



Sedona Fire District

2860 Southwest Drive, Sedona, Arizona 86336
Telephone (928) 282-6800 FAX (928) 282-6857

REGULAR BOARD MEETING

**Station #1 – 2860 Southwest Drive – Sedona – Multipurpose Room
Tuesday, December 13, 2022 / 4:30 PM**

~ AGENDA ~

Pursuant to ARS §38-431.02, notice is given to members of the SFD Governing Board and the public that the Governing Board will meet in Public Session on Tuesday, December 13, 2022, beginning at 4:30 PM in the Station #1 Multipurpose Room. Members of the Board and legal counsel may attend either in person or by telephone conference call.

During this meeting, Board Members may ask questions about, discuss, consider, approve, and/or take possible action on any listed Agenda item and any variable related thereto unless specifically otherwise indicated (such as under Public Forum). SFD may vote to go into Executive Session, which will not be open to the public, on any agenda item pursuant to ARS §38-431.03(A)(3) for legal advice with the Fire District Attorney on the matter(s) set forth in the agenda.

Public Input: *Citizens may make oral comments on specific Agenda items or any topic relevant to District business during the public forum. Citizens who wish to speak should complete a Request to Address form, indicating the topic they intend to address. Citizens may submit written comments of any length to the Fire Board. Notice: Public comment is encouraged, but it is important that everyone demonstrate the appropriate decorum, courtesy and respect during the meeting. Please treat your fellow citizens with courtesy. Outbursts, interruptions, and personal attacks will not be tolerated.*

To access the meeting via Zoom or by telephone:

Use the link to access the online meeting: <https://sedonafire.zoom.us/j/83096190389?pwd=VTBNVHIBNjNyYk9PZnZQcnFIWlhLdz09>
To join by telephone call: +1 253 215 8782 US or +1 301 715 8592 US
Meeting ID: 83096190389 **Passcode:** 414678

If you need assistance, please contact the administrative office at 928-282-6800

I. CALL TO ORDER/ROLL CALL

A. Salute to the Flag of the United States of America and Moment of Silence to Honor all American Men and Women in Service to Our Country, Firefighters, and Police Officers.

II. SWEARING IN OF NEW BOARD MEMBERS: Oath of Office administered to appointed Board Members Gene McCarthy, Helen McNeal, and Scott Springett.

III. PRESENTATION OF AWARDS/STAFF RECOGNITION

A. Years of Service Recognition
1. Acknowledgement of 25 Years of Service – Brian Espiau; Ralph Kurtz

IV. REGULAR BUSINESS MEETING

A. Public Forum:

Speakers are limited to three-minute oral presentations, but may submit written comments of any length for Board files. Board Members may not discuss items not specifically identified on the Agenda. Therefore, pursuant to ARS 38-431.01(H), Board action taken as a result of public comment is limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.

1. Public Comments
2. Executive Staff Response to Public Comments

B. Consent Agenda – Discussion/Possible Actions:

All matters under Consent Agenda are considered by the Board to be routine (i.e. Minutes and/or signatory authority for bank accounts), and will be enacted by a single motion approving the Consent Agenda. If discussion is desired on any particular consent item, a Board Member may ask that item be removed from the Consent Agenda to be considered separately.

1. November 20, 2022 Regular Meeting Minutes
 2. Resolution #2022-05, Update Bank Account Signer Names, County General Fund
 3. Resolution #2022-06, Update Bank Account Signer Names, Chase Bank Accounts
 4. Update Authorized Signers for Yavapai County Funds
- C. Financial Report and Updates –Director of Finance Gabe Buldra
1. Discussion/Possible Action: Review and Approval of June 30, 2022 Annual Comprehensive Financial Report (ACFR)
 2. Discussion/Possible Action: Review and Approval of November 2022 Finance Report
- D. Staff Items:
1. November 2022 Monthly Staff Report
 - a. Administration Updates – Director of Administrative Services Heidi Robinson
 - i. News and Events
 - ii. Staffing Updates
 - iii. Upcoming Events
 - iv. Mental Health Moment
 - b. Operations Activities –Chief Ed Mezulis
 - i. Significant Incidents
 - ii. Wildland
 - iii. GIS
 - iv. Telecom
 - v. Programs & Projects
 - c. Community Risk Reduction Activities – Interim Fire Marshal Kirk Riddell
 - i. Inspection Activities
 - ii. Fire Investigations
 - iii. Notable Events (SLIDES)
 - iv. Fire Marshal Safety Message
 - d. Operational Support – Fire Chief Ed Mezulis
 - i. EMS Activities and Updates
 - ii. Fleet Activities and Updates
 - iii. Training Report
 - e. Fire Chief Report – Fire Chief Mezulis
 - i. Call Volume & Response Review
 - a. Incident Summary and Year-to-Date Comparison
 - ii. Station 4 Update
 - iii. Infrastructure Update
 - iv. Pulsepoint Update
 - v. Back-Country Rescue Timelines
 - vi. Community Appreciation
 - i. Social Media Engagement
- E. Discussion/Possible Action: Approval of 2023 Board Meeting dates.
- F. Discussion/Possible Action: Nomination and Selection of Sedona Fire District Board positions; Board Chair and Board Clerk.
- G. Discussion/Possible Action: Strategic Plan Quarterly presentation dates.
- H. Board Member Items:
1. Discussion: Board Member’s Fire District Related Activities Since the Last Board Meeting.

V. ADJOURNMENT

Gene McCarthy, Clerk of the Board

SFD Multipurpose Room is accessible to the handicapped. In compliance with Americans with Disabilities Act, those with special needs, such as large print or other reasonable accommodations, may request them by calling 928-282-6800.

Posted by:

Date:

Time: