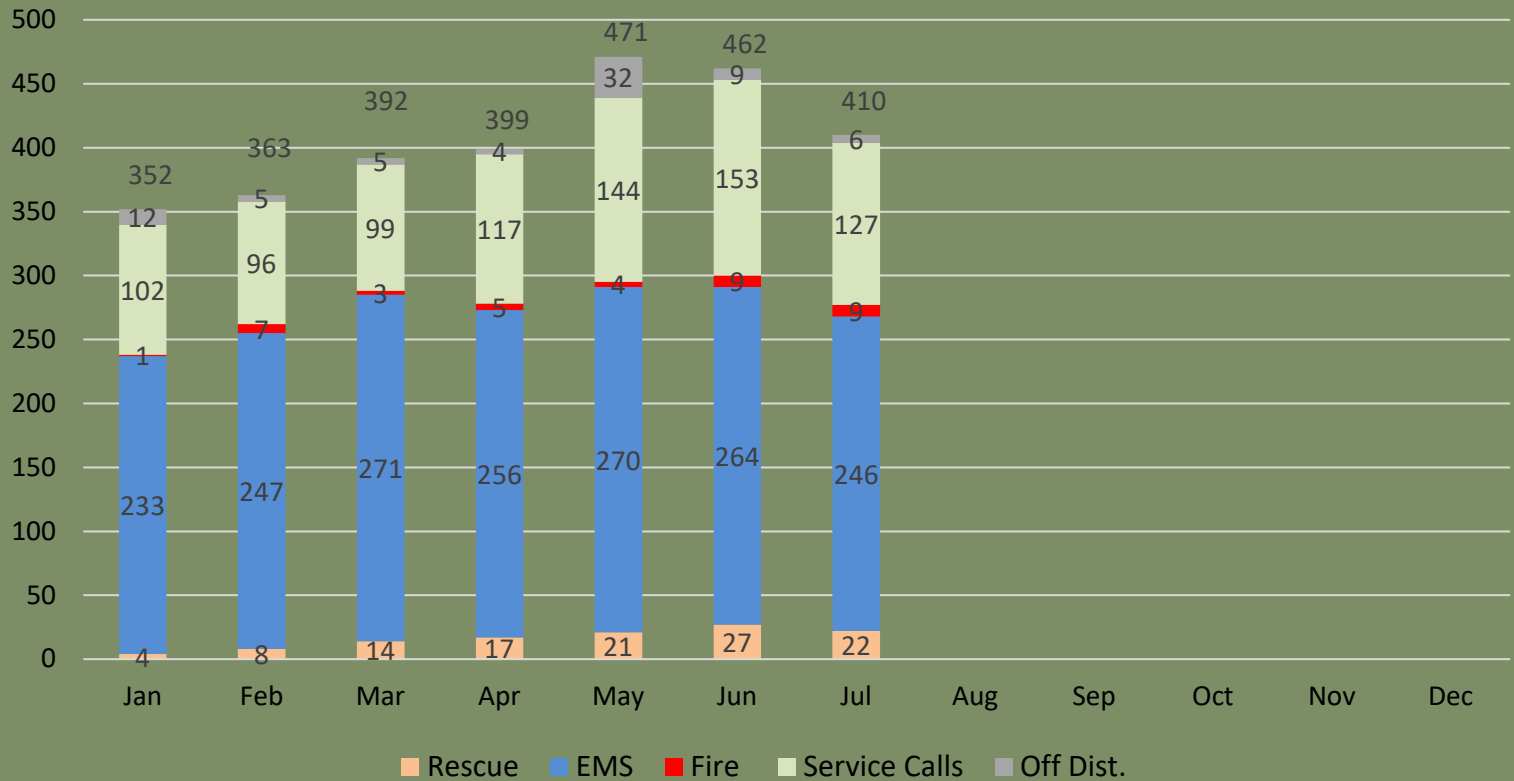
## **Fire Board Meeting**

**August 2022**

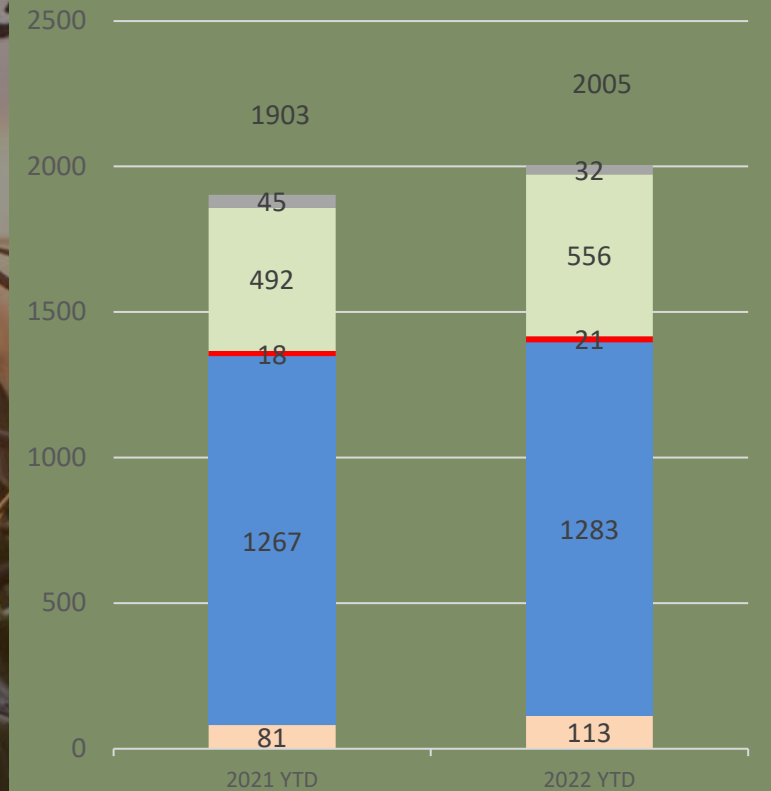


The Incident Summary provides an overview of the number of calls for each month and the type of incidents. A Year-to-Date comparison to the prior year is provided to view how SFD's calls are trending from the prior year

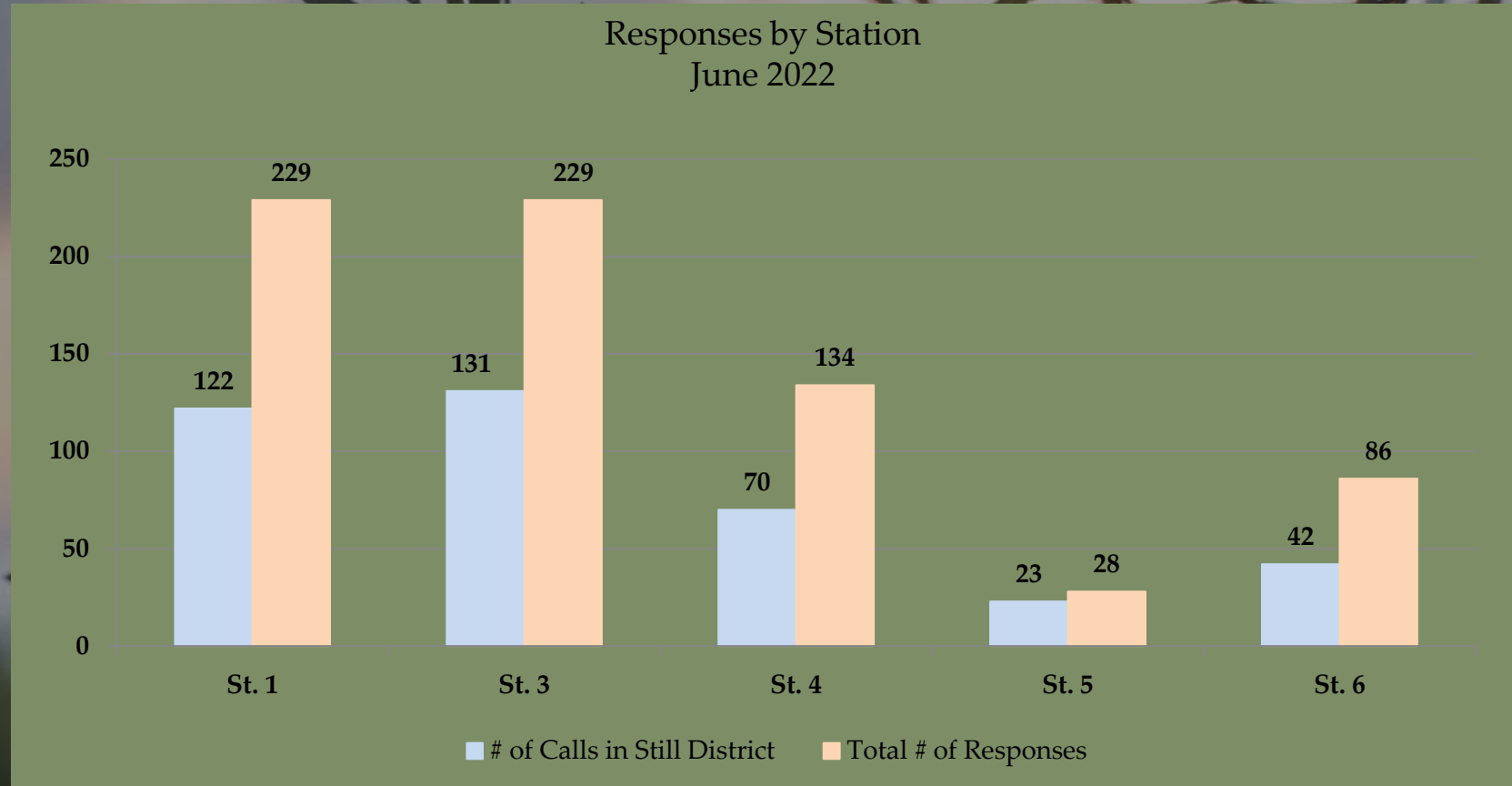
2022 Monthly Incident Summary



YTD Totals



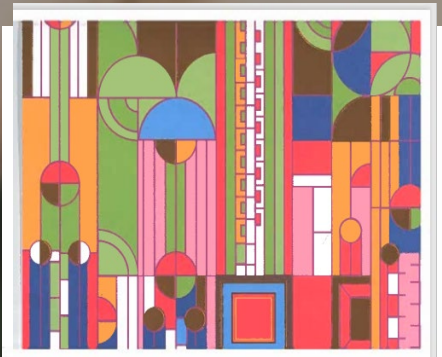
This chart shows the total number of calls received in each station's response area compared to the total number of calls to which each Station's crews responded. Station crews not only respond to their own area, but, when needed, to other areas of the fire district.





Donations: \$5,000 The Haenke Family Living Trust for Helen C. Haenke, for fall rescue at her home.

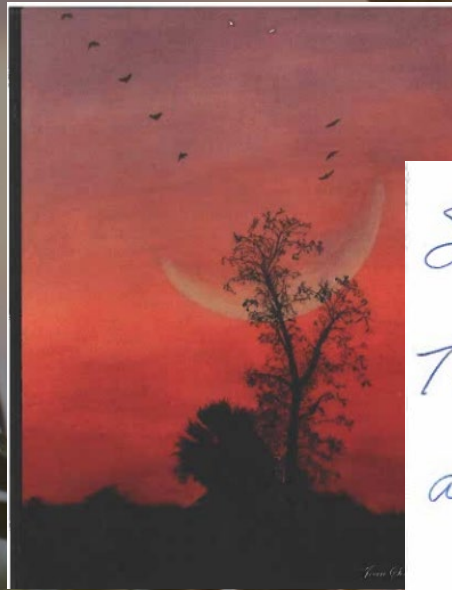
Community Appreciation & Thank You:



July 27, 2022

Thank you all for everything you do!  
Best Regards,  
Brett Holaday

Brett Holaday



Sedona FD Folks,  
Thank You for  
all you do!  
Joanie  
+ Robert  
Neri

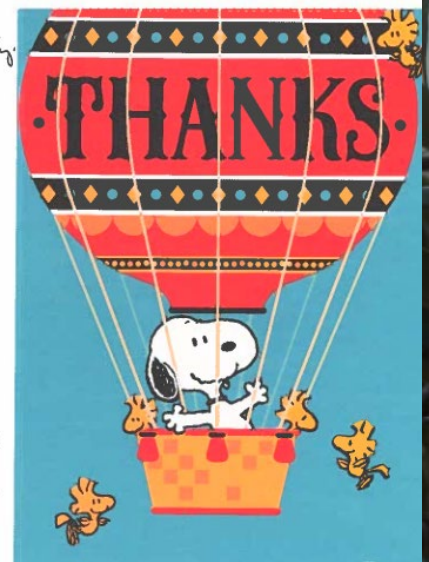
Joanie & Robert Neri

Care and compassion to those in our community. I am truly grateful for your services.  
Sincerely,  
Debbie Young  
Hallmark

PEANUTS  
© 2022 Peanuts Worldwide LLC

P.S. We had our front steps rebuilt - finally! Hope you enjoy the cookies!

MADE WITH PAPER FROM WELL-MANAGED FORESTS  
MADE IN CHINA



Staff at Sedona EMTs,

My husband, Greg, was in need of your services several times between November of 2020 and June of 2021. He developed seizures as a result of Covid. Each time the 911 operator stayed on the phone with me until you arrived. Your level of expertise and

professionalism were greatly appreciated. We spent a week at Barrow Neurological for an epilepsy study in November 2021. We hope it is a long time before we need your services again. However, it is very comforting to know your response will be quick and efficient should we need you. Thank you for your knowledge, →

Debbie Young

# Social Media Engagement:

## Welcome to Professional Dashboard

Insights, management tools and ad creation - all in one place.




### Page Overview


[See More Insights](#)

Followers: 15,182


Last 28 days

 Post Reach

**99,028**

 Post Engagement

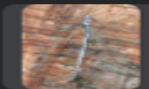
**42,124**

 New Followers

**474**

### Recent Posts

Last 28 days



**We were hoping someone could help us reunite some property with its owner. There is what appears to be a very larger banner of some sor...**  
Mon, Aug 8

Post Reach **5283** Engagement **1775**



**@SedonaFD long overdue on welcoming 2 of our Firefighter / Paramedics back home from Alaska. They returned last week after 14 day...**  
Thu, Aug 4

Post Reach **4165** Engagement **600**




**@SedonaFD working a single vehicle accident today in West Sedona. Crews were able to stabilize the vehicle and treat a single occupan...**  
Wed, Aug 3

Post Reach **21728** Engagement **7991**

[See more](#)


### New Pages Guide


 **Easily switch between your Page and profile**


You're now switched into Sedona Fire, allowing you to interact as the Page and get everything done. Switch back into your profile at any time.


### Frequently Asked Questions


Answers to common questions about the new Pages experience.


**What policies apply to the new Pages experience?** 


**What will happen to posts I made on my classic Page?** 

**Is there any content that will not transfer from my Page?** 

**How will people find my new Page?** 

**What is a News Feed? How can I set up my News Feed?** 


**When I had a classic Page, I followed other Pages. What happens to those connections on my new Page?** 

**Can others see the Pages and new Pages I follow?** 



# Social Media Engagement:

**Analytics** Home Tweets More

Sedona Fire District  [Sign up for Twitter Ads](#)

**Account home**  
**Sedona Fire District** @SedonaFD Page updated daily

**28 day summary** with change over previous period


Tweets 11 <span>↓35.3%</span>	Tweet impressions 32K <span>↓19.1%</span>	Profile visits 10.7K <span>↑134.5%</span>	Mentions 40 <span>↑37.9%</span>	Followers 1,245 <span>↑83</span>
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Aug 2022 - 7 days so far...

TWEET HIGHLIGHTS

**Top Tweet** earned 1,777 impressions


@SedonaFD crews helping out in CA. Our T3 engine, with a crew of 4 personnel, left a few days ago and are assisting where needed. Be safe fellas!  
@VerdeNews @sedonanews  
@YBC\_News @KAZMNews @kaffnews  
@CoconinoNF @PrescottNF @azfamily  
@FOX10Phoenix @12News  
[pic.twitter.com/u4jdK0Th7I](https://pic.twitter.com/u4jdK0Th7I)



♥ 7

**Top mention** earned 46 engagements

@SedonaFD working a single vehicle accident today in West Sedona. Crews were able to stabilize the vehicle and treat a single occupant who was flown by @guardian\_air to a trauma facility for further care.  
@VerdeNews @sedonanews  
@guardian\_air @YBC\_News @kaffnews  
@KAZMNews  
[pic.twitter.com/2gAWqFhSOa](https://pic.twitter.com/2gAWqFhSOa)



↩ 1 ↻ 1 ♥ 8

ADVERTISE ON TWITTER

**Get your Tweets in front of more people**

Promoted Tweets and content open up your reach on Twitter to more people.

[Get started](#)

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AUG 2022 SUMMARY

Tweets 4	Tweet impressions 3,082
Profile visits 539	Mentions 8
New followers 7	

# Sedona Fire District

## Press Release



CONTACT: Dori Booth  
(928) 204-8926  
For Immediate Release

### SEDONA FIRE CREWS RECEIVE NORTHERN ARIZONA HEALTHCARE LIFE SAVING AWARD

SEDONA – (July, 18 2022) – On Monday, July 18, 2022 Northern Arizona Healthcare – Verde Valley Medical Center Prehospital Coordinators Troy Hoke and Debbie Verkyk presented the Lifesaving Award to members of the Sedona Fire District for their life saving efforts of the victim of the June 7, 2022 incident at Grasshopper Point.

“On June 7, 2022 at approximately 1:30 p.m. Sedona Fire District responded (SFD) to a reported fall from approximately 30 feet at Grasshopper point Swimming and recreation area. As crews went responding the call information was updated to CPR in progress down by the creek approximately half mile from the parking lot. Crews were met in the parking lot by bystanders and guided to the patient. Crews assembled their equipment and quickly hiked to the patient’s location. Upon arrival to the patient a 17 y/o male had been removed from the water and now bystander CPR was being performed.

SFD crews reassessed and found that the victim was pulseless and not breathing then continued CPR. Crews connected our portable cardiac monitor to the patient and found his heart to be in a shockable rhythm. Crews immediately defibrillated the patient who had a return of spontaneous circulation (regained pulses). Shortly after pulses returned the patient began breathing on his own.

The crews then loaded and secured the patient into our Stokes Litter basket to carry the patient back to the parking lot. The patient began to regain consciousness, but was still having symptoms and was ultimately flown by medical helicopter to Flagstaff Medical Center.

Fortunately, due to anonymous bystanders removing the patient from the water and beginning CPR early into this call and the rapid defibrillation by Sedona Fire Crews, ongoing medical care by Guardian Air, and care treatment at Flagstaff Medical Center, the patient was released within a couple days without any further health deficits and was able to finish his family vacation.”

The successful outcome of this incident, largely due to bystanders’ early CPR efforts, rapid defibrillation and extrication to the hastily established landing zone by Sedona Fire Crews, Air Evacuation by Guardian Air, and definitive care at Flagstaff Medical Center is exactly why we

train, coordinate , and pre-plan with our regional partners, and invest in modern life saving equipment.

However, even with our robust training, coordinated efforts, and modern equipment, the outcomes are not always successful. We kindly ask those that choose to recreate within the Sedona Fire District to be mindful of your limitations and the potential risks that can be encountered during your time in the outdoors. This includes the hike to and from the site you are visiting, hazards above and below the surface of the water, rapidly changing weather conditions, and the risk associated with swimming in general. Sedona Fire has already had multiple incidents along or in our creeks and rivers that did not have outcomes that were as favorable as this incident; including a recent fatality.

Listed below, in the order in which Sedona Fire District apparatus arrived on scene, are the names of rescuers awarded the Northern Arizona Healthcare Lifesaving Award:

#### **Engine 551-Station 5**

Captain-Paramedic Brian Ford  
Engineer-EMT Cooper Carr  
Firefighter-EMT Marcus Koistinen

#### **Ambulance 541-Station 4**

Firefighter-Paramedic Kyler Lee (charge medic)  
Firefighter-Paramedic Sandeep Grewal

#### **Engine 541-Station 4**

Captain-Paramedic Patrick Ojeda  
Engineer-Paramedic Keith Christofferson  
Firefighter-EMT Tyler Woo

#### **Sedona Fire District Duty Chief**

Battalion Chief-Paramedic David Cochrane

#### **Engine 511-Station 1 - Helicopter Landing Zone Preparation Crew**

Captain-Paramedic Jeff Wassell  
Engineer-Paramedic Kai Kincheole  
Firefighter-Paramedic Jeff Hamm