



FISCAL YEAR 2021

OPERATING BUDGET

FIRE CHIEF

- 101 Fire Chief / Jon Trautwein
 - 102 Fire Board
 - 103 Pension Board
- 302 Human Resources / Heidi Robinson
 - 303 Administration / Heidi Robinson
- 304 Finance / JVG
 - 305 Ambulance Billing / Heidi Robinson
- 401 Community Risk Reduction / Jon Davis

ASSISTANT CHIEF/OPERATIONS

- 201 Assistant Chief / Jayson Coil
 - 202 OPS Wages & Benefits
- 204 EMS / Ed Mezulis
 - 203 Training / Michael Duran
 - 206 CISM
- 205 Logistics / BC Dave Cochrane
 - 207 HazMat
- 402 Facilities / BC Buzz Lechowski
 - Special Operations / BC Jordan Baker
 - 208 Rope/Tower Rescue
 - 209 Swiftwater Rescue
 - 210 Wildland
 - 214 Emergency Operations Center (EOC)
 - 215 Helicopter Operations
 - 216 Wellness
 - 219 sUAS
 - 220 REMS
 - 221 ASHER
- 306 Fleet / Mike Sheehan
 - 309 Ambulance Fleet / Mike Sheehan
- 307 Telecommunications
- 217 Geographical Information System (GIS)

RESERVES/CAPITAL

- 601 Reserves/Capital/Debt Service / Jayson Coil



SEDONA FIRE DISTRICT
Fiscal Year 2021
Approved

Tax Levy Revenues

Real Estate	15,378,074
Fire District Assistance Tax	404,094
	15,782,168

Non Tax Levy Revenues

Communication Rents	203,437
Ambulance Services	2,140,000
Non District Fires	500,000
Other Income	169,902
	18,795,507

Expenses

Personnel Costs	14,302,214
Buildings & Land	397,033
Vehicles & Equipment	614,910
Communications & IT Services	887,889
Meetings, Travel & Training	246,631
Managerial Costs	543,877
Other Expenses	1,350
Debt Service	426,602
	17,420,507

Other Financing (Uses) Sources

Funding to Capital Reserves	1,250,000
Funding to(from) Reserves	125,000
Total Other Financing (Uses) Sources	1,375,000
	18,795,507

Estimated Assessed Valuation	620,185,917
Estimated Tax Rate	\$2.4796

Jon Trautwein
Fire Chief

6-18-20

Date

The James Vincent Group

James Vincent Group
Finance Director

6/16/2020

Date

SEDONA FIRE DISTRICT
DETAILED BUDGET
 Fiscal Year 2021 Budget
 Approved

		\$2,5040	\$ 2,4796		
		FY 2020	FY 2021	\$ VAR	% VAR
		Total	Total		
INCOME					
TAX REVENUES					
4010	FDAT - Coconino County	103,501	103,501	-	0.00%
4020	FDAT - Yavapai County	300,593	300,593	-	0.00%
4030	Property Tax - Coconino County	3,661,461	3,808,387	146,925	4.01%
4040	Property Tax - Yavapai County	11,071,717	11,569,687	497,970	4.50%
Total Tax Revenues		15,137,273	15,782,168	644,895	4.26%
Non-Tax Levy Revenue					
4110	Ambulance Billing Services	40,000	40,000	-	0.00%
4140	Insurance Ambulance Billings	2,014,500	2,100,000	85,500	4.24%
4150	ND Fire Revenue	100,000	500,000	400,000	400.00%
4160	CPR Revenue	13,000	13,000	-	0.00%
4170	CRM Revenue	29,500	30,500	1,000	3.39%
4180	Donation Funds	400	400	-	0.00%
4190	GIS Revenue	-	-	-	0.00%
4200	Grant Revenue	-	-	-	0.00%
4220	Communications Rents	198,395	203,437	5,041	2.54%
4230	Misc. Revenue	57,002	57,002	-	0.00%
4240	Training Revenue	18,000	18,000	-	0.00%
4610	Interest Earnings	50,000	50,000	-	0.00%
4620	Gains/Loss from Sale of Assets	1,000	1,000	-	0.00%
Total Program Revenues		2,521,797	3,013,339	491,541	19.49%
Total INCOME		17,659,070	18,795,507	1,136,437	6.44%

SEDONA FIRE DISTRICT
DETAILED BUDGET
 Fiscal Year 2021 Budget
 Approved

		\$2,5040	\$ 2,4796		
		FY 2020	FY 2021	\$ VAR	% VAR
		Total	Total		
EXPENSES					
PERSONNEL COSTS					
WAGE EXPENDITURE					
5010	Salaries & Wages	7,406,184	7,951,484	545,300	7.36%
5020	Overtime Wages	923,028	848,769	(74,258)	-8.05%
5030	Holiday Pay	89,834	95,919	6,084	6.77%
5060	Vacation/Sick Liability	185,860	187,706	1,846	0.99%
Total Wage Expenditure		8,604,906	9,083,878	478,972	5.57%
EMPLOYER TAXES					
5070	PR Taxes - Medicare	123,695	130,325	6,631	5.36%
5080	PR Taxes - State Unemployment	-	-	-	100.00%
Total Employer Taxes		123,695	130,325	6,631	5.36%
EMPLOYEE BENEFITS					
5090	Benefits - Health Insurance	1,200,635	1,320,698	120,063	10.00%
5100	Benefits - Life/LTD Insurance	53,095	55,529	2,434	4.58%
5110	Workers Compensation	367,349	385,020	17,671	4.81%
5120	Bnfts - Ret. Health Insurance	166,896	176,005	9,109	5.46%
5130	PSPRS Retirement	2,444,665	2,851,699	407,034	16.65%
5140	ASRS Retirement	140,380	140,059	(321)	-0.23%
5150	Other Retirement	-	-	-	0.00%
5160	Return to Work Exams	65,000	65,000	-	0.00%
5170	Employee Assistance Program	50,000	50,000	-	0.00%
5180	Employee Recruitment/Retention	48,500	44,000	(4,500)	-9.28%
Total Employee Benefits		4,536,521	5,088,011	551,490	12.16%
Total Personnel Costs		13,265,122	14,302,214	1,037,092	7.82%
BUILDINGS & LAND					
6010	Utilities	209,316	182,533	(26,783)	-12.80%
6020	Station & Janitorial Supplies	18,600	20,400	1,800	9.68%
6030	Janitorial Services	17,000	19,600	2,600	15.29%
6040	Building R&M - Access & Security	70,000	24,000	(46,000)	-65.71%
6050	Building Repair & Maintenance	122,000	134,000	12,000	9.84%
6070	Station Furniture & Appliances	15,500	16,500	1,000	6.45%
Total BUILDINGS & LAND		452,416	397,033	(55,383)	-37.25%

SEDONA FIRE DISTRICT
DETAILED BUDGET
 Fiscal Year 2021 Budget
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	\$2,5040	\$ 2,4796		
	FY 2020	FY 2021	\$ VAR	% VAR
	Total	Total		
VEHICLES & EQUIPMENT				
6100 Vehicle Fuel	108,000	106,000	(2,000)	-1.85%
6110 Vehicle Maintenance	146,500	127,500	(19,000)	-12.97%
6120 Tire Replacement/Repair	29,000	27,000	(2,000)	-6.90%
6130 Vehicle Other	2,300	0	(2,300)	-100.00%
6140 Commercial Transportation	2,100	0	(2,100)	-100.00%
6150 Fire Equipment Maintenance	22,400	38,100	15,700	70.09%
6160 EMS Equipment Maintenance	5,000	5,000	-	0.00%
6170 Ambulance Supplies	75,300	80,000	4,700	6.24%
6180 Personal Protective Equipment	88,712	90,760	2,048	2.31%
6190 Small Tools & Equipment	83,979	71,550	(12,429)	-14.80%
6200 Equipment R&M	31,450	32,550	1,100	3.50%
6205 Shop Tools & Supplies	6,000	6,000	-	0.00%
6210 Lease Expense	17,100	17,700	600	3.51%
6220 Operational Supplies	11,210	10,250	(960)	-8.56%
6230 Prevention Supplies		2,500	2,500	0.00%
Total VEHICLES & EQUIPMENT	629,051	614,910	(14,141)	-2.25%
COMMUNICATIONS/IT				
6300 Communications	98,000	98,000	-	0.00%
6305 IT Services R&M	34,000	34,000	-	0.00%
6310 Computer Equipment & Supplies	248,239	190,000	(58,239)	-23.46%
6315 Computer Software & Support	182,275	248,634	66,359	36.41%
6320 Dispatch Contract/Expenses	302,148	317,255	15,107	5.00%
Total COMMUNICATIONS/IT	864,662	887,889	23,227	2.69%
MEETINGS, TRAVEL & TRAINING				
6410 Training	130,649	86,190	(44,459)	-34.03%
6420 Training Supplies	19,600	19,600	-	0.00%
6430 PAD Training	4,200	4,200	-	0.00%
6440 Books, Publications, etc.	8,025	8,800	775	9.66%
6450 Wildland Deployment Expenses	-	50,000	50,000	0.00%
6460 Meeting and Business Expenses	5,250	5,000	(250)	-4.76%
6470 Travel Expenses	65,267	68,841	3,574	5.48%
6490 Public Education	5,000	4,000	(1,000)	-20.00%
Total TRAVEL & TRAINING	237,991	246,631	8,640	3.63%

SEDONA FIRE DISTRICT
DETAILED BUDGET
 Fiscal Year 2021 Budget
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	\$2,5040	\$ 2,4796		
	FY 2020	FY 2021	\$ VAR	% VAR
	Total	Total		
MANAGERIAL EXPENSES				
7010 Advertising Expense	2,250	1,750	(500)	-22.22%
7030 Finance/Audit	25,500	25,000	(500)	-1.96%
7040 Payroll Services	17,650	17,650	-	0.00%
7050 Legal Expenses	50,500	40,500	(10,000)	-19.80%
7060 Outside Professional Fees	172,300	151,000	(21,300)	-12.36%
7070 Bank and Service Fee	6,500	10,000	3,500	53.85%
7080 License Fee	750	750	-	0.00%
7090 Registration Fee	2,450	2,900	450	18.37%
7100 Liability Insurance	108,041	111,617	3,576	3.31%
7110 Interest Expense	-	-	-	0.00%
7120 Office Supplies	16,500	10,000	(6,500)	-39.39%
7130 Postage & Shipping	4,400	4,400	-	0.00%
7140 Printing & Reproduction	9,500	7,068	(2,432)	-25.60%
7150 Uniforms	73,650	77,200	3,550	4.82%
7170 Dues/Fees/Subscriptions	35,626	50,767	15,141	42.50%
7180 Elections	0	33,275	33,275	0.00%
Total MANAGERIAL EXPENSES	525,617	543,877	18,260	3.47%
Other Expense				
8030 Misc. Expense	2,350	1,350	(1,000)	-42.55%
Grant Expenses	-	-	-	0.00%
8040 Other Expense	-	-	-	0.00%
Debt Service	552,106	426,602	(125,504)	-22.73%
Total OTHER EXPENSES	554,456	427,952	(126,504)	-22.82%
FUNDING TO/FROM RESERVES				
Capital Outlay	1,200,000	1,250,000	50,000	4.17%
Reserve Fund	(70,245)	125,000	195,245	-277.95%
Total FUNDING TO/FROM RESERVES	1,129,755	1,375,000	245,245	21.71%
Total EXPENSES	17,659,070	18,795,507	1,136,437	6.44%
Gross Fund Balance/Profit	-	-	-	0.00%

SEDONA FIRE DISTRICT 10 Year Budget Projections

	2 Year Budget			Projected 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029	Projected 2030	Projected* 2031
	Approved 2020	Approved 2021	Projected 2022									
Coconino	146,224,500	153,589,313	161,729,547	169,977,753	178,136,686	186,330,973	194,529,536	202,894,306	211,415,867	220,083,917	226,686,435	233,487,028
Yavapai	442,161,229	466,596,604	491,326,224	516,383,861	541,170,287	566,064,120	590,970,941	616,382,692	642,270,765	668,603,866	688,661,982	709,321,842
Net Assessed Valuation	588,385,729	620,185,917	653,055,771	686,361,615	719,306,972	752,395,093	785,500,477	819,276,998	853,686,632	888,687,784	915,348,417	942,808,870
Coconino	3.33%	5.04%	5.30%	5.10%	4.80%	4.60%	4.40%	4.30%	4.20%	4.10%	3.00%	3.00%
Yavapai	3.86%	5.53%	5.30%	5.10%	4.80%	4.60%	4.40%	4.30%	4.20%	4.10%	3.00%	3.00%
Total % AV change	3.72%	5.40%	5.30%	5.10%	4.80%	4.60%	4.40%	4.30%	4.20%	4.10%	3.00%	3.00%
Mil Rate	2.5040	2.4796	2.4932	2.5499	2.5615	2.5753	2.5953	2.6178	2.6429	2.6707	2.7274	2.7852
Property Tax:												
Coconino	3,661,461	3,808,387	4,032,246	4,334,233	4,563,025	4,798,583	5,048,592	5,311,346	5,587,486	5,877,681	6,182,636	6,503,092
Yavapai	11,071,717	11,569,687	12,249,760	13,167,183	13,862,240	14,577,853	15,337,368	16,135,603	16,974,501	17,856,099	18,782,538	19,756,066
Total Property Tax	14,733,179	15,378,074	16,282,006	17,501,416	18,425,265	19,376,436	20,385,960	21,446,950	22,561,986	23,733,779	24,965,174	26,259,158
FDAT	404,094	404,094	400,000	400,000	400,000	400,000	400,000	400,000	400,000	400,000	400,000	400,000
Non-Tax Revenues	2,521,797	3,013,339	3,035,939	3,058,708	3,081,649	3,104,761	3,128,047	3,151,507	3,175,143	3,198,957	3,222,949	3,247,121
Subtotal	17,659,070	18,795,507	19,717,944	20,960,124	21,906,913	22,881,197	23,914,007	24,998,457	26,137,130	27,332,736	28,588,123	29,906,279
C/O &/or Rsrvs to offset taxes	70,244	-	-	-	-	-	-	-	-	-	-	-
Total Revenue	17,729,314	18,795,507	19,717,944	20,960,124	21,906,913	22,881,197	23,914,007	24,998,457	26,137,130	27,332,736	28,588,123	29,906,279
Wages & Benefits	13,265,122	14,302,214	15,017,325	15,768,191	16,556,601	17,384,431	18,253,652	19,166,335	20,124,652	21,130,884	22,187,428	23,296,800
Operating Budget	2,712,086	2,691,690	2,826,275	2,967,588	3,115,968	3,271,766	3,435,354	3,607,122	3,787,478	3,976,852	4,175,695	4,384,479
Debt Service	552,106	426,602	399,345	649,345	609,345	600,000	600,000	600,000	600,000	600,000	600,000	600,000
Capital Budget	1,200,000	1,250,000	1,350,000	1,450,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000
Reserve Funding		125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000
Total Budget	17,729,314	18,795,507	19,717,944	20,960,124	21,906,913	22,881,197	23,914,007	24,998,457	26,137,130	27,332,736	28,588,123	29,906,279
% of change	2.60%	6.01%	4.91%	6.30%	4.52%	4.45%	4.51%	4.53%	4.55%	4.57%	4.59%	4.61%

SEDONA FIRE DISTRICT
Division Budget Summary

	Approved 2019	Approved 2020	Approved 2021	Variance	Change
Fire Chief	363,332	291,532	296,744	5,212	1.8%
Fire Board	98,175	54,900	77,825	22,925	41.8%
Pension	2,750	850	825	(25)	-2.9%
Human Resources	461,629	466,938	466,556	(383)	-0.1%
Administration	297,123	322,483	381,105	58,622	18.2%
Finance	183,954	188,612	123,500	(65,112)	-34.5%
Ambulance Billing	151,580	149,474	146,505	(2,969)	-2.0%
CRR	456,092	471,060	479,912	8,853	1.9%
Subtotal Fire Chief	2,014,636	1,945,849	1,972,972	27,122	1.4%
Assistant Chief/Operations	529,443	567,881	672,696	104,815	18.5%
Ops Wages & Benefits	9,939,302	10,171,635	10,818,264	646,629	6.4%
EMS	468,187	429,216	434,976	5,760	1.3%
Training Officer	327,054	361,570	283,201	(78,369)	-21.7%
CISM	12,640	13,089	19,350	6,261	47.8%

SEDONA FIRE DISTRICT
Division Budget Summary

	Approved 2019	Approved 2020	Approved 2021	Variance	Change
Logistics	99,406	103,714	127,281	23,567	22.7%
Facilities	430,386	465,098	420,356	(44,743)	-9.6%
HazMat/Trench/Confined Space	10,716	2,500	2,500	-	0.0%
Rope/Tower Rescue	77,036	80,360	86,097	5,737	7.1%
Swiftwater	38,516	68,971	71,034	2,062	3.0%
Wildland	63,205	60,070	435,807	375,737	625.5%
EOC	3,591	-	-	-	0.0%
Helicopter Ops	12,677	14,104	17,900	3,796	26.9%
sUAS	-	3,700	10,681	6,981	188.7%
REMS	-	5,250	-	(5,250)	-100.0%
ASHER	-	12,467	12,107	(360)	-2.9%
Wellness	28,029	29,108	28,043	(1,065)	-3.7%
Fleet	307,762	380,341	345,956	(34,385)	-9.0%
Ambulance Fleet	97,300	47,300	38,200	(9,100)	-19.2%
Telecommunications	1,092,902	1,099,761	1,099,904	143	0.0%
GIS	113,150	115,223	96,579	(18,643)	-16.2%
Subtotal Assistant Chief/OPS	13,651,302	14,031,358	15,020,932	989,574	7.1%

SEDONA FIRE DISTRICT
Division Budget Summary

	Approved 2019	Approved 2020	Approved 2021	Variance	Change
Total Operating & Materials	\$ 15,665,937	\$ 15,977,209	\$ 16,993,904	\$ 1,016,695	6.4%
Cash Reserves/Contingency	\$ -	\$ -	\$ -	\$ -	0.0%
Debt Service	\$ 424,875	\$ 552,106	\$ 426,602	\$ (125,504)	-22.7%
	<u>\$ 16,090,812</u>	<u>\$ 16,527,295</u>	<u>\$ 17,420,507</u>	<u>\$ 893,211</u>	<u>5.4%</u>
Reserve Funding	\$ -	\$ (70,245)	\$ 125,000	\$ 195,245	100.0%
Capital Funding	<u>\$ 1,200,000</u>	<u>\$ 1,200,000</u>	<u>\$ 1,250,000</u>	<u>\$ 50,000</u>	<u>4.2%</u>
TOTAL BUDGET	\$ 17,290,812	\$ 17,659,070	\$ 18,795,507	\$ 1,136,437	6.4%
REVENUE BUDGET	\$ 17,290,812	\$ 17,659,070	\$ 18,795,507	\$ 1,136,437	6.4%

Operating Budget Detail**Fire Chief:**

The Fire Chief provides leadership, vision, & direction for SFD and receives his guidance from the elected Board.

Fire Chief Section 101

				2019 Budget	2020 Budget	2021 Budget
Salaries & Wages				\$ 172,253	\$ 163,790	\$ 168,249
Taxes & Benefits				\$ 100,111	\$ 81,968	\$ 87,975
Subtotal				\$ 272,364	\$ 245,757	\$ 256,224
Administration				\$ 34,425	\$ 32,475	\$ 32,475
Training and related				\$ 9,169	\$ 10,800	\$ 7,545
Professional Services				\$ 33,000	\$ -	\$ -
Materials & Supplies				\$ 2,000	\$ 2,500	\$ 500
Subtotal				\$ 78,594	\$ 45,775	\$ 40,520
Total Operating				\$ 350,958	\$ 291,532	\$ 296,744

Acct. No.	Description	2019 Budget	2020 Budget	2021 Budget
SALARIES & WAGES				
5010	Salaries and Wages	172,253.02	\$ 163,790	\$ 168,249
	Fire Chief			
Salaries & Wages subtotal		\$ 172,253	\$ 163,790	\$ 168,249

TAXES & BENEFITS				
5150	401 A	\$ 17,074	\$ -	\$ -
	Supplemental Retirement Plan for Chief			
5140	ASRS	\$ -	\$ -	\$ -
	AZ State Retirement System for admin personnel			
5130	PSPRS	\$ 72,598	\$ 57,531	\$ 63,471
	PSPRS for Chief			

Fire Chief Section 101

Acct. No.	Description	2019 Budget	2020 Budget	2021 Budget
TAXES & BENEFITS continued				
5070	FICA Medicare Tax	\$ 2,490	\$ 2,375	\$ 2,440
	1.45% of wages			
5100	LTD Insurance	\$ 719	\$ 685	\$ 704
	Coverage for employees out of work due to medical absence, after 90 days			
5100	Life & AD&D Coverages	\$ 115	\$ 68	\$ 68
	Based on history for full time employees and reserves with 1 year of service			
5090	Dental Insurance	\$ 510	\$ 468	\$ 468
	Self funded plan; District pays employee portion only			
5090	Health Insurance Premiums	\$ -	\$ 16,395	\$ 16,395
	Insurance coverage; EAP, Health Equity fees, and FSA admin fees			
5120	PEHP Plan - 1%	\$ 1,707	\$ 3,256	\$ 3,345
	Post Employment Health Plan (PEHP) - 1% District match			
5110	Worker's Comp. Insurance	\$ 409	\$ 390	\$ 284
	Based on wages			
5080	State Unemployment Ins.	\$ 70	\$ -	\$ -
	Based on first \$7000 earned per employee + training tax/special assessment			
6300	Cell Phone Earnings	\$ 600	\$ -	\$ -
	Budgeted for Fire Chief w/data \$50/month			
5060	Sick Leave Buy Back	\$ 1,000	\$ -	\$ -
	District buys back sick leave over the cap to reduce future liability and cost			
5060	Leave Pay Out	\$ -	\$ -	\$ -
	For benefit hours payout when employees: retire, terminate, etc.			
7150	Uniform Incidentals	\$ 300	\$ 300	\$ 300
	Uniform Incidentals - taxable			
7150	Uniform Allowance	\$ 500	\$ 500	\$ 500
	Reimbursed uniform allowance - non-taxable portion			
Taxes & Benefits subtotal		\$ 100,111	\$ 81,968	\$ 87,975

Fire Chief Section 101

Acct. No.	Description	2019 Budget	2020 Budget	2021 Budget
ADMINISTRATION				
6460	Meeting and Business Expenses	\$ 1,250	\$ 5,000	\$ 5,000
	For meetings & other business activities			
5180	Employee Recruitment/ Retention	\$ 25,000	\$ 25,000	\$ 25,000
	Special projects and expenses for organizational success			
7170	Dues/Fees/Subscriptions	\$ 8,175	\$ 2,475	\$ 2,475
	2020	2021		
	\$ 500	\$ 415	AZ Fire Chiefs Association	
	\$ 260	\$ 260	IAFC	
	\$ 215	\$ -	Misc.	
	\$ -	\$ -	Verde Valley Fire Chiefs (Moved to 203 for Training Center Fee)	
	\$ -	\$ 300	Chief Officer Designee (renews every 3 years, budget FY 2022)	
	\$ 1,500	\$ 1,500	Civic Group Membership	
7090	Registration Fees			\$ -
Administration subtotal		\$ 34,425	\$ 32,475	\$ 32,475
TRAINING & RELATED				
6130	Vehicle Other	\$ 200	\$ 200	\$ -
	Parking fees for FC			
6470	Commercial Transportation	\$ 1,200	\$ 1,200	\$ -
	Airfare for conference, rental car			
6470	Meals	\$ 750	\$ 750	\$ 1,000
	\$ 750	\$ 1,000	Meals for Travel and Training	
	\$ -			
6470	Lodging	\$ 2,350	\$ 4,000	\$ 2,500
	\$ 4,000	\$ 2,500	Lodging for Travel and Training	
	\$ -			

Fire Chief Section 101

				2019	2020	2021
Acct. No.	Description			Budget	Budget	Budget
TRAINING & RELATED continued						
6410	Training			\$ 2,650	\$ 4,650	\$ 4,045
	\$ 300	\$ 550	AFDA/AFCA Conferences			
	\$ 700	\$ 795	FRI Conference			
	\$ 400	\$ -	AZ Fire Chief conference			
	\$ 3,250	\$ 2,700	Misc. training opportunities			
Training & Related subtotal				\$ 9,169	\$ 10,800	\$ 7,545

PROFESSIONAL SERVICES						
7060	Outside Professional Services			\$ 33,000	\$ -	\$ -
	PR Service					

MATERIALS & SUPPLIES						
6440	Books, Publications, Etc.			\$ -	\$ 500	\$ 500
6100	Fuel			\$ 2,000	\$ 2,000	\$ -
	Based on history					
Materials & Supplies subtotal				\$ 2,000	\$ 2,500	\$ 500

Total Expenditure Budget				\$ 350,958	\$ 291,532	\$ 296,744
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Operating Budget Detail

Fire Board:

Includes fees for legal services for Board Attorney, and travel and training for five governing board members. The governing board is the policy setting body of the organization.

Goals, Objectives and Measures

Goal: Facilitate public participation in Sedona Fire District decision-making.

Objective: Hold twelve regular public business meetings on the 3rd Wednesday of each month; 3 include budget workshops.

Measure:		FY 2018 Actual	FY 2019 Estimate	FY 2020 Estimate	FY 2021 Estimate
	Number of Public Meetings	12	12	12	12

Fire Board Section 102

				2019 Budget	2020 Budget	2021 Budget
Administration				\$ 1,350	\$ 1,350	\$ 1,100
Training and Related				\$ 3,400	\$ 3,400	\$ 3,300
Professional Services				\$ 95,294	\$ 50,000	\$ 73,275
Materials & Supplies				\$ 150	\$ 150	\$ 150
Total Operating				\$ 100,194	\$ 54,900	\$ 77,825

Fire Board Section 102

Acct. No.	Description	2019 Budget	2020 Budget	2021 Budget
ADMINISTRATION				
7010	Advertising	\$ -	\$ -	\$ -
	Legal notice for election			
6460	Training and Bus Conf	\$ 250	\$ 250	\$ -
	For meetings & other business related activities			
6210	Lease Expense	\$ -	\$ -	\$ -
7170	Dues/Fees/Subscriptions	\$ 1,100	\$ 1,100	\$ 1,100
	AZ Fire District Association (AFDA)			
	Administration subtotal	\$ 1,350	\$ 1,350	\$ 1,100
TRAINING & RELATED				
6130	Vehicle Other	\$ 600	\$ 600	\$ -
	Mileage for Board Members to attend meetings/conferences - \$0.58/mile			
6470	Meals	\$ 500	\$ 500	\$ 800
	Fire Board Members to attend 1 AFDA conference each; federal per diem rate for location			
6470	Lodging	\$ 1,500	\$ 1,500	\$ 1,500
	AFDA Conferences - 2 nights X 5 members			
6410	Training	\$ 800	\$ 800	\$ 1,000
	Fire Board Members (1 AFDA Conference) \$200 each Registration			
	Training & Related subtotal	\$ 3,400	\$ 3,400	\$ 3,300
PROFESSIONAL SERVICES				
7060	Outside Professional Services	\$ -	\$ -	\$ -
	Consulting Services as requested by the Board (if bonding costs will be incurred) - Election Consulting and Pamphlets			
7180	Election Costs	\$ 33,275	\$ -	\$ 33,275
	Elections Scheduled for FY 2021 - Possible Bond Election \$2.75 per registered voter Yavapai (approx. 9,600) & Coconino (approx. 2,500)			

Fire Board Section 102

		2019	2020	2021
Acct. No.	Description	Budget	Budget	Budget
PROFESSIONAL SERVICES continued				
7050	Legal Expenses	\$ 60,000	\$ 50,000	\$ 40,000
	Fire Board/Fire District legal fees based on current history			
6310	Computer Equipment & Support	\$ -	\$ -	\$ -
Professional Services subtotal		\$ 95,294	\$ 50,000	\$ 73,275
MATERIALS & SUPPLIES				
6440	Books, Publications, etc.	\$ 75	\$ 75	\$ 150
	AFDA handbook jump drive			
7120	Office Supplies	\$ 75	\$ 75	\$ -
	Name Plates, Business Cards, etc.			
Materials & Supplies subtotal		\$ 150	\$ 150	\$ 150
Total Expenditure Budget		\$ 100,194	\$ 54,900	\$ 77,825

Operating Budget Detail**Pension Board:**

Responsible for Public Safety Personnel Retirement System issues such as the processing of retirements and for Pension Board members to attend appropriate training.

Pension Board Section 103

				2019 Budget	2020 Budget	2021 Budget
Training and related				\$ 350	\$ 350	\$ 325
Professional Services				\$ 2,400	\$ 500	\$ 500
Materials & Supplies				\$ -	\$ -	\$ -
Total Operating				\$ 2,750	\$ 850	\$ 825

Acct. No.	Description	2019 Budget	2020 Budget	2021 Budget
TRAINING & RELATED				
6130	Vehicle Other	\$ 50	\$ 50	\$ -
	Mileage for Pension Board members to attend workshops			
6470	Meals	\$ 50	\$ 50	\$ 75
	Expenses incurred by Pension Board members to attend workshops (\$10 each X 5 members)			
6410	Training	\$ 250	\$ 250	\$ 250
	State provides free training			
	Training & Related subtotal	\$ 350	\$ 350	\$ 325

PROFESSIONAL SERVICES				
7050	Legal Expenses	\$ 500	\$ 500	\$ 500
	Disability cases require attorney at hearing; would go to contingency if need (\$500 for 1 case)			
5160	Return to Work	\$ 1,900	\$ -	\$ -
	IME'S - retirement medical evaluations for disabilities (Funding from Contingency)			
	Professional Services subtotal	\$ 2,400	\$ 500	\$ 500

Total Expenditure Budget		\$ 2,750	\$ 850	\$ 825
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Operating Budget Detail

Human Resources:

Coordinates employee recruitment and retention; facilitates the development of classification and compensation plans for the District, manages employee benefits programs; manages employee recognition program; handles employee grievances and employee discipline; and facilitates promotional processes.

Goals, Objectives and Measures

Goal: Administer classification, compensation, and benefits programs that are fair and equitable, that attract and retain competent employees, and that reward the contributions of excelling employees.

Objective: Minimize number of employees who leave employment at SFD due to dissatisfaction with compensation.

Measure:

	FY 2018 Estimate	FY 2019 Estimate	FY 2020 Estimate	FY 2021 Estimate
Percentage of Employees Leaving Due to Sub-Market Pay or Benefits (per exit interviews)	1%	2%	2%	2%

Objective: Keep health

Measure:

	FY 2018 Estimate	FY 2019 Estimate	FY 2020 Estimate	FY 2021 Estimate
SFD Inflationary Increase/National Average	+8%/12%	-5%/+12%	+5%/+12%	+5%/+12%

Human Resources:

Goals, Objectives and Measures continued

Measure:

	FY 2018 Estimate	FY 2019 Estimate	FY 2020 Estimate	FY 2021 Estimate
Percent Resolved Within 3 Days	95%	95%	95%	95%

Human Resources Section 302

				2019 Budget	2020 Budget	2021 Budget
Salaries & Wages				\$ 113,966	\$ 115,344	\$ 168,126
Taxes & Benefits				\$ 95,162	\$ 94,783	\$ 45,148
Subtotal				\$ 209,128	\$ 210,127	\$ 213,274
Administration				\$ 32,500	\$ 32,500	\$ 30,800
Training and related				\$ 14,720	\$ 14,320	\$ 13,015
Professional Services				\$ 99,000	\$ 96,650	\$ 92,650
Insurance				\$ 100,000	\$ 108,041	\$ 111,617
Repairs/Maintenance				\$ 200	\$ 200	\$ 200
Materials & Supplies				\$ 8,400	\$ 5,100	\$ 5,000
Subtotal				\$ 254,820	\$ 256,811	\$ 253,282
Total Operating				\$ 463,948	\$ 466,938	\$ 466,556

Human Resources Section 302

Acct. No.	Description	2019 Budget	2020 Budget	2021 Budget
SALARIES & WAGES				
5010	Salaries and Wages	\$ 109,966	\$ 115,344	\$ 113,126
	Payroll/HR Specialist (2)			
5020	Overtime Wages	\$ 4,000	\$ -	\$ 5,000
	For hiring processes as needed			
5020	Overtime Wages (formerly training OT)	\$ -	\$ -	\$ -
	\$ - \$ -			
Salaries & Wages subtotal		\$ 113,966	\$ 115,344	\$ 118,126
TAXES & BENEFITS				
5150	Other Retirement			
	In lieu of retirement SFD contributes 15% to 401A			
5140	ASRS	\$ 12,744	\$ 13,968	\$ 14,305
	AZ State Retirement System for admin personnel			
5070	PR Taxes- Medicare	\$ 2,313	\$ 2,397	\$ 2,438
	1.45% of wages			
5100	Life/LTD Insurance	\$ 445	\$ 470	\$ 477
	Coverage for employees out of work due to medical absence, after 90 days			
5100	Life/LTD Insurance (formerly just life)	\$ 230	\$ 136	\$ 136
	Based on history for full time employees			
5090	Health Insurance	\$ 1,021	\$ 936	\$ 936
	Self funded plan; District pays employee portion only			
5090	Health Insurance Premiums	\$ 23,543	\$ 23,543	\$ 23,543
	\$ 15,000 \$ - Additional funds for coverage changes during the fiscal year			
	\$ 29,125 \$ 23,543 Insurance coverage; EAP, Health Equity fees, and FSA admin fees			
5120	Ret. Health Insurance	\$ 1,095	\$ 2,307	\$ 2,363
	Post Employment Health Plan (PEHP) - 2% District match			
5110	Worker's Comp. Insurance	\$ 262	\$ 276	\$ 201
	Based on wages			

Human Resources Section 302

	2020	2021		2019	2020	2021
Acct. No.	Description			Budget	Budget	Budget
TAXES & BENEFITS continued						
5080	PR Taxes- State Unemployment			\$ 140	\$ -	\$ -
	Based on first \$7000 earned per employee + training tax/special assessment					
6300	Communications			\$ 600	\$ -	\$ -
	Budgeted \$50/mo. cell phone w/data stipend					
5060	Vacation/Sick Liability			\$ -	\$ -	\$ -
	District buys back sick leave over the cap to reduce future liability and cost					
5060	Vacation/Sick Liability			\$ 50,000	\$ 50,000	\$ 50,000
	For benefit hours payout when employees: retire, terminate, etc.					
7150	Uniforms			\$ 250	\$ 250	\$ 250
	Uniform Incidentals - taxable					
7150	Uniforms			\$ 500	\$ 500	\$ 500
	Reimbursed uniform allowance - non-taxable portion					
Taxes & Benefits subtotal				\$ 95,162	\$ 94,783	\$ 95,148

Human Resources Section 302

	2020	2021		2019	2020	2021
Acct. No.	Description			Budget	Budget	Budget
ADMINISTRATION						
7010	Advertising			\$ 2,000	\$ 2,000	\$ 1,500
	Misc. ads for hiring processes					
5180	Employee Recruitment/ Retention			\$ 23,500	\$ 23,500	\$ 19,000
	\$ -	\$ 2,000	Promotional process/list for BC			
	\$ -	\$ -	Promotional process/list for Captain			
	\$ 2,000	\$ -	Promotional process/list for Engineer			
	\$ 3,000	\$ 3,000	FF hiring list			
	\$ 1,000	\$ 1,000	(5) Career New Hires background investigation costs (potential vacancies)			
	\$ 7,500	\$ 3,000	Expenses to fill Management & Admin vacancies			
	\$ 1,000	\$ 1,000	Badges, Hardware for Uniforms, & Lapel Bars			
	\$ 2,000	\$ 2,000	Annual Awards & Employee Recognition			
	\$ 7,000	\$ 7,000	Recognition/Awards Dinner			

Human Resources Section 302

	2020	2021		2019	2020	2021
Acct. No.	Description			Budget	Budget	Budget
ADMINISTRATION continued						
7170	Dues/Fees/Subscriptions			\$ 6,500	\$ 7,000	\$ 10,300
	\$ 6,000	\$ 6,000	Mountain States Employer's Council (MSEC)			
	\$ 200	\$ 200	SHRM Membership			
	\$ 300	\$ 300	American Payroll Assoc. (annual amount of 2 yr. membership)			
	\$ 500	\$ 500	HR Specialist			
		\$ 3,300	Gym Membership for Admin			
7170	Dues/Fees/Subscriptions			\$ 500		
Administration subtotal				\$ 32,500	\$ 32,500	\$ 30,800
TRAINING & RELATED						
6470	Vehicle Other			\$ 250	\$ 500	\$ 500
	Mileage reimbursement when district vehicle is not available, parking fees					
6140	Commercial Transportation			\$ 1,200	\$ -	\$ -
		\$ -	Tyler Conference			
		\$ -	SHRM Convention			
6470	Meals			\$ 920	\$ 620	\$ 1,200
			Tyler Conference			
	\$ 600	\$ 1,000	Arbinger TTT			
	\$ 20	\$ 200	EC Training			
6470	Lodging			\$ 3,000	\$ 2,150	\$ 3,600
			Tyler Conference			
	\$ 750	\$ 1,500	Arbinger TTT			
	\$ 1,200	\$ 1,500	SHRM Convention			
	\$ 200	\$ 600	AFDA			
6410	Training			\$ 9,350	\$ 11,050	\$ 7,715
	\$ 4,000		Admin Skills and Leadership Training			
		\$ 1,950	APA Conference			
	\$ 200	\$ 400	AFDA			
	\$ 3,000	\$ 1,195	SHRM Convention/Cert			
	\$ 1,050	\$ 1,050	Arbinger TTT			
	\$ 200		EC Training			
	\$ 2,600	\$ 3,120	Other additional training (payroll association, congress, Pryor Learning,			
Training & Related subtotal				\$ 14,720	\$ 14,320	\$ 13,015

Human Resources Section 302

	2020	2021		2019	2020	2021
Acct. No.	Description			Budget	Budget	Budget
PROFESSIONAL SERVICES						
7060	Outside Professional Services			\$ 12,500	\$ 12,500	\$ 10,000
	Investigations, grievance mediation, coaching					
PROFESSIONAL SERVICES continued						
6410	Training			\$ 1,500	\$ 1,500	\$ -
	MSEC/Employer's Law and HR training					
7040	Payroll Services			\$ 20,000	\$ 17,650	\$ 17,650
	Paychex					
5160	Return to Work			\$ 65,000	\$ 65,000	\$ 65,000
	\$ 57,100	\$ 57,100	Operational Employee Annual Physicals for 80 employees			
	\$ 1,500	\$ 1,500	Return to work screening/Indep. medical exams: \$60 ea. (approx. 25)			
	\$ 4,000	\$ 4,000	Career New Hire Medical (To fill vacancies)			
	\$ 2,400	\$ 2,400	Career New Hire psych evals			
Professional Services subtotal				\$ 99,000	\$ 96,650	\$ 92,650
INSURANCE						
7100	Liability Insurance			\$ 100,000	\$ 108,041	\$ 111,617
	Buildings, vehicles, & liability insurance, and Cyber Insurance					
Insurance subtotal				\$ 100,000	\$ 108,041	\$ 111,617
REPAIRS & MAINTENANCE						
6200	Equipment - R&M			\$ 200	\$ 200	\$ 200
	ID card equipment repairs and maintenance					
Repairs & Maintenance subtotal				\$ 200	\$ 200	\$ 200
MATERIALS & SUPPLIES						
6440	Books, Publications, etc.			\$ 1,100	\$ 1,100	\$ 1,000
	Arbinger, Annual labor law posters for AZ & Federal gov't for each staffed station/site; and annual harassment training video					
7120	Office Supplies			\$ 1,300	\$ -	\$ -
	ID Card Supplies, Arbinger Supplies, Payroll Source Book and W-2/1095 Guide					

Human Resources Section 302

	2020	2021		2019 Budget	2020 Budget	2021 Budget
Acct. No.	Description					
MATERIALS & SUPPLIES continued						
7150	Uniforms			\$ 6,000	\$ 4,000	\$ 4,000
	Initial issue for new hires and allowance for uniform changes needed with promotions					
Materials & Supplies subtotal				\$ 8,400	\$ 5,100	\$ 5,000
Total Expenditure Budget				\$ 463,948	\$ 466,938	\$ 466,556

Operating Budget Detail**Administration:**

Provides clerical support to all divisions as requested; serves as first point of contact for the public, processes incoming and outgoing mail; maintains central files; schedules district vehicles and facilities for meetings; issues a variety of permits for Community Risk Reduction; manages registrations for CPR/AED classes; and is responsible for receiving all shipments to SFD.

Administration Section 303

				2019 Budget	2020 Budget	2021 Budget
Salaries & Wages				\$ 170,474	\$ 182,763	\$ 234,309
Taxes & Benefits				\$ 75,623	\$ 79,370	\$ 102,856
Subtotal				\$ 246,097	\$ 262,133	\$ 337,165
Administration				\$ 26,270	\$ 26,220	\$ 23,020
Training and related				\$ 14,400	\$ 14,850	\$ 7,420
Repairs/Maintenance				\$ -	\$ -	\$ -
Materials & Supplies				\$ 12,000	\$ 21,500	\$ 13,500
Subtotal				\$ 52,670	\$ 62,570	\$ 43,940
Total Operating				\$ 298,767	\$ 324,703	\$ 381,105

Acct. No.	Description	2019 Budget	2020 Budget	2021 Budget
SALARIES & WAGES				
5010	Salaries and Wages	\$ 165,474	\$ 177,763	\$ 229,809
	3 Administration Positions and New Admin Svs Manager			
5020	Overtime Wages	\$ 5,000	\$ 5,000	\$ 4,500
Salaries & Wages subtotal		\$ 170,474	\$ 182,763	\$ 234,309

Administration Section 303

Acct. No.	Description	2019 Budget	2020 Budget	2021 Budget
TAXES & BENEFITS				
5150	Other Retirement			
	In lieu of retirement SFD contributes 15% to 401A			
5140	ASRS	\$ 19,784	\$ 22,133	\$ 28,375
	AZ State Retirement System for admin personnel			
5070	PR Taxes- Medicare	\$ 2,464	\$ 2,650	\$ 3,397
	FICA Tax 1.45% of wages			
5100	Life/LTD Insurance	\$ 696	\$ 750	\$ 969
	Coverage for employees out of work due to medical absence, after 90 days			
5100	Life/LTD Insurance (formerly just life)	\$ 344	\$ 203	\$ 271
	Based on history for full time employees and reserves with 1 year of service			
5090	Health Insurance	\$ 1,531	\$ 1,404	\$ 1,872
	Self funded plan; District pays employee portion only			
5090	Health Insurance	\$ 44,992	\$ 44,992	\$ 61,387
	Insurance coverage; EAP, Health Equity fees, and FSA admin fees			
5120	Ret. Health Insurance	\$ 1,700	\$ 3,655	\$ 4,686
	Post Employment Health Plan (PEHP) - 1% District match			
5110	Worker's Comp. Insurance	\$ 407	\$ 437	\$ 398
	Based on wages			
5080	PR Taxes- State Unemployment	\$ 210	\$ -	\$ -
	Based on first \$7000 earned per employee + training tax			
6300	Communications	\$ 600	\$ -	\$ -
	Budgeted \$50/mo. cell phone w/data stipend			
5060	Vacation/Sick Liability	\$ -	\$ -	\$ -
	District buys back sick leave over the cap to reduce future liability and cost			
5060	Vacation/Sick Liability	\$ -	\$ -	\$ -
	For benefit hours payout when employees: retire, terminate, etc.			
7150	Uniforms	\$ 375	\$ 375	\$ 500
	Uniform incidentals - taxable			

Administration Section 303

	2020	2021		2019	2020	2021
Acct. No.	Description			Budget	Budget	Budget
Taxes & Benefits continued						
7150	Uniforms			\$ 500	\$ 750	\$ 1,000
	Reimbursed uniform allowance - non-taxable					
Taxes & Benefits subtotal				\$ 75,623	\$ 79,370	\$ 102,856

Administration Section 303

	2020	2021		2019	2020	2021
Acct. No.	Description			Budget	Budget	Budget
ADMINISTRATION						
7010	Advertising			\$ 300	\$ 250	\$ 250
	RFP's, legal notices, sale of surplus property notices					
6210	Lease Expense			\$ 13,200	\$ 13,200	\$ 13,200
	\$ 500	\$ 500	Postage Meter			
	\$ 12,700	\$ 12,700	Copier lease agreement			
7130	Postage & Shipping			\$ 4,400	\$ 4,400	\$ 4,400
	Postage, FedEx, Nationwide, UPS, etc.					
7140	Printing & Reproduction			\$ 8,200	\$ 8,200	\$ 5,000
	Specialized forms and papers (i.e. letterhead and envelopes, decals) large copy projects; logo stickers (Space-Rite Industries), business cards (<i>Increased based on actual history</i>), Cartridges expenses and/or color copies for MPC6501					
7170	Dues/Fees/Subscriptions			\$ 70	\$ 70	\$ 70
	Red Rock News for history clippings (\$69 for 2 years - renews on even years)					
7090	Registration Fees			\$ 100	\$ 100	\$ 100
	Notary renewal, Bond \$25, stamp \$20, state \$43					
Administration subtotal				\$ 26,270	\$ 26,220	\$ 23,020

TRAINING & RELATED						
6130	Vehicle Other			\$ 250	\$ 450	\$ -
	Mileage reimbursement for use of personal vehicle for district business					
6470	Commercial Transportation			\$ 900	\$ 900	\$ -
	Leadership Training					
6470	Meals & Travel Expenses			\$ 3,900	\$ 4,000	\$ 3,300
	Based on Training Requested					

Administration Section 303

	2020	2021		2019	2020	2021
Acct. No.	Description			Budget	Budget	Budget
TRAINING & RELATED continued						
6410	Training			\$ 9,350	\$ 9,500	\$ 4,120
	\$ -	\$ 800	AFDA			
	\$ -	\$ 1,000	Grant Training			
	\$ -	\$ 1,060	Communications Conference or other			
	\$ -	\$ 1,260	Other Training in Finance/HR/Media			
Training & Related subtotal				\$ 14,400	\$ 14,850	\$ 7,420
MATERIALS & SUPPLIES						
7120	Office Supplies			\$ 8,000	\$ 16,500	\$ 10,000
	Office supplies for: EMS, orientation, training, budget, map books; office door and name plates; Flags for stations/apparatus					
6190	Small Tools & Equipment			\$ 4,000	\$ 5,000	\$ 3,500
			Replacement desks			
			Misc. small furniture items			
Materials & Supplies subtotal				\$ 12,000	\$ 21,500	\$ 13,500
Total Expenditure Budget				\$ 298,767	\$ 324,703	\$ 381,105

Operating Budget Detail

Finance:

Responsible for all aspects of accounting, budget preparation, monthly financial reports, capital assets and depreciation, coordinates risk management insurance policies and claims, annual audit and other miscellaneous audits, annual DHS reporting and rate increases for ambulance services, grant accounting, accounts payable, accounts receivable, and bi-weekly payroll.

Goals, Objectives and Measures

Objective: Provide for the timely reporting of financial information to Management and the Governing Board.

Measure:		FY 2018 Estimate	FY 2019 Estimate	FY 2020 Estimate	FY 2021 Estimate
	Number of Months Revenue & Expenditure Analyses Were Provided		12	12	12

Objective: Maintain the District's "clean" audit option

Measure:		FY 2018 Estimate	FY 2019 Estimate	FY 2020 Estimate	FY 2021 Estimate
	Clean Audit Opinion	yes	yes	yes	yes

Objective: Complete all clearing and bank account reconciliations within 30 days of month end.

Measure:		FY 2018 Estimate	FY 2019 Estimate	FY 2020 Estimate	FY 2021 Estimate
	Number of Months in Compliance		12	12	12

Finance

Goals, Objectives and Measures continued

Objective: Maintain fund balance requirements in accordance with Board Policy.

Measure:		FY 2018 Estimate	FY 2019 Estimate	FY 2020 Estimate	FY 2021 Estimate
	Minimum 15% or 2 Mil cap Fund Balance Requirement Met	yes	yes	yes	yes

Finance Section 304

				2019 Budget	2020 Budget	2021 Budget
Salaries & Wages				\$ 64,273	\$ 45,673	\$ -
Taxes & Benefits				\$ 36,906	\$ 26,540	\$ -
Subtotal				\$ 101,179	\$ 72,212	\$ -
Administration				\$ 625	\$ 5,400	\$ 9,500
Training and related				\$ 2,952	\$ -	\$ -
Professional Services				\$ 86,100	\$ 111,000	\$ 114,000
Materials & Supplies				\$ 1,250	\$ -	\$ -
Subtotal				\$ 90,927	\$ 116,400	\$ 123,500
Total Operating				\$ 192,106	\$ 188,612	\$ 123,500

Finance Section 304

Acct. No.	Description	2019 Budget	2020 Budget	2021 Budget
SALARIES & WAGES				
5010	Salaries and Wages	\$ 59,950	\$ 41,134	\$ -
	1 Finance Specialist III			
5020	Overtime Wages	\$ 4,323	\$ 4,539	\$ -
	60 hours for fire billing, audit, budget and projects			
Salaries & Wages subtotal		\$ 64,273	\$ 45,673	\$ -
TAXES & BENEFITS				
5150	Other Retirement	\$ -	\$ -	\$ -
	In lieu of retirement SFD contributes 15% to 401A			
5140	ASRS	\$ 7,391	\$ 5,531	\$ -
	AZ State Retirement System for admin personnel			
5070	PR Taxes- Medicare	\$ 959	\$ 689	\$ -
	1.45% of wages			
5100	Life/LTD Insurance	\$ 277	\$ 174	\$ -
	Coverage for employees out of work due to medical absence, after 90 days			
5100	Life/LTD Insurance (formerly just life)	\$ 115	\$ 68	\$ -
	Based on history for full time employees and reserves with 1 year of service			
5090	Health Insurance	\$ 510	\$ 468	\$ -
	Self funded plan; District pays employee portion only			
5090	Health Insurance	\$ 16,416	\$ 16,395	\$ -
	Insurance coverage; EAP, Health Equity fees, and FSA admin fees			
5120	Ret. Health Insurance	\$ 643	\$ 913	\$ -
	Post Employment Health Plan (PEHP) - 1% District match			
5110	Worker's Comp. Insurance	\$ 8,489	\$ 109	\$ -
	Based on wages			

Finance Section 304

		2019	2020	2021
Acct. No.	Description	Budget	Budget	Budget
TAXES & BENEFITS continued				
5080	PR Taxes- State Unemployment	\$ 70	\$ -	\$ -
	Based on first \$7000 earned per employee + training tax/special assessment			
5060	Vacation/Sick Liability	\$ 1,731	\$ 1,818	\$ -
	District buys back sick leave over the cap to reduce future liability and cost			
5060	Vacation/Sick Liability	\$ -	\$ -	\$ -
	Benefit hours payout when employees retire, terminate, etc.			
7150	Uniforms	\$ 125	\$ 125	\$ -
	Uniform incidentals - taxable			
7150	Uniforms	\$ 250	\$ 250	\$ -
	Reimbursed uniform allowance - non-taxable portion			
Taxes & Benefits subtotal		\$ 36,906	\$ 26,540	\$ -

Finance Section 304

		2019	2020	2021
Acct. No.	Description	Budget	Budget	Budget
ADMINISTRATION				
8020	Interest Expense	\$ -	\$ -	\$ -
	For registering warrants			
7170	Dues/Fees/Subscriptions	\$ 400	\$ 5,400	\$ 9,500
	Bill.com Fee/ Adopt Server Fee			
8040	Other Expense	\$ 225	\$ -	\$ -
Administration subtotal		\$ 625	\$ 5,400	\$ 9,500

Finance Section 304

Finance Section 304		2019	2020	2021
Acct. No.	Description	Budget	Budget	Budget
TRAINING & RELATED				
6130	Vehicle Other	\$ 149	\$ -	\$ -
6140	Commercial Transportation	\$ 700	\$ -	\$ -
	Per diems for associated training/travel			
6470	Meals	\$ 153	\$ -	\$ -
	Per diems for associated training/travel			
6470	Lodging	\$ 800	\$ -	\$ -
6410	Training	\$ 1,150	\$ -	\$ -
Training & Related subtotal		\$ 2,952	\$ -	\$ -
PROFESSIONAL SERVICES				
7030	Finance/Audit	\$ 20,500	\$ 25,500	\$ 25,000
	Annual Audit fees			
7070	Bank Services	\$ 6,500	\$ 6,500	\$ 10,000
	Bank Fees credit cards (payment tech), deposit machine & ETF fees			
7060	Outside Professional Services	\$ 59,000	\$ 49,000	\$ 49,000
	Contract Finance Director			
7060	Outside Professional Services	\$ -	\$ 30,000	\$ 30,000
	Outside Finance Clerk			
8030	Misc Expense	\$ 100	\$ -	\$ -
Professional Services subtotal		\$ 86,100	\$ 111,000	\$ 114,000

Finance Section 304

2019/2020		2019	2020	2021
Acct. No.	Description	Budget	Budget	Budget
MATERIALS & SUPPLIES				
7120	Office Supplies	\$ 1,250	\$ -	\$ -
Materials & Supplies subtotal		\$ 1,250	\$ -	\$ -
Total Expenditure Budget		\$ 192,106	\$ 188,612	\$ 123,500

Operating Budget Detail

Ambulance Billing:

Responsible for a wide range of ambulance billing duties, including preparation of ambulance billings; interacting with insurance companies and Medicare and serving as the point of contact for SFD customers utilizing ambulance/transport services. Ambulance revenues are second only to property taxes as a major source of income for the fire district.

Goals, Objectives and Measures

Goal: Maintain compliance with federal and state law relative to patient care records.

Objective: Insure HIPAA and legal compliance is maintained relative to requests for EMS patient information.

Measure:

	FY 2018 Estimate	FY 2019 Estimate	FY 2020 Estimate	FY 2021 Estimate
Insure patient records are maintained with HIPAA compliance	100%	100%	100%	100%
Insure records requests meet legal requirements	100%	100%	100%	100%
Retain records as mandated by state law	100%	100%	100%	100%

Ambulance Billing

Goals, Objectives and Measures continued

Objective: Provide timely billing of ambulance transports and achieve collection of at least 85% of SFD gross collection rate.

Measure:

	FY 2018 Estimate	FY 2019 Estimate	FY 2020 Estimate	FY 2021 Estimate
Coordinate with EMS Division to ensure ePCR's are finalized	100%	100%	100%	100%
Billing sent out within 14 days of finalized report	80%	72%	90%	90%
Collection rate of SFD gross collection rate*	95%	96%	95%	95%

* These are estimated percentages; we continue to collect funds weekly.

Ambulance Billing Section 305

				2019 Budget	2020 Budget	2021 Budget
Salaries & Wages				\$ 97,268	\$ 116,224	\$ 113,826
Taxes & Benefits				\$ 52,067	\$ 27,790	\$ 27,344
Subtotal				\$ 149,335	\$ 144,014	\$ 141,170
Administration				\$ 1,260	\$ 1,835	\$ 1,835
Training and related				\$ 2,895	\$ 3,000	\$ 3,000
Professional Services				\$ 10,885	\$ 500	\$ 500
Materials & Supplies				\$ 325	\$ 125	\$ -
Subtotal				\$ 15,365	\$ 5,460	\$ 5,335
Total Operating				\$ 164,700	\$ 149,474	\$ 146,505

Ambulance Billing Section 305

Acct. No.	Description	2019 Budget	2020 Budget	2021 Budget
SALARIES & WAGES				
5010	Salaries and Wages	\$ 90,012	\$ 108,605	\$ 111,326
	1 Billing Specialist II & 1 Billing Clerk II			
5020	Overtime Wages	\$ 7,256	\$ 7,619	\$ 2,500
	220 hours for ambulance billing due to vacations, training (no backfill for large revenue source)			
Salaries & Wages subtotal		\$ 97,268	\$ 116,224	\$ 113,826
TAXES & BENEFITS				
5150	Other Retirement			
	In lieu of retirement SFD contributes 15% to 401A			
5140	ASRS	\$ 11,186	\$ 14,075	\$ 13,784
	AZ State Retirement System for admin personnel			
5070	PR Taxes- Medicare	\$ 1,414	\$ 1,685	\$ 1,650
	1.45% of wages			
5100	Life/LTD Insurance	\$ 409	\$ 458	\$ 470
	Coverage for employees out of work due to medical absence, after 90 days			
5100	Life/LTD Insurance (formerly just life)	\$ 230	\$ 136	\$ 136
	Based on history for full time employees and reserves with 1 year of service			
5090	Health Insurance	\$ 1,021	\$ 936	\$ 936
	Self funded plan; District pays employee portion only			
5090	Health Insurance	\$ 23,465	\$ 7,148	\$ 7,148
	Insurance coverage; EAP, Health Equity fees, and FSA admin fees			
5120	Ret. Health Insurance	\$ 973	\$ 2,324	\$ 2,277
	Post Employment Health Plan (PEHP) - 1% District match			
5110	Worker's Comp. Insurance	\$ 12,479	\$ 278	\$ 194
	Based on wages			
5080	PR Taxes- State Unemployment	\$ 140	\$ -	\$ -
	Based on first \$7000 earned per employee + training tax			

Ambulance Billing Section 305

	2020	2021		2019	2020	2021
Acct. No.	Description			Budget	Budget	Budget
TAXES & BENEFITS continued						
5060	Vacation/Sick Liability			\$ -	\$ -	\$ -
	District buys back sick leave to reduce future liability and cost					
5060	Vacation/Sick Liability			\$ -	\$ -	\$ -
	Benefit hours payout when employees: retire, terminate, etc.					
7150	Uniforms			\$ 250	\$ 250	\$ 250
	Uniform Incidentals - taxable					
7150	Uniforms			\$ 500	\$ 500	\$ 500
	Reimbursed uniform allowance - non-taxable portion					
Taxes & Benefits subtotal				\$ 52,067	\$ 27,790	\$ 27,344

Ambulance Billing Section 305

	2020	2021		2019	2020	2021
Acct. No.	Description			Budget	Budget	Budget
ADMINISTRATION						
7170	Dues/Fees/Subscriptions			\$ 1,260	\$ 1,835	\$ 1,835
	\$ 1,260	\$ 1,260	American Ambulance Association (government rate)			
	\$ 575	\$ 575	CMS revalidation Fee due			
Administration subtotal				\$ 1,260	\$ 1,835	\$ 1,835

TRAINING & RELATED						
6130	Vehicle Other			\$ 500	\$ 500	\$ -
	Mileage reimbursement when a district vehicle is not available; parking fees					
6470	Meals			\$ 280	\$ 280	\$ 700
	Meals/Per Diem for training (PWW)					
6470	Lodging			\$ 915	\$ 920	\$ 1,000
	PWW Billing, Coding, Compliance Training					
6410	Training			\$ 1,200	\$ 1,300	\$ 1,300
	PWW Ambulance billing, coding and compliance law & added \$240 for report writers training					
Training & Related subtotal				\$ 2,895	\$ 3,000	\$ 3,000

Ambulance Billing Section 305

Acct. No.	Description	2019 Budget	2020 Budget	2021 Budget
PROFESSIONAL SERVICES				
7060	Outside Professional Services	\$ 500	\$ 500	\$ 500
	Using retainer as needed; PWW will balance bill now that we have established relationship			
6310	Computer Equipment & Support	\$ 10,385	\$ -	\$ -
	Moved to Telecom			
6310	Computer Equipment & Support	\$ -	\$ -	\$ -
	Professional Services	\$ 10,885	\$ 500	\$ 500
MATERIALS & SUPPLIES				
6440	Books, Publications, etc.	\$ 125	\$ 125	\$ -
	Necessary Medical coding books - Updated coding for billing ins companies			
7120	Office Supplies	\$ 200	\$ -	\$ -
	Materials & Supplies subtotal	\$ 325	\$ 125	\$ -
	Total Expenditure Budget	\$ 164,700	\$ 149,474	\$ 146,505

Operating Budget Detail

Community Risk Reduction (CRR):

Advises on the promulgation of the fire code; conducts permit and plans review for new construction; facilitates the building safety inspection program to inspect all commercial occupancies within the District; conducts fire investigations; facilitates public education; and manages all public information activities for the District.

Goals, Objectives and Measures

Goal: Achieve fire/life safety awareness at all levels in the community through public education programs.

Objective: Provide fire and life safety education at community events.

Measure:

	FY 2018 Estimate	FY 2019 Estimate	FY 2020 Estimate	FY 2021 Estimate
Number of Community Events Attended		12	13	12

Objective: Provide targeted, age-specific, fire and life safety education to Sedona youth at public and private schools.

Measure:

	FY 2018 Estimate	FY 2019 Estimate	FY 2020 Estimate	FY 2021 Estimate
Number of LAFS School Events		4	20	18
Number of Student Contacts Made		600	2,600	2,400

Community Risk Reduction (CRR)

Goals, Objectives and Measures (continued)

Objective: Provide for the safe/proper installation of child restraint (CR) devices in motor vehicles.

Measure:

	FY 2018 Estimate	FY 2019 Estimate	FY 2020 Estimate	FY 2021 Estimate
Number of CR Inspections and/or Installations		66	60	60

Goal: Provide fire inspection and investigation services to the citizens and businesses of the Sedona Fire District.

Objective: Provide fire code review of all construction within 60 days of plan submittal with a written response for corrective action.

Measure:

	FY 2018 Estimate	FY 2019 Estimate	FY 2020 Estimate	FY 2021 Estimate
Reviewed and Responded to Within 60 days		186	164	200

Objective: Provide fire inspection services for all new construction permits within three working days of request for inspection.

Measure:

	FY 2018 Estimate	FY 2019 Estimate	FY 2020 Estimate	FY 2021 Estimate
Inspected Within 3 Days	131	131	228	275

Community Risk Reduction (CRR)

Goals, Objectives and Measures (continued)

Objective: Issue operational permits as outlined in the fire code within five working days upon receipt of application.

Measure:

	FY 2018 Estimate	FY 2019 Estimate	FY 2020 Estimate	FY 2021 Estimate
Permits Issued Within 5 Business Days		131	74	100

Objective: Inspect all existing commercial occupancies annually.

Measure:

	FY 2018 Estimate	FY 2019 Estimate	FY 2020 Estimate	FY 2021 Estimate
Existing Occupancies' Inspections Completed		1,344	680	1,000

Community Risk Reduction Section 401

				2019 Budget	2020 Budget	2021 Budget
Salaries & Wages				\$ 297,482	\$ 304,588	\$ 315,229
Taxes & Benefits				\$ 112,598	\$ 127,170	\$ 129,258
Subtotal				\$ 410,080	\$ 431,758	\$ 444,487
Administration				\$ 2,455	\$ 2,405	\$ 3,310
Training and related				\$ 9,212	\$ 9,347	\$ 11,115
Professional Services					\$ 10,000	\$ 5,000
Repairs/Maintenance				\$ 100	\$ 100	\$ -
Materials & Supplies				\$ 23,140	\$ 17,450	\$ 16,000
Subtotal				\$ 34,907	\$ 39,302	\$ 35,425
Total Operating				\$ 444,987	\$ 471,060	\$ 479,912

Community Risk Reduction Section 401

		2019	2020	2021
Acct. No.	Description	Budget	Budget	Budget
SALARIES & WAGES				
5010	Salaries and Wages	\$ 282,144	\$ 289,250	\$ 305,229
	Fire Marshal, Fire Inspector & Specialist II, and CHRM			
5020	Overtime Wages	\$ 6,338	\$ 6,338	\$ 10,000
	As needed for fire investigations			
5020	Overtime Wages (formerly training OT)	\$ 9,000	\$ 9,000	\$ -
	For Pub Ed/Every 15 mins (\$4,000) every third year budget again FY 2018/2019			
Salaries & Wages subtotal		\$ 297,482	\$ 304,588	\$ 315,229

TAXES & BENEFITS				
5150	Other Retirement	\$ -	\$ -	\$ -
	In lieu of retirement SFD contributes 15% to 401A			
5140	ASRS	\$ 26,849	\$ 21,347	\$ 22,477
	AZ State Retirement System for admin personnel			
5130	Public Safety Retirement	\$ 23,280	\$ 45,306	\$ 50,513
	Operational public safety personnel retirement system			
5070	PR Taxes- Medicare	\$ 4,301	\$ 4,417	\$ 4,571
	1.45% of wages			
5100	Life/LTD Insurance	\$ 1,190	\$ 1,224	\$ 1,291
	Coverage for employees out of work due to medical absence, after 90 days			
5100	Life/LTD Insurance (formerly just life)	\$ 459	\$ 271	\$ 271
	Based on history for full time employees and reserves with 1 year of service			
5090	Health Insurance	\$ 2,042	\$ 1,872	\$ 1,872
	Self funded plan; District pays employee portion only			
5090	Health Insurance	\$ 30,852	\$ 27,375	\$ 27,375
	Insurance coverage; EAP, Health Equity fees, and FSA admin fees			
5120	Ret. Health Insurance	\$ 2,966	\$ 6,092	\$ 6,305
	Post Employment Health Plan (PEHP) - 1% District match			
5110	Worker's Comp. Insurance	\$ 15,804	\$ 16,392	\$ 11,809
	Based on wages			

Community Risk Management Section 401

Acct. No.	Description	2019 Budget	2020 Budget	2021 Budget
TAXES & BENEFITS continued				
5080	PR Taxes- State Unemployment	\$ 281	\$ 100	\$ -
	Based on first \$7000 earned per employee + training tax/special assessment			
6300	Communications	\$ 1,800		
	2 positions w/data@\$50/mo.; Increase due to phone replacement			
5060	Vacation/Sick Liability	\$ -	\$ -	\$ -
	District buys back sick leave over the cap to reduce future liability and cost			
5060	Vacation/Sick Liability	\$ -	\$ -	\$ -
	For benefit hours payout when employees: retire, terminate, etc.			
7150	Uniforms	\$ 1,025	\$ 1,025	\$ 1,025
	Uniform Incidentals - taxable			
7150	Uniforms	\$ 1,750	\$ 1,750	\$ 1,750
	Reimbursed uniform allowance - non-taxable portion			
	Taxes & Benefits subtotal	\$ 112,598	\$ 127,170	\$ 129,258

Community Risk Reduction Section 401

		2020	2021		2019	2020	2021
Acct. No.	Description				Budget	Budget	Budget
ADMINISTRATION							
7170	Dues/Fees/Subscriptions			\$	2,455	\$ 2,405	\$ 3,310
	\$ 30	\$ 60	Arizona Fire Marshals Association				
	\$ 550	\$ 330	International Association of Arson Investigators 3 @ 110				
	\$ 1,575	\$ 1,575	National Fire Protection Association				
	\$ 250	\$ 250	ICC - International Code Council - Fire Code				
	\$ -	\$ 1,095	AFSA, AFAA, & Rotary				
Administration subtotal				\$	2,455	\$ 2,405	\$ 3,310
TRAINING & RELATED							
6130	Vehicle Other			\$	-	\$ -	\$ -
6140	Commercial Transportation			\$	-	\$ -	\$ -
6470	Travel Expenses			\$	5,412	\$ 5,412	\$ 6,250
	\$ 807	\$ 850	Annual Seminar (FM) 3 days				
	\$ 1,225	\$ 1,240	ICC - CEU Requirements (FM) 4 days				
	\$ 570	\$ 600	IAAI- Advanced IAAI (FM & FI) 3 days				
	\$ 1,995	\$ 1,995	ICC - CEU Requirements (FI & AS) 4 days				
	\$ 815	\$ 815	National Fire Academy (FI)				
		\$ 750	Misc Training				
6410	Training			\$	3,800	\$ 3,935	\$ 4,865
	\$ 600	\$ 600	Annual Seminar (FM)				
	\$ 600	\$ 600	ICC/NFPA/IAAI - CEU Requirements (FM)				
	\$ 700	\$ 700	IAAI Advanced Training (FM)				
	\$ 700	\$ 700	IAAI Advanced Training (FI)				
	\$ 1,200	\$ 1,200	ICC/NFPA/IAAI/Pub Ed - CEU Requirements (FI)				
		\$ 750	Misc Training				
	\$ 135	\$ 315	Car Seat recertification \$240 (every two years), ICC \$75				
Training & Related subtotal				\$	9,212	\$ 9,347	\$ 11,115

Community Risk Reduction Section 401

Acct. No.	Description	2019 Budget	2020 Budget	2021 Budget
PROFESSIONAL SERVICES				
7060	Outside Professional Services	\$ 10,000	\$ 10,000	\$ 5,000
	Contracted Plans Review			

REPAIRS AND MAINTENANCE				
6200	Equipment - R&M	\$ 100	\$ 100	\$ -
	Funds for the repair and maintenance of equipment utilized by this division			
Repairs and Maintenance subtotal		\$ 100	\$ 100	\$ -

MATERIALS & SUPPLIES				
6440	Books, Publications, etc.	\$ 1,000	\$ 2,000	\$ 2,500
	Books, publications and videos used for education, training, resource & reference material for extensive library of information to provide customers with the latest info concerning fire safety. New fire code, wildland code, inspection books for engine company inspections. IFC 2012 Increase is related to outdated text that needs to be updated			
7140	Printing & Reproduction	\$ -	\$ -	\$ 250
	Stickers & Decals on various locks			
6310	Computer Equipment and Support	\$ -	\$ 2,000	\$ 2,000
	Digital file storage (Will adjust with experience)			
6100	Fuel	\$ 3,600	\$ -	\$ -
	Fuel for district vehicles for CRM use.			
6150	Fire Equipment Maintenance	\$ 2,200	\$ 2,200	\$ 2,000
	Misc. items used in the Engine Company and CRM fire hydrant inspection program. This would include such items as pressure gauges, wire brushes, Budget lubricate for the fittings, tarps to protect landscaping, etc., hydrant markers			
6230	Prevention Supplies	\$ 1,640	\$ 2,500	\$ 2,500
	Supplies sold to the public: Padlocks 12 @ \$45, Cylinders 12 @ \$75; Increase due to lock upgrades			
6220	Operational Supplies	\$ 750	\$ -	\$ -
	Paper towels, cotton swabs, absorbent material, empty paint cans, zip lock & evidence bags, evidence labels, photo labels, cardboard boxes, glass jars, wheel barrow, shovels, brooms & assorted hand tools for fire investigations, FDC address labels, Tybek suits, respirator filters.			

Community Risk Reduction Section 401

		2019	2020	2021
Acct. No.	Description	Budget	Budget	Budget
MATERIALS & SUPPLIES continued				
6180	Personal Protective Equipment	\$ 1,000	\$ 750	\$ 750
	Eye, ear, nose, throat, body, head and foot wear for safety concerns. Ear plugs, safety glasses, respirators, gloves, hardhats, safety suits or reflective vests, etc.			
6490	Public Education Supplies	\$ 4,000	\$ 5,000	\$ 4,000
	Youth programs: educational props, brochures, safety equipment, program manuals & educational incentives. Adult programs: brochures equipment for home and workplace safety. Senior/Elderly programs i.e., educational props, brochures & incentives. General population (all ages): i.e., ed. props, brochures, safety equipment. Car seats. Open houses @ stations in April. Purchasing more effective pub ed materials			
6190	Small Tools & Equipment	\$ 8,950	\$ 3,000	\$ 2,000
	Specialized equipment used in conjunction with fire inspection and investigation, such as electronic testing instruments, gas vapor detectors, digital cameras, distance measuring equipment, hand tools & tool boxes, evidence collection kits			
Materials & Supplies subtotal		\$ 23,140	\$ 17,450	\$ 16,000
Total Expenditure Budget		\$ 454,987	\$ 471,060	\$ 479,912

Operating Budget Detail**Assistant Chief of Operations:**

Provides leadership, planning and oversees operational staffing, Emergency Medical Services (EMS), Structural Firefighting, Training, Peer Fitness, Active Shooter/Hostile Event Response (ASHER), Logistics, small Unmanned Aerial Systems (sUAS), Fleet, Wildland, Rapid Extraction Module (REMS), Rope/Tower Rescue, Helicopter OPS, Swiftwater, Telecommunications, and Critical Stress Incident Management (CISM).

Assistant Chief / OPS Section 201

				2019 Budget	2020 Budget	2021 Budget
Salaries & Wages				\$ 138,164	\$ 140,107	\$ 199,466
Taxes & Benefits				\$ 77,141	\$ 81,651	\$ 112,850
Subtotal				\$ 215,305	\$ 221,758	\$ 312,316
Buildings & Land				\$ -	\$ -	\$ -
Vehicles & Equipment				\$ 3,200	\$ -	\$ 1,950
Communications/IT				\$ 295,063	\$ 302,148	\$ 317,255
Meetings, Travel & Training				\$ 6,900	\$ 10,000	\$ 7,550
Managerial Expenses				\$ 8,975	\$ 24,175	\$ 23,375
Other Expense				\$ -	\$ -	\$ 10,250
Subtotal				\$ 314,138	\$ 336,323	\$ 360,380
Total Operating				\$ 529,443	\$ 558,081	\$ 672,696

Acct. No.	Description	2019 Budget	2020 Budget	2021 Budget
SALARIES & WAGES				
5010	Salaries and Wages	\$ 138,164	\$ 140,107	\$ 149,466
	Assistant Chief of Operations position			
5020	Overtime	\$ -	\$ -	\$ 50,000
	Coverage for Quarterly Officer Training and Approved Meetings			
Salaries & Wages subtotal		\$ 138,164	\$ 140,107	\$ 199,466
TAXES & BENEFITS				
5140	ASRS	\$ 16,034	\$ -	\$ -
	Operational public safety personnel retirement system			

Assistant Chief / OPS Section 201

		2019	2020	2021
Acct. No.	Description	Budget	Budget	Budget
TAXES & BENEFITS continued				
5130	Public Safety Retirement	\$ 30,402	\$ 49,472	\$ 78,593
	Operational public safety personnel retirement system			
5070	PR Taxes- Medicare	\$ 1,997	\$ 2,032	\$ 2,891
	1.45% of wages			
5100	Life/LTD Insurance	\$ 581	\$ 590	\$ 839
	Coverage for employees out of work due to medical absence, after 90 days			
5100	Life/LTD Insurance	\$ 115	\$ 68	\$ 68
	Based on history for full time employees and reserves with 1 year of service			
5090	Health Insurance (Dental Insurance)	\$ 510	\$ 468	\$ 468
5090	Health Insurance Premiums	\$ 16,395	\$ 16,395	\$ 16,395
	Insurance coverage; EAP, Health Equity fees, and FSA admin fees			
5120	Ret. Health Insurance	\$ 1,378	\$ 2,802	\$ 3,987
	Post Employment Health Plan (PEHP) - 2% District match			
5110	Worker's Comp. Insurance	\$ 9,659	\$ 9,824	\$ 9,609
	Based on wages			
5080	State Unemployment Ins.	\$ 70	\$ -	\$ -
	Based on first \$7000 earned per employee + training tax/special assessment			
5060	Vacation/Sick Liability	\$ -	\$ -	\$ -
	District buys back sick leave to reduce future liability and cost			
5060	Vacation/Sick Liability	\$ -	\$ -	\$ -
	For benefit hours payout when employees: retire, terminate, etc.			
Taxes & Benefits subtotal		\$ 79,160	\$ 83,671	\$ 112,850

Assistant Chief / OPS Section 201

		2019	2020	2021
		Budget	Budget	Budget
Vehicles & Equipment				
6100	Vehicles Fuel	\$ 3,200	\$ -	\$ -
6470	Vehicle Other	\$ 100	\$ 100	\$ 100
	Parking fees			
6470	Commercial Transportation	\$ 1,000	\$ 1,850	\$ 1,850
	Airfare & car rental for conference			
Vehicles & Equipment subtotal		\$ 4,300	\$ 1,950	\$ 1,950
Communication/IT				
6300	Communications	\$ 600	\$ -	\$ -
	Cell phone w/data stipend @\$50/mo.			
6320	Dispatch Contract/Expenses	\$ 294,463	\$ 302,148	\$ 317,255
	5% increase in Dispatch cost			
Communications/IT subtotal		\$ 295,063	\$ 302,148	\$ 317,255
Meetings, Travel & Training				
6470	Meals	\$ 750	\$ 750	\$ 750
	Per Diem for seminars & conferences			
6470	Lodging	\$ 2,250	\$ 4,000	\$ 4,000
	Hotel expenses for seminar & conferences			
6410	Training & Conferences	\$ 2,800	\$ 2,800	\$ 2,800
Meetings, Travel & Training subtotal		\$ 5,800	\$ 7,550	\$ 7,550

Assistant Chief / OPS Section 201

		2019	2020	2021
Acct. No.	Description	Budget	Budget	Budget
Managerial Expenses				
7060	Outside Professional Services	\$ -	\$ 20,000	\$ 20,000
	Biddable Plans for Station 4 & 5			
7120	Office Supplies	\$ 5,000	\$ -	\$ -
	Safety supplies; ear protection, sunscreen, insect repellent, warning signs.			
7170	Dues/Fees/Subscriptions	\$ 3,175	\$ 3,375	\$ 3,375
	\$ 260 \$ 260 IAFC			
	\$ 200 \$ 200 Ponderosa Fire Advisory Council			
	\$ 375 \$ 375 Chief Officer Designee			
	\$ 1,040 \$ 1,040 ICMA, NFPA and IFE			
	\$ 1,500 \$ 1,500 Civic Group Membership			
Managerial Expenses subtotal		\$ 8,175	\$ 23,375	\$ 23,375
Other Expense				
6440	Books, Publications, Etc.	\$ -	\$ 500	\$ 500
6180	Personal Protective Equipment	\$ -	\$ 9,750	\$ 9,750
	Protective Clothing for Cancer Protection			
Other Expense subtotal		\$ -	\$ 10,250	\$ 10,250
Total Expenditure Budget		\$ 530,662	\$ 569,051	\$ 672,696

Operating Budget Detail

Operations:

This budget covers the operational personnel needed to complete SFD's mission to serve the residents and visitors of the District.

Goals, Objectives and Measures

Goal: Maintain a continued emergency response capability to address an all hazards response program.

Objective: Maintain an incident response time for emergency events of eight minutes or less 80% of the time to all areas of the District.

Measure:

	FY 2018 Actual	FY 2019 Estimate	FY 2020 Estimate	FY 2021 Estimate
% of Incidents for Which Response Time was Eight Minutes or Less	80.0%	80.0%	80%	80%
Average Response Time to "emergent" incidents (minutes)	6:30	6:30	6:30	6:30

Workload indicators:

	FY 2018 Actual	FY 2019 Estimate	FY 2020 Estimate	FY 2021 Estimate
Total Emergency Responses	3479	3600	3600	3600
EMS Incidents	1971	2000	2000	2000
EMS Transports	647	680	680	680
Fire Incidents	328	340	340	340
Special Duty Incidents	509	550	550	550
Technical Rescue Incidents	24	30	30	30

Operations Wages & Benefits Section 202

				2019	2020	2021
				Budget	Budget	Budget
Salaries & Wages				\$ 5,717,733	\$ 6,170,733	\$ 6,596,077
Taxes & Benefits				\$ 2,695,928	\$ 3,556,810	\$ 4,159,787
Subtotal				\$ 8,413,661	\$ 9,727,543	\$ 10,755,864
Buildings & Land				\$ 15,500	\$ 15,500	\$ -
Vehicles & Equipment				\$ -	\$ -	\$ -
Communications/IT				\$ 1,800	\$ -	\$ -
Meetings, Travel & Training				\$ -	\$ -	\$ -
Managerial Expenses				\$ 66,100	\$ 58,400	\$ 62,400
Other Expense				\$ -	\$ -	\$ -
Subtotal				\$ 83,400	\$ 73,900	\$ 62,400
Total Operating				\$ 8,497,061	\$ 9,801,443	\$ 10,818,264

Acct No.	Description	2019	2020	2021
		Budget	Budget	Budget
SALARIES & WAGES				
5010	Salaries and Wages	\$ 5,498,509	\$ 5,576,003	\$ 6,068,727
	75 Positions - BC's, Captain's, Engineer's, Firefighter's (Full year impact of 3 Firefighter's)			
5030	Holiday Pay	\$ 80,871	\$ 86,051	\$ 95,919
	11 federal holidays paid at 1/2 time to shift on duty @ 24 hours/holiday			
5020	Overtime	\$ 10,000	\$ 10,000	\$ -
	BC (4 @ 5 hours) & Officer's meetings (2 @ 4 hours)			
5020	Overtime	\$ 581,353	\$ 610,421	\$ 400,000
	Coverage for vacations, sick leave, & injuries			
Salaries & Wages subtotal		\$ 6,170,733	\$ 6,282,474	\$ 6,564,646

TAXES & BENEFITS				
5150	Other Retirement	\$ 13,247	\$ -	\$ -
	In lieu of PSPRS SFD contributes 6.38% for those in the DROP Program			
5130	Public Safety Retirement	\$ 2,010,578	\$ 2,012,185	\$ 2,390,624
	Operational public safety personnel retirement system			
5070	PR Taxes- Medicare	\$ 91,336	\$ 92,928	\$ 95,643
	1.45% of wages			

Operations Wages & Benefits Section 202

Acct No.	Description	2019 Budget	2020 Budget	2021 Budget
TAXES & BENEFITS continued				
5100	LTD Insurance	\$ 22,817	\$ 23,862	\$ 25,690
	Coverage for employees out of work due to medical absence, after 90 days			
5100	Life/LTD Insurance	\$ 8,721	\$ 20,236	\$ 20,575
	Based on history for full time employees and reserves with 1 year of service			
5090	Health Insurance (Cancer Insurance)	\$ 4,000	\$ 4,000	\$ 4,250
	PSPRS invoices member for cancer insurance plan			
5090	Health Insurance (Dental Insurance)	\$ 38,795	\$ 34,164	\$ 36,504
	Self funded plan; District pays employee portion only			
5090	Health Insurance Premiums	\$ 830,718	\$ 764,733	\$ 1,027,415
	Insurance coverage; EAP, Health Equity fees, and admin fees			
5100	Life/LTD Insurance	\$ 6,000	\$ 6,000	\$ -
	Mandatory additional supplemental insurance to worker's compensation ARS 38-961			
5120	Ret. Health Insurance	\$ 61,744	\$ 125,694	\$ 129,375
	Post Employment Health Plan (PEHP) - 2% District match			
5110	Worker's Comp. Insurance	\$ 339,950	\$ 359,681	\$ 333,793
	Based on wages & ABA dues			
5080	State Unemployment Ins.	\$ 5,332	\$ -	
	Based on first \$7000 earned per employee + training tax			
5060	Vacation/Sick Liability	\$ 56,553	\$ 59,381	\$ 62,350
	District buys back sick leave to reduce future liability and cost			
5060	Vacation/Sick Liability	\$ 65,000	\$ 65,000	\$ 65,000
	Paid benefit hours when employee terminates, retires, etc.			
Taxes & Benefits subtotal		\$ 3,554,791	\$ 3,567,863	\$ 4,191,219

Operations Wages & Benefits Section 202

Acct No.	Description	2019 Budget	2020 Budget	2021 Budget
Communications/IT				
6300	Communications	\$ 1,800	\$ -	\$ -
	Data phone stipend (3 BC's @\$50/month)			
Communications/IT subtotal		\$ 1,800	\$ -	\$ -
Managerial				
7150	Uniforms	\$ 23,100	\$ 21,900	\$ 23,400
	Uniform incidentals - taxable			
7150	Uniforms	\$ 43,000	\$ 36,500	\$ 39,000
	Reimbursed uniform allowance - non-taxable portion			
Managerial subtotal		\$ 66,100	\$ 58,400	\$ 62,400
Total Expenditure Budget		\$ 9,793,424	\$ 9,908,737	\$ 10,818,264

Operating Budget Detail

Emergency Medical Services (EMS):

This budget has been updated to include wages & benefits for the Division Chief (DC) of EMS. The DC supervises the Training Officer, is responsible to ensure the Emergency Medical Technician (EMT) and Paramedic Certifications are maintained, that all SFD ambulances meet ADHS and other standards, manages the PAD Program, oversees EMS training and readiness overtime, and EMS supplies.

Goals, Objectives and Measures

Goal: Maintain highly skilled staff of medical professionals to provide pre-hospital medical care.

Objective: Ensure training and certification of EMT's and Paramedics in accordance with Dept. of Health Services Standards and beyond.

Measure:

	FY 2018 Actual	FY 2019 Estimate	FY 2020 Estimate	FY 2021 Estimate
Percent of EMT Certifications maintained	100%	100%	100%	100%
Percent of Paramedic Certifications maintained	100%	100%	100%	100%

Goal: Provide the highest level of emergency medical services possible given budget and resource availability.

Objective:

Conduct Quality Assurance Reviews on 100% of EMS Incidents.

Emergency Medical Services (EMS):

Goals, Objectives and Measures continued

Measure:

	FY 2018 Actual	FY 2019 Estimate	FY 2020 Estimate	FY 2021 Estimate
% of Incidents for Which a Review was Completed	100%	100%	100%	100%

Objective: Maintain compliance with Quality Assurance (QA) reviews on 90% of EMS incidents/incident reports.

Measure:

	FY 2018 Actual	FY 2019 Estimate	FY 2020 Estimate	FY 2021 Estimate
% of Incidents for Which Standards Were Met	90%	90%	90%	90%

EMS Section 204

				2019 Budget	2020 Budget	2021 Budget
Salaries & Wages				\$ 176,327	\$ 173,613	\$ 179,644
Taxes & Benefits				\$ 102,845	\$ 103,383	\$ 103,422
Subtotal				\$ 279,172	\$ 276,996	\$ 283,066
Administration				\$ 2,425	\$ 2,200	\$ 2,860
Training and related				\$ 52,920	\$ 30,000	\$ 25,200
Professional Services				\$ 22,769	\$ 1,150	\$ 1,150
Utilities & Comms				\$ 1,000	\$ -	\$ -
Repairs/Maintenance				\$ 7,000	\$ 8,500	\$ 8,500
Materials & Supplies				\$ 103,000	\$ 108,300	\$ 114,200
Subtotal				\$ 189,114	\$ 150,150	\$ 151,910
Total Operating				\$ 468,286	\$ 427,146	\$ 434,976

EMS Section 204

Acct No.	Description	2019 Budget	2020 Budget	2021 Budget
SALARIES & WAGES				
5010	Salaries and Wages	\$ 126,327	\$ 123,613	\$ 125,692
	1 Division Chief - EMS			
5020	Overtime	\$ 50,000	\$ 50,000	\$ 50,000
	Coverage for training, meetings, & CPR			
Salaries & Wages subtotal		\$ 176,327	\$ 173,613	\$ 175,692
TAXES & BENEFITS				
5130	Public Safety Retirement	\$ 63,337	\$ 62,632	\$ 70,007
	Operational public safety personnel retirement system			
5070	PR Taxes- Medicare	\$ 2,601	\$ 2,572	\$ 2,605
	1.45% of wages			
5100	Life/LTD Insurance	\$ 531	\$ 522	\$ 530
	Coverage for employees out of work due to medical absence, after 90 days			
5100	Life/LTD Insurance	\$ 115	\$ 68	\$ 68
	Based on history for full time employees and reserves with 1 year of service			
5090	Health Insurance (Dental Insurance)	\$ 510	\$ 468	\$ 468
	Self funded plan; District pays employee portion only			
5090	Health Insurance Premiums	\$ 16,912	\$ 16,912	\$ 16,912
	Insurance coverage; EAP, Health Equity fees, and FSA admin fees			

EMS Section 204

		2019	2020	2021
Acct No.	Description	Budget	Budget	Budget
TAXES & BENEFITS continued				
5120	Ret. Health Insurance	\$ 1,758	\$ 3,472	\$ 3,514
	Post Employment Health Plan (PEHP) - 2% District match			
5110	Worker's Comp. Insurance	\$ 12,326	\$ 12,174	\$ 8,468
	Based on wages			
5080	State Unemployment Ins.	\$ 70	\$ -	\$ -
	Based on first \$7000 earned per employee + training tax			
6300	Communications	\$ 300		
	Data phone stipend (@\$50/month)			
5060	Vacation/Sick Liability	\$ 3,585	\$ 3,764	\$ 3,952
	District buys back sick leave over the cap to reduce future liability and cost			
5060	Vacation/Sick Liability	\$ -		
	Paid benefit hours when employee terminates, retires, etc.			
7150	Uniforms	\$ 300	\$ 300	\$ 300
	Uniform Incidentals - taxable			
7150	Uniforms	\$ 500	\$ 500	\$ 500
	Reimbursed uniform allowance - non-taxable portion			
Taxes & Benefits subtotal		\$ 102,845	\$ 103,383	\$ 107,324

EMS Section 204

	2020	2021		2019	2020	2021
Acct No.	Description			Budget	Budget	Budget
ADMINISTRATION						
7170	Dues/Fees/Subscriptions			\$ 450	\$ 450	\$ 1,060
	\$ 50	\$ 50	NAEMS			
	\$ 100	\$ 100	EMS Co-op			
	\$ 300	\$ 910	AZ Ambulance Association			
7170	Dues/Fees/Subscriptions			\$ 175	\$ -	\$ -
7090	Registration Fee			\$ 1,800	\$ 1,750	\$ 1,800
	\$ 1,750	\$ 1,750	ADHS Ambulance Registration fees (7 @ \$250)			
		\$ 50	CON Renewals every 3 years \$50; next renewal is June 2021			
Administration subtotal				\$ 2,425	\$ 2,200	\$ 2,860

EMS Section 204

	2020	2021		2019	2020	2021
Acct. No.	Description			Budget	Budget	Budget
TRAINING & RELATED						
6470	Vehicle Other			\$ 150	\$ 150	\$ -
6470	Meals			\$ 1,250	\$ 1,250	\$ 1,250
	Per diem for conferences & training					
6470	Lodging			\$ 3,600	\$ 3,600	\$ 3,600
	Hotels for conferences & training					
6410	Training			\$ 47,920	\$ 25,000	\$ 20,350
	\$ 6,600	\$ 6,600	ALS re-cert 12 CEPs @ \$550/person			
	\$ 4,800	\$ -	ESO Training Module			
	\$ 8,400	\$ 8,400	New Medic Training (1 students) Goal: Maintain 54 CEPs			
	\$ 400	\$ 400	NAEMS conference registration for 8 people			
	\$ 4,800	\$ 4,800	Regional EMS Conferences for 8 people			
	0	\$ 150	CLIA Laboratory Recert (\$150 every two years due 9/20)			
Training & Related subtotal				\$ 52,920	\$ 30,000	\$ 25,200

PROFESSIONAL SERVICES						
8030	Misc Expense			\$ 1,150	\$ 1,150	\$ 1,150
	Infectious Disease Control Services (continuing education and materials for EMS DC)					

EMS Section 204

	2020	2021		2019	2020	2021
Acct. No.	Description			Budget	Budget	Budget
PROFESSIONAL SERVICES continued						
6310	Computer Equipment & Support			\$ 19,600	\$ -	\$ -
Professional Services subtotal				\$ 22,769	\$ 1,150	\$ 1,150
UTILITIES AND COMMUNICATIONS						
6010	Utilities			\$ 1,000	\$ -	\$ -
Utilities and Communications subtotal				\$ 1,000	\$ -	\$ -
REPAIRS & MAINTENANCE						
6160	EMS Equipment Maintenance			\$ 5,000	\$ 5,000	\$ 5,000
	Zoll cardiac monitor annual PM, Update, inspection					
6200	Equip. R&M Services			\$ 2,000	\$ 3,500	\$ 3,500
	Tablets, Bio-medical equipment repair, & Gurney Batteries					
Repairs & Maintenance subtotal				\$ 7,000	\$ 8,500	\$ 8,500
MATERIALS & SUPPLIES						
6440	Books, Publications, etc.			\$ -	\$ -	\$ -
	PDR updates for career vehicles, Paramedic refresher books EMS library					
6420	Training Supplies			\$ 7,500	\$ 18,000	\$ 18,000
	CPR books, CPR cards, CPR supplies for AHA, CTC					

EMS Section 204

	2020	2021		2019	2020	2021
Acct. No.	Description			Budget	Budget	Budget
MATERIALS & SUPPLIES continued						
6170	Ambulance Supplies			\$ 67,000	\$ 67,000	\$ 80,000
	Disposable EMS supplies, includes a medical expendables monthly charge at VVMC & SEC. Drug box restocking VVMC (15 @ \$580) and FMC (3 @ 580)					
6430	Public Access Defibrillator (PAD) Program			\$ 18,700	\$ 4,200	\$ 4,200
7140	Printing & Reproduction			\$ -	\$ -	\$ -
6190	Small Tools & Equipment			\$ 9,800	\$ 19,100	\$ 12,000
	Various medical equipment such as stethoscopes, EKG cables, splints, O2 bottles and other scheduled biomedical equipment replacements					
	Materials & Supplies subtotal			\$ 103,000	\$ 108,300	\$ 114,200
Total Expenditure Budget				\$ 468,286	\$ 427,196	\$ 434,976

Operating Budget Detail

Training Officer:

The purpose of this Training Division is multifaceted. The Training Division endeavors to improve communication among the Training Division and the Sedona Fire District members. The division is designed to educate and train. This group consists of Administrative, Fleet, CRR, Telecommunications, and Operations.

SFD is subject to follow certain mandated training, thus the goal of the Training Division is to offer effective training which enhances behavior and obtains measurable results. The Training Division addresses Professional Development through collaboration with the membership and review of job descriptions.

The Training Division has identified accurately the levels of the present status of Federal and State mandates, best practices, career development, delivery, and evaluation.

Training mandated from recognized National and State Standards

- National Fire Protection Association (NFPA best practices adapted by Sedona Fire District)
- International Organization for Standardization (ISO)
- Occupational Safety and Health Act (OSHA)

Training SFD mandates

- Fire
 - Blue Card Command
 - Health and Physical Fitness
 - Mental Awareness
 - ASHER Training

Affirmatives

- Dedicated to needs and safety of the community.
- Heighten the Training Division awareness for the working conditions of our members.
- Building an Affirmative Defense in case of Civil lawsuits.
- The Training Division shall provide information and training at the members initial assignment and reoccurring refreshers.
- Documentation and the retention of records is paramount.

Goals, Objectives and Measures

Goal: Maintain members initial training and reoccurring refresher.

Objectives: Comply with recognized mandates as stated above.

Measures:

% of Successfully Completed OHSA Training.

July-Sept	Oct-Dec	Jan-March	April-Jun

% of Successfully Completed recognized National and State Standards Training.

July-Sept	Oct-Dec	Jan-March	April-Jun

Training Officer Section 203

				2019 Budget	2020 Budget	2021 Budget
Salaries & Wages				\$ 145,621	\$ 171,644	\$ 138,092
Taxes & Benefits				\$ 71,481	\$ 84,268	\$ 68,823
Subtotal				\$ 217,102	\$ 255,912	\$ 206,915
Administration				\$ 41,085	\$ 53,714	\$ 54,820
Training and related				\$ 67,122	\$ 48,744	\$ 18,266
Repairs/Maintenance				\$ 100	\$ 100	\$ 100
Materials & Supplies				\$ 4,100	\$ 3,100	\$ 3,100
Subtotal				\$ 112,407	\$ 105,658	\$ 76,286
Total Operating				\$ 329,509	\$ 361,570	\$ 283,201

Training Officer Section 203

	2020	2021		2019	2020	2021
Acct. No.	Description			Budget	Budget	Budget
SALARIES & WAGES						
5010	Salaries and Wages			\$ 91,888	\$ 100,211	\$ 101,960
	Training Officer position					
5020	Overtime			\$ 53,733	\$ 71,433	\$ 33,085
	68.00	\$ 3,191	Drivers Training/ NFPA 1002, Operating an apparatus/ ISO Existing driver training			
	45.00	\$ 2,112	Engineers Drivers Training T511/ NFPA 1002, Operating aerial devices/ ISO driver training			
	34.00	\$ 1,596	Extrication Training/ NFPA 1001 Extrication and tool/ ISO Company Training			
	23.00	\$ 1,079	UTV Training/ Recreational Off-Highway Vehicle Association (ROHVA)			
	15.00	\$ 704	Taskbook Review and T511 Training \$1,418/Was offered 4 times a Year/Now twice a Year			
	25.00	\$ 1,173	Incident Safety Officer Class/NFPA 1521 offered every 2 years			
	210.00	\$ 9,855	Battlion Training/ NFPA 1001, Blue Card, ISO			
	5.00	\$ 235	NFA Class hosted in the Verde Valley (16 hrs./ cost \$25.00)(2 members)			
	75.00	\$ 3,520	Arizona Fire Schoo/NFPA 1002 /ISO			
	45.00	\$ 2,112	ESO and FireRescue1 Conference			
	100.00	\$ 4,693	Blue Card Training for Instructors			
	60.00	\$ 2,816	Live Fire Training/NFPA 1403/ISO/ Training Cadre			
Salaries & Wages subtotal				\$ 145,621	\$ 171,644	\$ 135,045

Training Officer Section 203

	2020	2021		2019	2020	2021
Acct. No.	Description			Budget	Budget	Budget
TAXES & BENEFITS						
5130	Public Safety Retirement			\$ 52,238	\$ 61,632	\$ 53,814
	Operational public safety personnel retirement system					
5070	PR Taxes- Medicare			\$ 2,145	\$ 2,531	\$ 2,002
	1.45% of wages					
5100	Life/LTD Insurance			\$ 385	\$ 422	\$ 429
	Coverage for employees out of work due to medical absence, after 90 days					
5100	Life/LTD Insurance			\$ 115	\$ 68	\$ 68
	Based on history for full time employees and reserves with 1 year of service					
5090	Health Insurance (Dental Insurance)			\$ 510	\$ 468	\$ 468
	Self funded plan; District pays employee portion only					
5090	Health Insurance Premiums			\$ 7,148	\$ 7,148	\$ 7,148
	Insurance coverage; EAP, Health Equity fees, and FSA admin fees					
5120	Ret. Health Insurance			\$ 1,452	\$ 3,433	\$ 2,701
	Post Employment Health Plan (PEHP) - 2% District match					
5110	Worker's Comp. Insurance			\$ 3,979	\$ 5,239	\$ 1,768
	Based on wages and includes renewal fees					

Training Officer Section 203

	2020	2021		2019	2020	2021
Acct. No.	Description			Budget	Budget	Budget
TAXES & BENEFITS continued						
5080	State Unemployment Ins.			\$ 70	\$ 50	\$ 50
	Based on first \$7,000 earned per employee + training tax					
6300	Communications			\$ 300		
	Data phone stipend \$25/mo.					
5060	Vacation/Sick Liability			\$ 2,764	\$ 2,902	\$ 3,047
	District buys back sick leave over cap to reduce future liability and cost					
5060	Vacation/Sick Liability					
	Paid benefit hours when employee terminates, retires					
7150	Uniforms			\$ 125	\$ 125	\$ 125
	Uniform Incidentals - taxable					
7150	Uniforms			\$ 250	\$ 250	\$ 250
	Reimbursed uniform allowance - non-taxable portion					
Taxes & Benefits subtotal				\$ 71,481	\$ 84,268	\$ 71,870

	2020	2021		2019	2020	2021
Acct. No.	Description			Budget	Budget	Budget
ADMINISTRATION						
7170	Dues/Fees/Subscriptions			\$ 885	\$ 3,514	\$ 4,820
		\$ 3,100	Verde Valley Fire Training Facility Renewal			
		\$ 485	International Society of Fire Service Instructors Renewal			
		\$ 650	Center for Public Safety Excellence Renewal			
		\$ 200	Fire Rescue and Fire Engineering			
		\$ 385	Fire Dept. Safety & Health Officer Renewal			
7170	Dues/Fees/Subscriptions			\$ 200	\$ 200	\$ -
	Fire Rescue and Fire Engineering					
5170	Tuition Reimbursement			\$ 40,000	\$ 50,000	\$ 50,000
	Post secondary education requests for job related education; Admin Staff \$10K					
Administration subtotal				\$ 41,085	\$ 53,714	\$ 54,820

TRAINING & RELATED						
6470	Vehicle Other			\$ 250	\$ -	\$ -

Training Officer Section 203

	2020	2021		2019	2020	2021
Acct. No.	Description			Budget	Budget	Budget
TRAINING & RELATED continued						
6110	Vehicles Maintenance			\$ 1,500	\$ 1,500	\$ 3,500
	Towing of cars used in trainings (6 cars X 3 shifts)					
6470	Commercial Transportation			\$ 800	\$ 800	\$ 1,200
	\$ 1,200	ESO Wave FHET \$400 X 3				
6470	Meals			\$ 4,639	\$ 4,799	\$ 3,366
	\$ 324	Conference ESO and FireRescue1 (1 members, 4 days)				
	\$ 920	Arizona Fire School (5 members, 4 days)				
	\$ 736	Life Fire Training NFPA 1403 (4 members, 4 days)				
	\$ 92	Blue Card for Instructors (2 members, 2 days)				
	\$ 500	Instructors Working Lunches (10 members, 4 days)				
	\$ 500	Training Rehab				
	\$ 294	Arizona Fire School to Duran/Incident Command Team				
6470	Lodging			\$ 3,910	\$ 4,435	\$ 4,100
	\$ 800	Conference ESO and FireRescue1 (1 members, 4 days)				
	\$ 500	Mesa - AZ State Fire School To Duran/Incident Command Team				
	\$ 800	Blue Card Training for Instructors (2 instructors, 2 days)				
	\$ 1,000	Fire Rescue International Phoenix (3 days)				
	\$ 400	Live Fire Training NFPA 1403 (2 members, 4 days)				
	\$ 600	Fire School (5 members, 4 days)				

Training Officer Section 203

	2020	2021		2019	2020	2021
Acct. No.	Description			Budget	Budget	Budget
TRAINING & RELATED continued						
6410	Training			\$ 44,185	\$ 37,210	\$ 6,100
	\$ 1,275	Conference ESO and FireRescue1 (1 members, 4 days)				
	\$ 2,000	Blue Card Training for Instructors (2 instructors, 2 days)				
	\$ 1,900	Live Fire Training NFPA 1403 (4 members, 4 days)				
	\$ 875	AZ State Fire School (5 members X \$100, 4 days)				
	\$ 50	NFA Class hosted in the Verde Valley (cost \$25.00)				
6410	Training			\$ 7,800	\$ -	\$ -
	Training opportunities that develop during the fiscal year, moved to overtime for train the trainer					
Training & Related subtotal				\$ 67,122	\$ 48,744	\$ 18,266

REPAIRS & MAINTENANCE						
6200	Equip. R&M Services			\$ 100	\$ 100	\$ 100
	Repair/maintenance Smoke Machine					
6190	Small Tools & Equipment					\$ -
Repairs & Maintenance subtotal				\$ 100	\$ 100	\$ 100

Training Officer Section 203

		2019	2020	2021
Acct. No.	Description	Budget	Budget	Budget
MATERIALS & SUPPLIES				
6440	Books, Publications, etc.	\$ 1,500	\$ 1,500	\$ 1,500
	Updated books & CD's on Fire for library (\$750) Books for promotional testing; academy (\$750)			
6420	Training Supplies	\$ 1,600	\$ 1,600	\$ 1,600
	Smoke juice, plywood, 2X4's, water, working lunch for instructors			
7120	Office Supplies	\$ 1,000	\$ -	\$ -
Materials & Supplies subtotal		\$ 4,100	\$ 3,100	\$ 3,100
Total Expenditure Budget		\$ 329,509	\$ 361,570	\$ 283,201

Operating Budget Detail

CISM:

SFD's Critical Incident Stress Management (CISM) Program is a team of operational and non-operational members as well as a volunteer mental health professional organized to conduct stress debriefings/defusing for SFD members who require such interventions following exposures to tragic or emotional events/incidents. This category also includes SFD's subscription to the Arizona Crisis Team (ACT), a volunteer group in the region that responds to our requests to sit with families who are grieving or emotionally traumatized enabling SFD units to go back into service without the guilt of leaving these customers without some form of comfort and/or social services.

CISM Section 206

				2019 Budget	2020 Budget	2021 Budget
Salaries & Wages				\$ 1,050	\$ 1,050	\$ 2,200
Taxes & Benefits				\$ 469	\$ 480	\$ 1,039
Subtotal				\$ 1,519	\$ 1,530	\$ 3,239
Administration				\$ 6,700	\$ 7,150	\$ 11,700
Training and related				\$ 2,290	\$ 4,411	\$ 4,411
Repairs & Maintenance						
Materials & Supplies						
Subtotal				\$ 8,990	\$ 11,561	\$ 16,111
Total Operating				\$ 10,509	\$ 13,091	\$ 19,350

Acct. No.	Description	2019 Budget	2020 Budget	2021 Budget
SALARIES & WAGES				
5020	Overtime	\$ 1,050	\$ 1,050	\$ 2,200
	Coverage for training, meetings			
	Salaries & Wages subtotal	\$ 1,050	\$ 1,050	\$ 2,200

CISM Section 206

Acct. No.	Description	2019 Budget	2020 Budget	2021 Budget
TAXES & BENEFITS				
5130	Public Safety Retirement Operational public safety personnel retirement system	\$ 370	\$ 370	\$ 857
5070	PR Taxes- Medicare 1.45% of wages	\$ 15	\$ 15	\$ 32
5120	Ret. Health Insurance Post Employment Health Plan (PEHP) - 2% District match	\$ 10	\$ 21	\$ 44
5110	Worker's Comp. Insurance Based on wages	\$ 73	\$ 73	\$ 106
Taxes & Benefits subtotal		\$ 469	\$ 480	\$ 1,039

CISM Section 206

Acct. No.	Description	2019 Budget	2020 Budget	2021 Budget
ADMINISTRATION				
7170	Dues/Fees/Subscriptions Service fees for Responders 1st program with Spectrum HC	\$ 6,700	\$ 6,700	\$ 11,700
7150	Uniforms Purchase identifiers and polo shirts specific for peer support members	\$ -	\$ 450	\$ -
Administration subtotal		\$ 6,700	\$ 7,150	\$ 11,700

TRAINING & RELATED				
6470	Vehicle Other Reimbursed drive miles for members in POV's traveling to PHX or San Diego for training. Savings can be realized with car pooling and district vehicles.	\$ 210	\$ 210	\$ 210
6470	Commercial Transportation Provides airfare for one to two members as needed. It is recommended team members have a core group of classes and in order to accomplish this goal we cannot always get the required classes in Phx or San Diego			
6470	Meals Per Diem for CISM team members at seminars & conferences	\$ 180	\$ 385	\$ 385
6470	Lodging	\$ 400	\$ 816	\$ 816

CISM Section 206

		2019	2020	2021
Acct. No.	Description	Budget	Budget	Budget
TRAINING & RELATED continued				
6410	Training	\$ 1,500	\$ 3,000	\$ 3,000
	4 - two day conferences includes membership			
Training & Related subtotal		\$ 2,290	\$ 4,411	\$ 4,411
Total Expenditure Budget		\$ 10,509	\$ 13,091	\$ 19,350

Operating Budget Detail**Logistics:**

Includes budgets for the procurement, repair, and maintenance of firefighter tools, equipment, supplies, personal protective ensembles, and annual ladder testing.

Logistics Section 205

				2019 Budget	2020 Budget	2021 Budget
Salaries & Wages				\$ 4,890	\$ 4,890	\$ 5,135
Taxes & Benefits				\$ 4,133	\$ 2,163	\$ 2,426
Subtotal				\$ 9,023	\$ 7,053	\$ 7,561
Repairs/Maintenance				\$ 7,400	\$ 8,100	\$ 30,100
Materials & Supplies				\$ 84,950	\$ 88,500	\$ 89,620
Subtotal				\$ 92,350	\$ 96,600	\$ 119,720
Total Operating				\$ 101,373	\$ 103,653	\$ 127,281

Acct. No.	Description	2019 Budget	2020 Budget	2021 Budget
SALARIES & WAGES				
5020	Overtime	\$ 4,890	\$ 4,890	\$ 5,135
	Coverage for training, meetings, equipment projects (SCBA, ladders, etc.)			
	Salaries & Wages subtotal	\$ 4,890	\$ 4,890	\$ 5,135

TAXES & BENEFITS				
5130	Public Safety Retirement	\$ 1,723	\$ 1,723	\$ 2,015
	Operational public safety personnel retirement system			
5070	PR Taxes- Medicare	\$ -	\$ -	\$ -
	1.45% of wages			
5120	Ret. Health Insurance	\$ 49	\$ 98	\$ 103
	Post Employment Health Plan (PEHP) - 2% District match			

Logistics Section 205

	2020	2021		2019	2020	2021
Acct. No.	Description			Budget	Budget	Budget
TAXES & BENEFITS continued						
5110	Worker's Comp. Insurance			\$ 342	\$ 342	\$ 248
	Based on wages					
Taxes & Benefits subtotal				\$ 4,133	\$ 2,163	\$ 2,365

Logistics Section 205

	2020	2021		2019	2020	2021
Acct. No.	Description			Budget	Budget	Budget
REPAIRS & MAINTENANCE						
6200	Equip. R&M Services			\$ 800	\$ 1,500	\$ 8,000
	Professional turnout cleaning and repair; continue to have increase in number of turnout ensembles issued and thus maintaining them will increase repair costs. 3rd Party NFPA PPE Testing and Repairs (75 sets x \$80 annual)					
6150	Fire Equipment Maintenance			\$ 6,600	\$ 6,600	\$ 22,100
	\$ 635	\$ 850	Posi-Check Calibration			
	\$ 835	\$ 850	OHD Mask Fit Tester Calibration			
	\$ 2,000	\$ 2,000	Air Compressor Testing/Service (Mako \$1,000; Stallion \$1,000)			
	\$ 2,500	\$ 2,500	Annual testing of ground ladders and T-511			
		\$ 7,600	3rd Party NFPA Hose Testing			
		\$ 7,500	SCBA Repair Parts			
	\$ 630	\$ 800	Air Sampling Media for quarterly testing			
Repairs & Maintenance subtotal				\$ 7,400	\$ 8,100	\$ 30,100

MATERIALS AND SUPPLIES

6200	Equipment R&M Supplies			\$ 1,500	\$ 1,500	\$ 1,500
	Supplies for in-house repairs to equipment; ventilators, portable pumps, tools, helmets, air monitoring; flashlights & parts; Hurst hoses & parts; nozzle repair parts; hose coupling supplies, repair parts for hose coupling machines					
6150	Fire Equipment Maintenance			\$ 6,500	\$ -	\$ -
	Replace damaged hose or hose removed from service will be purchased from Capital for Year 3 of 3 2020/2021 FY this category will be increased back to \$6500 as maintenance funding					
6150	Fire Equipment Maintenance			\$ 3,000	\$ 2,000	\$ 2,000
	Class A suppression foam; Bio Solv; Plug & Dike, Dike Roll; misc. absorbents; sand, plastic, lumber, & other contingents for shoring, diking & salvage					

Logistics Section 205

	2020	2021		2019	2020	2021
Acct. No.	Description			Budget	Budget	Budget
MATERIALS AND SUPPLIES continued						
6220	Operational Supplies			\$ 8,000	\$ 8,500	\$ 8,500
	Fireline tape; batteries for SCBA's etc.; flares; oil (2 cycle); helmet fronts; safety tag system; repair & bottle hydro tags; MSDS system; sensors for air monitors; residential CO monitors; chainsaw blades; small tool cutting blades; hacksaw blades; spray paint; striping paint; reflective ID tags; for equipment, spray bottles, reciprocating saw blades; fluid for Centaur extrication tools					
	Gatorade, bottled water, food for large or prolonged incidents, Sunscreen, Hearing Protection & Insect Rep					
6180	Personal Protective Equipment			\$ 45,450	\$ 56,000	\$ 57,120
	Turnouts-15, helmets-10, gloves-10, protective hoods-20, boots-15, helmet visors/goggles, suspenders (The increase will get us the five year PPE rotation at our current staffing levels within 5 years.) Supplier has agreed to pricing of turnouts to increase by 2%					
6150	Fire Equipment Maintenance			\$ 5,000	\$ 5,000	\$ 5,000
	Repair parts for broken equipment: handles, stems, gauges & straps, spare parts, compressor gauges, air truck cascade system parts, nose cups, hoses, lenses, protective covers, blackout covers, cleaning solutions and wipes, filters, high pressure hoses & valves					
6190	Small Tools & Equipment			\$ 15,500	\$ 15,500	\$ 15,500
	\$ 1,800	\$ -	PPV Fan (all over 20 years old) 1 per year over next 6 years - FY 16 - 21			
	\$ 1,700	\$ -	K-12 Saws (over 20 years old)			
	\$ 12,000	\$ 15,500	Small hand tools, hose bridges, axes, hammers, pike poles, adapters, hose fittings, nozzles, hose straps, air fittings, nozzle tools, wrenches, bolt cutters, educators, aerator tubes, traffic cones, spanners, chocks, tool boxes, small power tools, truck mounted flashlights, saws-all, misc. for LDH, Storz fittings, hydrant tools			
Materials & Supplies subtotal				\$ 84,950	\$ 88,500	\$ 89,620
Total Expenditure Budget				\$ 101,373	\$ 103,714	\$ 127,281

Operating Budget Detail

Facilities:

The facilities portion of the budget includes funding for utilities, repairs and maintenance of infrastructure, janitorial supplies, and scheduled replacement of appliances and furniture. Utilities costs include electrical, water, sewer, natural gas and propane for fire stations, mountain top sites, and any other SFD facility. Repairs and maintenance of these sites is also detailed within this section of the budget. This includes materials for projects undertaken by on duty crews and the costs associated with repairs. The replacement and repair of appliances and station furniture is also addressed within this portion of the budget.

Facilities Section 402

				2019 Budget	2020 Budget	2021 Budget
Salaries & Wages				\$ 1,136	\$ 1,136	\$ 8,200
Taxes & Benefits				\$ 508	\$ 519	\$ 3,873
Subtotal				\$ 1,644	\$ 1,655	\$ 12,073
Administration				\$ 180	\$ 180	\$ 200
Professional Services				\$ 3,000	\$ 3,000	\$ 3,000
Utilities and Comms				\$ 180,600	\$ 206,316	\$ 179,333
Repairs/Maintenance				\$ 180,600	\$ 127,600	\$ 140,000
Materials & Supplies				\$ 66,350	\$ 126,350	\$ 85,750
Subtotal				\$ 430,730	\$ 463,446	\$ 408,283
Total Operating				\$ 432,374	\$ 465,101	\$ 420,356

Acct. No.	Description	2019 Budget	2020 Budget	2021 Budget
SALARIES & WAGES				
5020	Overtime	\$ 1,136	\$ 1,136	\$ 8,200
	Coverage for training, meetings, facility projects			
	Salaries & Wages subtotal	\$ 1,136	\$ 1,136	\$ 8,200

Facilities Section 402

		2019	2020	2021
Acct. No.	Description	Budget	Budget	Budget
TAXES & BENEFITS				
5130	Public Safety Retirement	\$ 400	\$ 400	\$ 3,195
	Operational public safety personnel retirement system			
5070	PR Taxes- Medicare	\$ 16	\$ 16	\$ 119
	1.45% of wages			
5120	Ret. Health Insurance	\$ 11	\$ 23	\$ 164
	Post Employment Health Plan (PEHP) - 2% District match			
5110	Worker's Comp. Insurance	\$ 79	\$ 79	\$ 395
	Based on wages			
Taxes & Benefits subtotal		\$ 508	\$ 519	\$ 3,873

Facilities Section 402

Acct. No.	Description	2019 Budget	2020 Budget	2021 Budget
ADMINISTRATION				
7170	Dues/Fees/Subscriptions	\$ 180	\$ 180	\$ 200
	Annual VOCA fees			
	Permit requirement for Station #5 (renews every 5 yrs. - May 2022)			
	Administration subtotal	\$ 180	\$ 180	\$ 200
PROFESSIONAL SERVICES				
6210	Lease Expense	\$ 3,000	\$ 3,000	\$ 3,000
	St. #5 Land 20 year lease (\$3,000 until 2021 then \$3,600 - 2nd 10 yrs)			
	Professional Services subtotal	\$ 3,000	\$ 3,000	\$ 3,000
UTILITIES AND COMMUNICATIONS				
6010	Utilities	\$ 180,600	\$ 206,316	\$ 179,333
	Based on Compounded Annual Growth Rate (CAGR) , detail combined into one account			
	Utilities and Communications subtotal	\$ 180,600	\$ 206,316	\$ 179,333
REPAIRS & MAINTENANCE				
6050	Building/Remote Location Repair & Maintenance	\$ 175,000	\$ 122,000	\$ 134,000
	On going facilities maintenance schedule			
	Radio facilities improvement - replace/improve grounding, roofing, etc.			
6150	Fire Equipment Maintenance	\$ 5,600	\$ 5,600	\$ 6,000
	\$ 2,050 \$ 2,050 Fire extinguishers maintenance			
	\$ 1,700 \$ 1,700 Automatic Fire Sprinkler Systems annual inspection St 1,3,4,5,6,8 (not at 7)			
	\$ 1,150 \$ 1,150 Automatic Fire Alarm Systems annual inspection St 1,3,4,5,6,7,8			
	\$ 700 \$ 700 Automatic Kitchen Fire Suppression System annual inspection St. 1			
	Repairs & Maintenance subtotal	\$ 180,600	\$ 127,600	\$ 140,000
MATERIALS & SUPPLIES				
6440	Books, Publications, etc.	\$ -	\$ -	\$ -
	Facilities Management publications			
6030	Janitorial Services	\$ 16,000	\$ 17,000	\$ 19,600
	St #1 Admin each week, 491 Forest Road & St #8 every other week			

Facilities Section 402

Acct. No.	Description	2019 Budget	2020 Budget	2021 Budget
MATERIALS & SUPPLIES continued				
6020	Station & Janitorial Supplies	\$ 18,600	\$ 18,600	\$ 20,400
	Paper towels, toilet paper, c-fold towels, trash bags, soaps, sprayers, scrubbers, sponges, gloves, steel wool, deodorizers, disinfectants, propane, dishes, other kitchen utensils, bleach, mops, booms, buckets, ice melt, cleaning supplies, etc.; Landscaping tools & equipment, vacuums, mops, buckets, etc.			
6040	Building R&M - Access & Security	\$ 15,000	\$ 70,000	\$ 24,000
	Access control - locks, closers & exit devices, keys for district/station. Re-Keying and keyless access points throughout the district. Added cost to align station security with DHS Access control standards for narcotics and to improve overall effectiveness.			
6190	Small Tools & Equipment	\$ 1,250	\$ 5,250	\$ 5,250
	New fire extinguishers to replace damaged or outdated units. Misc. parts for fire district fire protection systems, Ice Machine Station 4 FY 2020 & Station 3 FY2021			
6070	Station Furniture & Appliances	\$ 15,500	\$ 15,500	\$ 16,500
	Station furniture, appliances & mattress replacement schedule (3 - 4 year rotation)			
Materials & Supplies subtotal		\$ 66,350	\$ 126,350	\$ 85,750
Total Expenditure Budget		\$ 432,374	\$ 465,101	\$ 420,356

Operating Budget Detail

HazMat:

Includes budgets for training, personal protective equipment, monitoring, and equipment for hazardous materials responses.

HazMat 207

				2019 Budget	2020 Budget	2021 Budget
Salaries & Wages				\$ 4,025	\$ -	\$ -
Taxes & Benefits				\$ 1,944	\$ -	\$ -
Subtotal				\$ 5,969	\$ -	\$ -
Training and related				\$ 500	\$ -	\$ -
Repairs/Maintenance				\$ 750	\$ 2,500	\$ 2,500
Materials & Supplies				\$ 3,600	\$ -	\$ -
Subtotal				\$ 4,850	\$ 2,500	\$ 2,500
Total Operating				\$ 10,819	\$ 2,500	\$ 2,500

Acct. No.	Description	2019 Budget	2020 Budget	2021 Budget
SALARIES & WAGES				
5020	Overtime	\$ 4,025	\$ -	\$ -
	Coverage for training, meetings, calibrate monitors.			
	Salaries & Wages subtotal	\$ 4,025	\$ -	\$ -

TAXES & BENEFITS				
5130	Public Safety Retirement	\$ 1,564	\$ -	\$ -
	Operational public safety personnel retirement system			

HazMat 207

Acct. No.	Description	2019 Budget	2020 Budget	2021 Budget
TAXES & BENEFITS continued				
5070	PR Taxes- Medicare 1.45% of wages	\$ 58	\$ -	\$ -
5120	Ret. Health Insurance Post Employment Health Plan (PEHP) - 2% District match	\$ 40	\$ -	\$ -
5110	Worker's Comp. Insurance Based on wages	\$ 282	\$ -	\$ -
Taxes & Benefits subtotal		\$ 1,944	\$ -	\$ -

HazMat 207

Acct. No.	Description	2019 Budget	2020 Budget	2021 Budget
TRAINING & RELATED				
6470	Meals	\$ -	\$ -	\$ -
6470	Meals (Lodging)	\$ -	\$ -	\$ -
6410	Training	\$ 500	\$ -	\$ -
Training & Related subtotal		\$ 500	\$ -	\$ -

REPAIRS & MAINTENANCE				
6200	Equip. R&M Services Sensor Replacement & Monitor Repair	\$ 750	\$ 2,500	\$ 2,500
Repairs & Maintenance subtotal		\$ 750	\$ 2,500	\$ 2,500

MATERIALS AND SUPPLIES				
6440	Books, Publications, etc. Update reference library and Software	\$ -	\$ -	\$ -
7120	Office Supplies	\$ 300	\$ -	\$ -

HazMat 207

	2020	2021		2019	2020	2021
Acct. No.	Description			Budget	Budget	Budget
MATERIALS AND SUPPLIES continued						
6180	Personal Protective Equipment			\$ 300	\$ -	\$ -
6190	Equipment			\$ 3,000	\$ -	\$ -
Materials & Supplies subtotal				\$ 3,600	\$ -	\$ -
Total Expenditure Budget				\$ 10,819	\$ 2,500	\$ 2,500

Operating Budget Detail

Rope / Tower Rescue: Budget includes training, updates, and equipment to maintain operations level rope rescue skills for all operational personnel and technician level training for Special Operations Team Members. This ensures personnel are properly training and equipped to handle the numerous challenging real-life rescue scenario encountered and is capable of conducting sophisticated team based rescues.

Rope/Tower Rescue Section 208

				2019 Budget	2020 Budget	2021 Budget
Salaries & Wages				\$ 43,339	\$ 44,639	\$ 49,000
Taxes & Benefits				\$ 19,365	\$ 20,391	\$ 23,147
Subtotal				\$ 62,704	\$ 65,030	\$ 72,147
Training and related				\$ 2,544	\$ 2,294	\$ 4,150
Repairs/Maintenance				\$ 300	\$ 300	\$ 300
Materials & Supplies				\$ 11,225	\$ 12,825	\$ 9,500
Subtotal				\$ 14,069	\$ 15,419	\$ 13,950
Total Operating				\$ 76,773	\$ 80,449	\$ 86,097

Acct. No.	Description	2019 Budget	2020 Budget	2021 Budget
SALARIES & WAGES				
5020	Overtime	\$ 43,339	\$ 44,639	\$ 49,000
	Coverage for training, meetings, and instructors to conduct Ops level training			
	Salaries & Wages subtotal	\$ 43,339	\$ 44,639	\$ 49,000

TAXES & BENEFITS				
5130	Public Safety Retirement	\$ 15,272	\$ 15,730	\$ 19,095
	Operational public safety personnel retirement system			
5070	PR Taxes- Medicare	\$ 627	\$ 646	\$ 710
	1.45% of wages			
5120	Ret. Health Insurance	\$ 433	\$ 891	\$ 980
	Post Employment Health Plan (PEHP) - 2% District match			

Rope/Tower Rescue Section 208

	2020	2021		2019	2020	2021
Acct. No.	Description			Budget	Budget	Budget
TAXES & BENEFITS continued						
5110	Worker's Comp. Insurance			\$ 3,033	\$ 3,124	\$ 2,362
	Based on wages					
Taxes & Benefits subtotal				\$ 19,365	\$ 20,391	\$ 23,147

Rope/Tower Rescue Section 208

	2020	2021		2019	2020	2021
Acct. No.	Description			Budget	Budget	Budget
TRAINING & RELATED						
6470	Vehicle Other			\$ 250	\$ -	\$ -
6470	Meals			\$ 150	\$ 150	\$ 250
6470	Lodging			\$ 400	\$ 400	\$ 500
6410	Training			\$ 1,744	\$ 1,744	\$ 3,400
	Registration fees for training/class/education					
	\$ 1,044	\$ 1,044	Technical Rope Rescue -Operational level - 18 personnel @ \$58 each			
	\$ 525	\$ 525	Technical Rope Rescue -Technician -3 New Cert @ \$175 each			
	\$ 175	\$ 175	Technical Rope Tech Tuition Recert - 2 @ \$87.50 each			
	\$ -	\$ 1,656	ITRS Symposium			
Training & Related subtotal				\$ 2,544	\$ 2,294	\$ 4,150

REPAIRS & MAINTENANCE

6200	Equip. R&M Services			\$ 300	\$ 300	\$ 300
	R&M of equipment for rope/tower					
Repairs & Maintenance subtotal				\$ 300	\$ 300	\$ 300

Rope/Tower Rescue Section 208

		2019	2020	2021
Acct. No.	Description	Budget	Budget	Budget
MATERIALS & SUPPLIES continued				
6180	Personal Protective Equipment	\$ 3,500	\$ 8,300	\$ 5,000
	12 - TRT Rope Technicians Backcountry Packs			
6190	Equipment	\$ 7,725	\$ 4,525	\$ 4,500
	6mm cordage, 8 mm cordage, 1/2 life safety rope, 10 mm cordage (Vortex Guying), etc.			
Materials & Supplies subtotal		\$ 11,225	\$ 12,825	\$ 9,500
Total Expenditure Budget		\$ 76,773	\$ 80,360	\$ 86,097

Operating Budget Detail**Swiftwater:**

Budget includes training, updates, and equipment to maintain operations level swiftwater rescue skills for all operational personnel and technician level training for Special Operations Team Members.

Swiftwater Section 209

				2019 Budget	2020 Budget	2021 Budget
Salaries & Wages				\$ 13,000	\$ 32,938	\$ 35,000
Taxes & Benefits				\$ 5,809	\$ 15,046	\$ 16,534
Subtotal				\$ 18,809	\$ 47,985	\$ 51,534
Training and related				\$ 3,640	\$ 7,725	\$ 8,500
Repairs/Maintenance				\$ 250	\$ 250	\$ 500
Materials & Supplies				\$ 15,678	\$ 13,078	\$ 10,500
Subtotal				\$ 19,568	\$ 21,053	\$ 19,500
Total Operating				\$ 38,377	\$ 69,038	\$ 71,034

Acct. No.	Description	2019 Budget	2020 Budget	2021 Budget
SALARIES & WAGES				
5020	Overtime	\$ 13,000	\$ 32,938	\$ 35,000
	Coverage for training, meetings			
	Salaries & Wages subtotal	\$ 13,000	\$ 32,938	\$ 35,000

TAXES & BENEFITS				
5130	Public Safety Retirement	\$ 4,581	\$ 11,607	\$ 13,706
	Operational public safety personnel retirement system			
5070	PR Taxes- Medicare	\$ 188	\$ 477	\$ 507
	1.45% of wages			
5120	Ret. Health Insurance	\$ 130	\$ 657	\$ 700
	Post Employment Health Plan (PEHP) - 2% District match			

Swiftwater Section 209

	2020	2021		2019	2020	2021
Acct. No.	Description			Budget	Budget	Budget
TAXES & BENEFITS continued						
5110	Worker's Comp. Insurance			\$ 910	\$ 2,305	\$ 1,687
	Based on wages					
Taxes & Benefits subtotal				\$ 5,809	\$ 15,046	\$ 16,601

Swiftwater Section 209

	2020	2021		2019	2020	2021
Acct. No.	Description			Budget	Budget	Budget
TRAINING & RELATED						
6470	Vehicle Other			\$ 765	\$ 1,400	\$ 1,400
	Rental Vehicles for out of state swiftwater technician training					
6470	Meals			\$ 400	\$ 3,300	\$ 3,450
	Increase for per diem for out of state training (Spring 2020)					
6470	Lodging			\$ -	\$ 1,000	\$ 1,150
	Campsites - 3 sites X 5 days					
6410	Training			\$ 2,475	\$ 2,025	\$ 2,500
	\$ 1,080	\$ 1,080	Rescue 3 Operations Recert 1 Shift @ \$54/Person			
	\$ 504	\$ 504	2 New Members, 2 - SRT-1 New cert and 2 - SRT-A New cert @ \$126 ea.			
	\$ 441	\$ 441	7 Members SRT-A Recert @ \$63 ea.			
		\$ 475	Increase for out of state training to CA			
Training & Related subtotal				\$ 3,640	\$ 7,725	\$ 8,500

REPAIRS & MAINTENANCE

6200	Equip. R&M Services			\$ 250	\$ 250	\$ 500
	Repair and maintenance of rope equipment					
Repairs & Maintenance subtotal				\$ 250	\$ 250	\$ 500

MATERIALS & SUPPLIES

6440	Books, Publications, etc.			\$ 300	\$ 300	\$ 500
	Elevation Maps / Digital programs / Regulation Manuals will need to be purchased and maintained;					
6220	Operational Supplies			\$ -	\$ -	\$ -
	Batteries/glow sticks/Flagging					
6180	Personal Protective Equipment			\$ 10,578	\$ 10,578	\$ 7,500
	Dry suits, Wetsuits, Fins, Gloves, Helmets, knives, etc.					

Swiftwater Section 209

		2019	2020	2021
Acct. No.	Description	Budget	Budget	Budget
MATERIALS & SUPPLIES continued				
6190	Equipment	\$ 4,800	\$ 2,200	\$ 2,500
	Equipment replacement			
Materials & Supplies subtotal		\$ 15,678	\$ 13,078	\$ 10,500
Total Expenditure Budget		\$ 38,377	\$ 68,971	\$ 71,034

Operating Budget Detail**Wildland:**

Provides budgets for training, personal protective equipment, and equipment acquisition specific to wildland fire suppression; as well as assisting SFD residents in creating a FireWise, defensible community. Funding is also included for the annual Canyon Cleanup and assistance with fuels reduction projects on public property. Training supports District wildland fire suppression activities but also, when conditions permit, allows Sedona Fire District personnel to respond to fires outside of the district. This allows SFD personnel to gain experience in fire suppression and creates an additional revenue stream for the district.

Wildland Section 210

				2019 Budget	2020 Budget	2021 Budget
Salaries & Wages				\$ 24,072	\$ 24,072	\$ 242,975
Taxes & Benefits				\$ 10,756	\$ 10,996	\$ 114,781
Subtotal				\$ 34,828	\$ 35,068	\$ 357,757
Administration				\$ 620	\$ 500	\$ 600
Training and Related				\$ 7,150	\$ 8,700	\$ 9,100
Utilities				\$ 3,000	\$ 3,000	\$ 3,200
Repair & Maintenance				\$ 650	\$ 900	\$ 1,500
Materials & Supplies				\$ 16,400	\$ 11,950	\$ 63,650
Subtotal				\$ 27,820	\$ 25,050	\$ 78,050
Total Operating				\$ 62,648	\$ 60,118	\$ 435,807

Wildland Section 210

Acct. No.	Description	2019 Budget	2020 Budget	2021 Budget
SALARIES & WAGES				
5010	Salaries and Wages	\$ -	\$ -	\$ 30,975
	0.25 FTE for Wildland Coordinator			
5020	Overtime	\$ 24,072	\$ 24,072	\$ 27,000
	Coverage for training, meetings, instructing, and Engine Boss Meeting			
5025	Wildland Deployment Wages	\$ -	\$ -	\$ 185,000
Salaries & Wages subtotal		\$ 24,072	\$ 24,072	\$ 242,975

TAXES & BENEFITS				
5130	Public Safety Retirement	\$ 8,483	\$ 8,483	\$ 94,687
	Operational public safety personnel retirement system			
5070	PR Taxes- Medicare	\$ 348	\$ 348	\$ 3,523
	1.45% of wages			
5120	Ret. Health Insurance	\$ 240	\$ 480	\$ 4,860
	Post Employment Health Plan (PEHP) - 2% District match			
5110	Worker's Comp. Insurance	\$ 1,685	\$ 1,685	\$ 11,711
	Based on wages			
Taxes & Benefits subtotal		\$ 10,756	\$ 10,996	\$ 114,781

ADMINISTRATION				
7170	Dues/Fees/Subscriptions	\$ 200	\$ 200	\$ 250
	PFAC membership			
7170	Dues/Fees/Subscriptions	\$ 420	\$ 300	\$ 350
	4 months lightning location from Vaisala			
Administration subtotal		\$ 620	\$ 500	\$ 600

TRAINING & RELATED				
6470	Vehicle Other	\$ 1,375	\$ 1,500	\$ 1,500
	Mileage reimbursement for use of vehicle in the completion of Wildland Fire Defense duties. This includes attendance of HOA, PFAC, PFAC training committee meetings, AZ Red Card Committee, Mapping & Assessment. Mileage for BC to attend 1 professional conference/training. Increase to support involvement in statewide wildland committee to improve operations and dispatch of AZ fire department resources.			

Wildland Section 210

	2020	2021		2019	2020	2021
Acct. No.	Description			Budget	Budget	Budget
TRAINING & RELATED continued						
6470	Commercial Transportation			\$ 1,200	\$ 1,200	\$ 1,200
	Travel costs					
6470	Meals			\$ 1,375	\$ 1,375	\$ 1,375
	Wildfire conference, Cleanup, Out of town meetings, wildfire academy					
6470	Meals (Lodging)			\$ 1,400	\$ 1,400	\$ 1,525
	Wildfire conference, meetings regarding response and readiness, instructing					
6410	Training			\$ 1,800	\$ 3,225	\$ 3,500
	Annual Conference for Wildland Leadership; increase need for additional education					
	Training & Related subtotal			\$ 7,150	\$ 8,700	\$ 9,100
UTILITIES						
6010	Utilities			\$ 3,000	\$ 3,000	\$ 3,200
	Canyon Cleanup dumpsters					
	Utilities subtotal			\$ 3,000	\$ 3,000	\$ 3,200
REPAIRS and MAINTENANCE						
6210	Lease Expense			\$ 650	\$ 900	\$ 1,500
	Backhoe and Bobcat rental for Firewise Canyon Cleanup project					
	Repair and Maintenance subtotal			\$ 650	\$ 900	\$ 1,500
MATERIALS & SUPPLIES						
6440	Books, Publications, etc.			\$ 900	\$ 600	\$ 900
	Interagency Handbook, Fireline Handbook, Incident Response Pocket Guide, Firewise Publications, NWCG Course, Pubs and Forms.					
6200	Equipment R&M Supplies			\$ 750	\$ 750	\$ 750
	Repair and maintenance of equipment that is needed on tools and power equipment.					

Wildland Section 210

		2019	2020	2021
Acct. No.	Description	Budget	Budget	Budget
MATERIALS & SUPPLIES continued				
6150	Fire Equipment Maintenance	\$ 500	\$ 500	\$ 1,000
	Misc. replacement hose for wildland firefighting - sizes as needed			
6180	Personal Protective Equipment	\$ 10,150	\$ 5,200	\$ 6,000
	Additional PPE needed for new hires and to replace out dated older PPE no longer serviceable			
6450	Wildland Deployment Expenses	\$ -	\$ -	\$ 50,000
	Costs for Travel and Equipment while crews are on deployment			
6190	Small Tools & Equipment	\$ 4,100	\$ 4,900	\$ 5,000
	Replacement of older fittings and wildland tools.			
	Materials & Supplies subtotal	\$ 16,400	\$ 11,950	\$ 63,650
Total Expenditure Budget		\$ 62,648	\$ 60,070	\$ 435,807

Operating Budget Detail

EOC:

Emergency Operations Center (EOC) - Moved to City of Sedona

EOC 214

				2019 Budget	2020 Budget	2021 Budget
Salaries & Wages				\$ 1,805	\$ -	\$ -
Taxes & Benefits				\$ 807	\$ -	\$ -
Subtotal				\$ 2,612	\$ -	\$ -
Training & Related				\$ 360	\$ -	\$ -
Materials & Supplies				\$ 600	\$ -	\$ -
Subtotal				\$ 960	\$ -	\$ -
Total Operating				\$ 3,572	\$ -	\$ -

Acct. No.	Description	2019 Budget	2020 Budget	2021 Budget
SALARIES & WAGES				
5020	Overtime	\$ 1,805	\$ -	\$ -
	Coverage for training, meetings			
	Salaries & Wages subtotal	\$ 1,805	\$ -	\$ -

TAXES & BENEFITS				
5130	Public Safety Retirement	\$ 636	\$ -	\$ -
	Operational public safety personnel retirement system			
5070	PR Taxes- Medicare	\$ 26	\$ -	\$ -
	1.45% of wages			
5120	Ret. Health Insurance	\$ 18	\$ -	\$ -
	Post Employment Health Plan (PEHP) - 2% District match			
5110	Worker's Comp. Insurance	\$ 126	\$ -	\$ -
	Based on wages			
	Taxes & Benefits subtotal	\$ 807	\$ -	\$ -

EOC 214

Acct. No.	Description	2019 Budget	2020 Budget	2021 Budget
TRAINING & RELATED				
6470	Vehicle Other	\$ 200	\$ -	\$ -
6470	Meals	\$ 160	\$ -	\$ -
Training & Related subtotal		\$ 360	\$ -	\$ -
MATERIALS & SUPPLIES				
6440	Books, Publications, etc.	\$ 100	\$ -	\$ -
7120	Office Supplies	\$ 250	\$ -	\$ -
7120	Office Supplies	\$ 250	\$ -	\$ -
	EOC Supplies, building logistics kits for EOC			
Materials & Supplies subtotal		\$ 600	\$ -	\$ -
Total Expenditure Budget		\$ 3,572	\$ -	\$ -

Operating Budget Detail

Helicopter OPS: Funds the specialized equipment and training required for the six helicopter rescue technicians

Helicopter OPS 215

				2019 Budget	2020 Budget	2021 Budget
Salaries & Wages				\$ 7,861	\$ 8,365	\$ 10,500
Taxes & Benefits				\$ 3,512	\$ 3,821	\$ 4,960
Subtotal				\$ 11,373	\$ 12,186	\$ 15,460
Materials & Supplies				\$ 1,220	\$ 1,934	\$ 2,440
Total Operating				\$ 12,593	\$ 14,120	\$ 17,900

Acct. No.	Description	2019 Budget	2020 Budget	2021 Budget
SALARIES & WAGES				
5020	Overtime	\$ 7,861	\$ 8,365	\$ 10,500
	Coverage for training, meetings, Ingress and egress training in FY19/20, Includes 1 member new member initial training			
	Salaries & Wages subtotal	\$ 7,861	\$ 8,365	\$ 10,500

TAXES & BENEFITS				
5130	Public Safety Retirement	\$ 2,770	\$ 2,948	\$ 4,109
	Operational public safety personnel retirement system			
5070	PR Taxes- Medicare	\$ 114	\$ 121	\$ 152
	FICA Med 1.45%			
5120	Ret. Health Insurance	\$ 78	\$ 167	\$ 210
	Post Employment Health Plan (PEHP) - 2% District match			
5110	Worker's Comp. Insurance	\$ 550	\$ 585	\$ 506
	Based on wages			
	Taxes & Benefits subtotal	\$ 3,512	\$ 3,821	\$ 4,977

Helicopter OPS 215

		2019	2020	2021
Acct. No.	Description	Budget	Budget	Budget
MATERIALS & SUPPLIES				
6180	Personal Protective Equipment	\$ 500	\$ 500	\$ 2,140
	Helmets, avionics, 6 flight suits, gloves			
6190	Small Tools & Equipment	\$ 720	\$ 1,434	\$ 300
	Personal Survival & Mini Stove Kits			
Materials & Supplies subtotal		\$ 1,220	\$ 1,934	\$ 2,440
Total Expenditure Budget		\$ 12,593	\$ 14,103	\$ 17,900

Operating Budget Detail

New Program: sUAS Funds the training, equipment, and FAA required licensing under Part 107.
 The small Unmanned Aerial System (sUAS) is utilized for building inspections, rescues, and other situations where improved situational awareness is needed.

sUAS Section 219

				2019 Budget	2020 Budget	2021 Budget
Salaries & Wages				\$ -	\$ -	\$ 2,500
Taxes & Benefits				\$ -	\$ -	\$ 1,181
Subtotal				\$ -	\$ -	\$ 3,681
Administration				\$ -	\$ 900	\$ 2,500
Training and related				\$ -	\$ 1,800	\$ 3,500
Repairs/Maintenance				\$ -	\$ -	\$ -
Materials & Supplies				\$ -	\$ 1,000	\$ 1,000
Subtotal				\$ -	\$ 3,700	\$ 7,000
Total Operating				\$ -	\$ 3,700	\$ 10,681
Acct. No.	Description			2019 Budget	2020 Budget	2021 Budget
SALARIES & WAGES						
5010	Salaries and Wages					
5020	Overtime Wages					\$ 2,500
	10 hours estimated hours					
Salaries & Wages subtotal				\$ -	\$ -	\$ 2,500

sUAS Section 219

Acct. No.	Description			0 Budget	0 Budget	2021 Budget
TAXES & BENEFITS						
5130	Public Safety Retirement					\$ 974
	Operational public safety personnel retirement system					
5070	PR Taxes- Medicare					\$ 36
	FICA Tax 1.45% of wages					
5120	Ret. Health Insurance					\$ 50
	Post Employment Health Plan (PEHP) - 2% District match					
5110	Worker's Comp. Insurance					\$ 120
	Based on wages					
Taxes & Benefits subtotal				\$ -	\$ -	\$ 1,181

sUAS Section 219

Acct. No.	Description	2019 Budget	2020 Budget	2021 Budget
ADMINISTRATION				
7060	Outside Professional Services	\$ -	\$ 300	\$ 1,500
	Annual Record Management, tracking software/data collection			
7090	Registration Fees	\$ -	\$ 600	\$ 1,000
	FAA Registration Fee, Pilot Recert Fees			
	Administration subtotal	\$ -	\$ 900	\$ 2,500
TRAINING & RELATED				
6410	Training	\$ -	\$ 300	\$ 300
	Initial Pilot Licensing and Recertification			
6410	Training	\$ -	\$ 1,500	\$ 3,200
	Training and Education, Interagency Required Education			
	Training & Related subtotal	\$ -	\$ 1,800	\$ 3,500

sUAS Section 219

					2019	2020	2021
Acct. No.	Description				Budget	Budget	Budget
MATERIALS & SUPPLIES							
6220	Operational Supplies				\$ -	\$ 500	\$ 500
	Operational Supplies						
6200	Equipment R&M				\$ -	\$ 500	\$ 500
	Annual Maintenance						
6190	Small Tools & Equipment				\$ -	\$ -	\$ -
	One time purchase of new sUAS unit						
	Materials & Supplies subtotal				\$ -	\$ 1,000	\$ 1,000
Total Expenditure Budget					\$ -	\$ 3,700	\$ 10,681

Operating Budget Detail

REMS

Funds the training and equipment required to outfit the Rapid Extraction Module Support (REMS).
 The REMS is a pre-staged rescue team assigned to a wildland fire to provide firefighters a safe, effective and efficient method of egress off the fireline in the event of injury or illness incurred during firefighting operations.

REMS Section 220

				2019 Budget	2020 Budget	2021 Budget
Salaries & Wages				\$ -	\$ -	\$ -
Taxes & Benefits				\$ -	\$ -	\$ -
Subtotal				\$ -	\$ -	\$ -
Administration				\$ -	\$ -	\$ -
Training and related				\$ -	\$ -	\$ -
Repairs/Maintenance				\$ -	\$ 1,500	\$ -
Materials & Supplies				\$ -	\$ 3,750	\$ -
Subtotal				\$ -	\$ 5,250	\$ -
Total Operating				\$ -	\$ 5,250	\$ -

Acct. No.	Description	2019 Budget	2020 Budget	2021 Budget
SALARIES & WAGES				
5010	Salaries and Wages	\$ -	\$ -	\$ -
5010	Salaries and Wages			\$ -
5020	Overtime Wages			\$ -
Salaries & Wages subtotal		\$ -	\$ -	\$ -

REMS Section 220

Acct. No.	Description	2019 Budget	2020 Budget	2021 Budget
TAXES & BENEFITS				
5130	Public Safety Retirement Operational public safety personnel retirement system			\$ -
5070	PR Taxes- Medicare FICA Tax 1.45% of wages			\$ -
5120	Ret. Health Insurance Post Employment Health Plan (PEHP) - 2% District match			\$ -
5110	Worker's Comp. Insurance Based on wages			\$ -
Taxes & Benefits subtotal		\$ -	\$ -	\$ -

Acct. No.	Description	2019 Budget	2020 Budget	2021 Budget
ADMINISTRATION				
7060	Outside Professional Services	\$ -	\$ -	\$ -
7090	Registration Fees	\$ -	\$ -	\$ -
Administration subtotal		\$ -	\$ -	\$ -

TRAINING & RELATED				
Acct. No.	Description	2019 Budget	2020 Budget	2021 Budget
6410	Training	\$ -	\$ -	\$ -
Training & Related subtotal		\$ -	\$ -	\$ -

REMS Section 220

					2019	2020	2021
Acct. No.	Description				Budget	Budget	Budget
MATERIALS & SUPPLIES							
6220	Operational Supplies				\$ -	\$ 250	\$ -
	Operational Supplies						
6200	Equipment R&M				\$ -	\$ 1,500	\$ -
	New program equipment R&M						
6180	Personal Protective Equipment				\$ -	\$ 1,000	\$ -
	New program PPE						
6190	Small Tools & Equipment				\$ -	\$ 1,000	\$ -
	New program equipment						
	Materials & Supplies subtotal				\$ -	\$ 3,750	\$ -
REPAIR & MAINTENANCE							
6110	Vehicles Maintenance				\$ -	\$ 1,000	\$ -
	New program vehicles maintenance						
6150	Fire Equipment Maintenance				\$ -	\$ 500	\$ -
	Tool R&M						
	Materials & Supplies subtotal				\$ -	\$ 1,500	\$ -
Total Expenditure Budget					\$ -	\$ 5,250	\$ -

Operating Budget Detail

New Program: ASHER Fund training and equipment required to operate under a standardized response model to Active Shooting / Hostile Event Response(ASHER) incidents in alignment with NFPA 3000.

ASHER Section 221

				2019 Budget	2020 Budget	2021 Budget
Salaries & Wages				\$ -	\$ 4,753	\$ 5,000
Taxes & Benefits				\$ -	\$ -	\$ 2,357
Subtotal				\$ -	\$ 4,753	\$ 7,357
Administration				\$ -	\$ -	\$ -
Training and related				\$ -	\$ 1,000	\$ 2,000
Repairs/Maintenance				\$ -	\$ -	\$ -
Materials & Supplies				\$ -	\$ 6,714	\$ 2,750
Subtotal				\$ -	\$ 7,714	\$ 4,750
Total Operating				\$ -	\$ 12,467	\$ 12,107

Acct. No.	Description	2019 Budget	2020 Budget	2021 Budget
SALARIES & WAGES				
5010	Salaries and Wages			\$ -
5010	Salaries and Wages			\$ -
5020	Overtime Wages		\$ 4,753	\$ 5,000
Salaries & Wages subtotal		\$ -	\$ 4,753	\$ 5,000

ASHER Section 221

Acct. No.	Description	2019 Budget	2020 Budget	2021 Budget
TAXES & BENEFITS				
5130	Public Safety Retirement Operational public safety personnel retirement system			\$ 1,945
5070	PR Taxes- Medicare FICA Tax 1.45% of wages			\$ 72
5120	Ret. Health Insurance Post Employment Health Plan (PEHP) - 2% District match			\$ 100
5110	Worker's Comp. Insurance Based on wages			\$ 241
Taxes & Benefits subtotal		\$ -	\$ -	\$ 2,357

Acct. No.	Description	2019 Budget	2020 Budget	2021 Budget
ADMINISTRATION				
7060	Outside Professional Services	\$ -	\$ -	\$ -
7090	Registration Fees	\$ -	\$ -	\$ -
Administration subtotal		\$ -	\$ -	\$ -

TRAINING & RELATED				
6410	Training Training classes and Travel increase for CE	\$ -	\$ 1,000	\$ 2,000
6410	Training	\$ -	\$ -	\$ -
Training & Related subtotal		\$ -	\$ 1,000	\$ 2,000

ASHER Section 221

					2019	2020	2021
Acct. No.	Description				Budget	Budget	Budget
MATERIALS & SUPPLIES							
6220	Operational Supplies				\$ -	\$ 1,960	\$ 1,250
	Individual First Air Kits (IFAK) for every set of gear						
6200	Equipment R&M				\$ -	\$ -	\$ -
6180	Personal Protective Equipment				\$ -	\$ 4,184	\$ 1,000
	1 set of Ballistic Protective Equipment (BPE) completing the initial program needs.						
6190	Equipment				\$ -	\$ 570	\$ 500
	Pelican cases with the ability to hold 2 sets of BPE protecting from damage and environmental hazards						
	Materials & Supplies subtotal				\$ -	\$ 6,714	\$ 2,750
REPAIR & MAINTENANCE							
6150	Fire Equipment Maintenance				\$ -	\$ -	\$ -
6190	Small Tools & Equipment				\$ -	\$ -	\$ -
	Materials & Supplies subtotal				\$ -	\$ -	\$ -
Total Expenditure Budget					\$ -	\$ 12,467	\$ 12,107

Operating Budget Detail**Wellness:**

This program is intended to improve and promote wellness and fitness for all SFD personnel and to ensure adequate equipment is available to allow operational personnel to maintain fitness requirements set forth in applicable NFPA standards. Includes budgets for training and certification for four staff Peer Fitness Trainers, gym equipment and repair, and consultation fees for the Summit Center for health/wellness sessions on an as-needed basis.

Wellness Section 216

				2019 Budget	2020 Budget	2021 Budget
Salaries & Wages				\$ 7,635	\$ 7,635	\$ 7,500
Taxes & Benefits				\$ 5,431	\$ 3,488	\$ 3,543
Subtotal				\$ 13,066	\$ 11,123	\$ 11,043
Training and related				\$ 4,100	\$ 2,500	\$ 2,500
Repairs & Maintenance				\$ 3,000	\$ 1,500	\$ 1,500
Materials and Supplies				\$ 9,800	\$ 14,000	\$ 13,000
Subtotal				\$ 16,900	\$ 18,000	\$ 17,000
Total Operating				\$ 29,966	\$ 29,123	\$ 28,043

Acct. No.	Description	2019 Budget	2020 Budget	2021 Budget
SALARIES & WAGES				
5020	Overtime	\$ 7,635	\$ 7,635	\$ 7,500
	Coverage for training, meetings, conducting functional fitness exams			
	Salaries & Wages subtotal	\$ 7,635	\$ 7,635	\$ 7,500

TAXES & BENEFITS				
5130	Public Safety Retirement	\$ 2,691	\$ 2,691	\$ 2,938
	Operational public safety personnel retirement system			
5070	PR Taxes- Medicare	\$ 110	\$ 110	\$ 109
	1.45% of wages			
5120	Ret. Health Insurance	\$ 76	\$ 152	\$ 150
	Post Employment Health Plan (PEHP) - 2% District match			

Wellness Section 216

Acct. No.	Description	2019 Budget	2020 Budget	2021 Budget
TAXES & BENEFITS continued				
5110	Worker's Comp. Insurance	\$ 534	\$ 534	\$ 361
	Based on wages			
	Taxes & Benefits subtotal	\$ 5,431	\$ 3,488	\$ 3,558
TRAINING & RELATED				
6470	Meals	\$ 850	\$ 425	\$ 425
	Per Diem for Wellness Training and Recertification			
6470	Meals (Lodging)	\$ 1,150	\$ 575	\$ 575
	Shared lodging for Wellness training			
6410	Training	\$ 2,100	\$ 1,500	\$ 1,500
	Recert for 2 PFT at Phoenix Health Symposium or Equivalent			
	Training & Related subtotal	\$ 4,100	\$ 2,500	\$ 2,500
REPAIRS & MAINTENANCE				
6200	Equip. R&M Services	\$ 3,000	\$ 1,500	\$ 1,500
	Repair and periodic maintenance (twice annually) of all physical fitness equipment			
	Repairs & Maintenance subtotal	\$ 3,000	\$ 1,500	\$ 1,500
MATERIALS & SUPPLIES				
6190	Small Tools & Equipment	\$ 9,500	\$ 13,500	\$ 12,500
	Equipment for workout rooms and replacement of outdated equipment that needs replacement along with FMS Equipment			
6440	Books, Publications, etc.	\$ 300	\$ 500	\$ 500
	Additional Books and Publications; recertification x3			
	Materials & Supplies subtotal	\$ 9,800	\$ 14,000	\$ 13,000
Total Expenditure Budget		\$ 29,966	\$ 29,108	\$ 28,043

Operating Budget Detail

Fleet:

This section is made up of two mechanics charged with the responsibility of keeping SFD ambulances, fire apparatus, staff vehicles, and District generators running safely and efficiently. Budget supports parts acquisition, repair supplies, personal protective equipment, vehicle tires, and outside vehicle repair.

Goals, Objectives and Measures

Goal: Maintain the availability of the District's fleet.

Objective: Maintain the District's fleet to provide 90% uptime availability.

Measure:

	FY 2018 Estimate	FY 2019 Estimate	FY 2020 Estimate	FY 2021 Estimate
Uptime Availability of Overall Fleet	94%	95%	95%	95%

Objective: Percent of preventative maintenance completed on schedule.

Measure:

	FY 2018 Estimate	FY 2019 Estimate	FY 2020 Estimate	FY 2021 Estimate
Uptime Availability of Overall Fleet	94%	95%	95%	95%

Fleet Section 306

				2019 Budget	2020 Budget	2021 Budget
Salaries & Wages				\$ 66,519	\$ 71,470	\$ 72,749
Taxes & Benefits				\$ 19,692	\$ 19,296	\$ 19,452
Subtotal				\$ 86,211	\$ 90,766	\$ 92,201
Administration				\$ 102	\$ 80	\$ 80
Training and related				\$ 5,395	\$ 5,395	\$ 6,825
Repairs/Maintenance				\$ 124,500	\$ 123,500	\$ 105,500
Materials & Supplies				\$ 93,600	\$ 160,600	\$ 141,350
Subtotal				\$ 223,597	\$ 289,575	\$ 253,755
Total Operating				\$ 309,808	\$ 380,341	\$ 345,956

Acct. No.	Description	2019 Budget	2020 Budget	2021 Budget
SALARIES & WAGES				
5010	Salaries and Wages	\$ 62,735	\$ 67,497	\$ 68,577
	Mechanic			
5020	Overtime Wages	\$ 3,784	\$ 3,973	\$ 4,171
	As needed to get vehicles back into service			
Salaries & Wages subtotal		\$ 66,519	\$ 71,470	\$ 72,749

TAXES & BENEFITS				
5150	Other Retirement	\$ -	\$ -	\$ -
	In lieu of retirement SFD contributes 15% to 401A			
5140	ASRS	\$ 7,742	\$ 8,655	\$ 8,810
	AZ State Retirement System for admin personnel			
5070	PR Taxes- Medicare	\$ 964	\$ 1,036	\$ 1,055
	1.45% of wages			
5100	Life/LTD Insurance	\$ 264	\$ 284	\$ 289
	Coverage for employees out of work due to medical absence, after 90 days			

Fleet Section 306

Acct. No.	Description	2019 Budget	2020 Budget	2021 Budget
TAXES & BENEFITS continued				
5100	Life/LTD Insurance	\$ 115	\$ 68	\$ 68
	Based on history for full time employees and reserves with 1 year of service			
5090	Health Insurance (Dental Insurance)	\$ 510	\$ 468	\$ 468
	Self funded plan; District pays employee portion only			
5090	Health Insurance Premiums	\$ 6,809	\$ 6,809	\$ 6,809
	Insurance coverage; EAP, Health Equity fees, and FSA admin fees			
5120	Ret. Health Insurance	\$ 665	\$ 1,429	\$ 1,455
	Post Employment Health Plan (PEHP) - 2% District match			
5110	Worker's Comp. Insurance	\$ 159	\$ 171	\$ 124
	Based on wages			
5080	State Unemployment Ins.	\$ 70	\$ -	\$ -
	Based on first \$7000 earned per employee + training tax			
6300	Communications			
	Fleet/Maintenance Supervisor \$25/mo. stipend			
5060	Vacation/Sick Liability	\$ -	\$ -	\$ -
	District buys back sick leave over the cap to reduce future liability and cost			
5060	Vacation/Sick Liability	\$ -	\$ -	\$ -
	For benefit hours payout when employees: retire, terminate, etc.			
7150	Uniforms	\$ 125	\$ 125	\$ 125
	Uniform Incidentals - taxable			
7150	Uniforms	\$ 250	\$ 250	\$ 250
	Reimbursed uniform allowance - non-taxable portion			
Taxes & Benefits subtotal		\$ 19,692	\$ 19,296	\$ 19,452
ADMINISTRATION				
7170	Dues/Fees/Subscriptions	\$ 80	\$ 80	80
	Arizona Fire Mechanics			

Fleet Section 306

Acct. No.	Description	2019 Budget	2020 Budget	2021 Budget
ADMINISTRATION continued				
7090	Registration Fees	\$ 22	\$ -	\$ -
	Government fee (\$4 each) for registration of vehicles			
Administration subtotal		\$ 102	\$ 80	\$ 80

TRAINING & RELATED				
6470	Commercial Transportation	\$ 1,025	\$ 1,025	\$ 1,025
	\$ 750 Airfare -CA or CO Fire Mechanics Academy Includes New Vehicle Inspection (2)			
	\$ 275 Car Rental - CA or CO Fire Mechanics Academy			
6470	Meals	\$ 600	\$ 600	\$ 600
	Per diem for training - CA or CO Fire Mechanics Academy & AZ Mechanics			
6470	Meals (Lodging)	\$ 1,200	\$ 1,200	\$ 1,200
	\$ 300 Arizona Fire Mechanics (2 mechanics)			
	\$ 600 Out of Town Training			
	\$ 300 CA or CO Fire Mechanics			
6410	Training	\$ 2,570	\$ 2,570	\$ 4,000
	\$ 120 Arizona Fire Mechanics EVT			
	\$ 1,430 Fire Mechanics Program			
	\$ 2,000 EVT Certification			
	\$ 450 CA or CO Fire Mechanics			
Training & Related subtotal		\$ 5,395	\$ 5,395	\$ 6,825

REPAIRS AND MAINTENANCE				
6200	Equip. R&M Services	\$ 17,500	\$ 14,500	\$ 7,500
	Maintenance on: Shop tools & Generators			
8030	Misc Expense	\$ 1,000	\$ 1,000	\$ -
	Equipment repairs; construction of shelves; guardrails; equipment cages, etc.			

Fleet Section 306

		2019	2020	2021
Acct. No.	Description	Budget	Budget	Budget
REPAIRS AND MAINTENANCE continued				
6110	Vehicles Maintenance	\$ 106,000	\$ 108,000	\$ 98,000
	Repair of vehicles done outside of shop due to scope of work & parts for vehicles repaired in shop.			
	Repairs and Maintenance subtotal	\$ 124,500	\$ 123,500	\$ 105,500
MATERIALS & SUPPLIES				
6440	Books, Publications, etc.	\$ 350	\$ 350	\$ 350
	For training and shop manuals			
6310	Computer Equipment & Support	\$ 20,000	\$ 20,000	\$ -
	Software for laptop computer and scanner for diagnosis of vehicles			
6100	Vehicles Fuel	\$ 43,000	\$ 106,000	\$ 106,000
	Diesel & gas for fleet & apparatus			
6180	Personal Protective Equipment	\$ 250	\$ 250	\$ 1,000

Fleet Section 306

Acct. No.	Description	2019 Budget	2020 Budget	2021 Budget
MATERIALS & SUPPLIES continued				
6205	Shop Tools & Supplies	\$ 6,000	\$ 6,000	\$ 6,000
	Paints, primers, lacquers, thinners, sand papers, masking tape, duct tape, spray adhesive, glues, battery terminal cleaner & protector, penetrating lubricants, gasket sealer, silicone spray, carb cleaner, brake cleaner, windshield washer, battery terminal protector, W-D 40 & other related products; soaps, squeegees, wash brushes, buckets, chamois, waxes & brooms for floors; parts for in-house repairs of portable tools (generators, saws & related equipment); disinfectant solutions.			
6120	Tire Replacement/Repair	\$ 20,000	\$ 20,000	\$ 20,000
	Replacements as needed			

Acct. No.	Description	2019 Budget	2020 Budget	2021 Budget
MATERIALS & SUPPLIES continued				
6190	Small Tools & Equipment	\$ 4,000	\$ 8,000	\$ 8,000
	Hand & air tools, electric screw drivers, cordless & electric drills, meters, screwdrivers, test lights, jumpers, amp probe, wire cutters, pliers, wrenches, sockets, hammers, pry bars, tool boxes, torque wrenches; different types of vacuum, compression, air, fluid, hydraulic, pressure, gauges & specialty tools; diagnosis scanner cartridges, data links & other computer equipment. Increase is related to replacement tool cabinet for shop			
Materials & Supplies subtotal		\$ 93,600	\$ 160,600	\$ 141,350
Total Expenditure Budget		\$ 309,808	\$ 380,341	\$ 345,956

Operating Budget Detail

Ambulance Fleet:

Separate cost center for ambulance expenses for DHS annual reporting.

Ambulance Fleet Section 309

				2019 Budget	2020 Budget	2021 Budget
Insurance				\$ 12,000	\$ -	\$ -
Repairs & Maintenance				\$ 200	\$ 200	\$ 200
Materials and Supplies				\$ 85,100	\$ 47,100	\$ 38,000
Total Operating				\$ 97,300	\$ 47,300	\$ 38,200

Acct. No.	Description	2019 Budget	2020 Budget	2021 Budget
INSURANCE				
7100	Liability Insurance	\$ 12,000	\$ -	\$ -
	Vehicle insurance for ambulances (\$8,103 before adding/changes w/2 new ambulances at end of FY)			
Insurance subtotal		\$ 12,000	\$ -	\$ -

REPAIRS & MAINTENANCE				
Acct. No.	Description	2019 Budget	2020 Budget	2021 Budget
8030	Misc Expense	\$ 200	\$ 200	\$ 200
	For ambulances: construction of shelves; guardrails; equipment cages, etc.			
Repairs & Maintenance subtotal		\$ 200	\$ 200	\$ 200

Ambulance Fleet Section 309

		2019	2020	2021
Acct. No.	Description	Budget	Budget	Budget
MATERIALS & SUPPLIES				
6200	Equipment - R&M	\$ 2,100	\$ 2,100	\$ 5,000
	Batteries for ambulances			
6100	Vehicles Fuel	\$ 38,000	\$ -	\$ -
	Usage by ambulance's (cost center for DHS report)			
6110	Vehicles Maintenance	\$ 36,000	\$ 36,000	\$ 26,000
	Various oils, greases, lube gels, antifreeze, power steering fluid, hydraulic fluid, oil stabilizers, transmission fluid, silicon fluid, gear fluid, solvents, diesel conditioner, fuel conditioners, brake fluid recycling, antifreeze conditioners for ambulances.			
6120	Tire Replacement/Repair	\$ 9,000	\$ 9,000	\$ 7,000
	Replacements as needed			
Materials & Supplies subtotal		\$ 85,100	\$ 47,100	\$ 38,000
Total Expenditure Budget		\$ 97,300	\$ 47,300	\$ 38,200

Operating Budget Detail

Telecommunications:

Supports installation and maintenance of SFD's essential technology infrastructure, including mobile, portable, and fixed radio frequency transmitters and receivers; digital and analog microwave RF transceivers at the DS-3 level; digital and analog multiplex carrier equipment; mobile data systems, telephone systems; vehicular emergency lighting and siren systems, and related systems and the maintenance of SFD's computer network system.

Goals, Objectives and Measures

Goal: Ensure the enterprise networks, servers, voice over IP call managers, radio systems and associated peripherals are configured and maintained to obtain maximum performance, minimal downtime and are secure.

Objective: Maintain the District's major systems to minimize downtime.

Measure:

	FY 2018 Estimate	FY 2019 Estimate	FY 2020 Estimate	FY 2021 Estimate
Uptime for Radio Infrastructure	0.98	98%	95%	95%
Uptime for Network	0.95	95%	96%	96%

Objective: Ensure system upgrades and patches are kept current.

Measure:

	FY 2018 Estimate	FY 2019 Estimate	FY 2020 Estimate	FY 2021 Estimate
% of Upgrades and/or Maintenance Installed as Needed	70%	70%	75%	75%

Telecommunications

Goals, Objectives and Measures (continued)

Objective: Implement new technologies in accordance with established timeframes, requirements, and budgets
 - 90% of the time.

Measure:

	FY 2018 Estimate	FY 2019 Estimate	FY 2020 Estimate	FY 2021 Estimate
% of Projects Completed on time	70%	70%	70%	70%
% of Projects Completed Within Budget	80%	80%	80%	80%

Objective: Respond to all critical failures within two hours of problem notification.

Measure:

	FY 2018 Estimate	FY 2019 Estimate	FY 2020 Estimate	FY 2021 Estimate
% of Responses Within Two Hours	90%	90%	90%	90%

Telecommunications Section 307

				2019 Budget	2020 Budget	2021 Budget
Salaries & Wages				\$ 354,553	\$ 377,570	\$ 367,828
Taxes & Benefits				\$ 114,388	\$ 121,768	\$ 119,740
Subtotal				\$ 468,941	\$ 499,338	\$ 487,568
Administration				\$ 1,092	\$ 1,092	\$ 1,092
Training and related				\$ 17,210	\$ 17,210	\$ 10,010
Professional Services				\$ 50,000	\$ 50,000	\$ 35,000
Software & Support				\$ 162,345	\$ 192,275	\$ 248,634
Communications				\$ 101,600	\$ 95,000	\$ 95,000
Repairs/Maintenance				\$ 34,000	\$ 34,000	\$ 34,000
Materials & Supplies				\$ 249,600	\$ 208,600	\$ 188,600
Capital						
Subtotal				\$ 615,847	\$ 598,177	\$ 612,336
Total Operating				\$ 1,084,788	\$ 1,097,515	\$ 1,099,904

Acct. No.	Description	2019 Budget	2020 Budget	2021 Budget
SALARIES & WAGES				
5010	Salaries and Wages 4 positions	\$ 328,174	\$ 349,872	\$ 355,470
5020	Overtime Wages After-hours emergency call out or special projects	\$ 26,379	\$ 27,698	\$ 10,000
Salaries & Wages subtotal		\$ 354,553	\$ 377,570	\$ 365,470
TAXES & BENEFITS				
5150	Other Retirement In lieu of retirement SFD contributes 15% to 401A	\$ -	\$ -	\$ -
5140	ASRS AZ State Retirement System for admin personnel	\$ 42,087	\$ 45,724	\$ 44,258
5070	PR Taxes- Medicare 1.45% of wages	\$ 5,274	\$ 5,507	\$ 5,334
5100	Life/LTD Insurance Insurance coverage for employees out of work due to medical, after 90 days	\$ 1,405	\$ 1,472	\$ 1,496
5100	Life/LTD Insurance Based on history for full time employees and reserves with 1 year of service	\$ 459	\$ 271	\$ 271
5090	Health Insurance (Dental Insurance) Self funded plan; District pays employee portion only	\$ 2,042	\$ 1,872	\$ 1,872
5090	Health Insurance Premiums Insurance coverage; EAP, Health Equity fees, and FSA admin fees	\$ 52,320	\$ 52,320	\$ 52,320
5120	Ret. Health Insurance Post Employment Health Plan (PEHP) - 2% District match	\$ 3,616	\$ 7,551	\$ 7,309
5110	Worker's Comp. Insurance Based on wages	\$ 865	\$ 904	\$ 621
5080	State Unemployment Ins. Based on first \$7000 earned per employee + training tax	\$ 281	\$ -	\$ -
6300	Communications 3 employees x \$50 per month cell phone with data package stipend	\$ 2,400	\$ 2,400	\$ 2,400
5060	Vacation/Sick Liability District buys back sick leave to reduce future liability and cost	\$ 2,139	\$ 2,246	\$ 2,358
5060	Vacation/Sick Liability For benefit hours payout when employees: retire, terminate, etc.	\$ -	\$ -	\$ -
7150	Uniforms Uniform Incidentals - taxable	\$ 500	\$ 500	\$ 500
7150	Uniforms Reimbursed uniform allowance - non-taxable portion	\$ 1,000	\$ 1,000	\$ 1,000
Taxes & Benefits subtotal		\$ 114,388	\$ 121,768	\$ 119,740

Telecommunications Section 307

	2020	2021		2019	2020	2021
Acct. No.	Description			Budget	Budget	Budget
ADMINISTRATION						
7170	Dues/Fees/Subscriptions			\$ 342	\$ 342	\$ 342
	\$ 92	\$ 92	APCO for Telecom Supervisor			
	\$ 250	\$ 250	Technical subscriptions - Tech Net Info subscription			
7080	License Fees			\$ 750	\$ 750	\$ 750
	Fees for coordinating FCC licenses					
Administration subtotal				\$ 1,092	\$ 1,092	\$ 1,092
TRAINING AND RELATED						
6470	Vehicle Other			\$ 300	\$ 300	\$ 100
	Parking/Mileage costs for Radio Tech.					
6470	Meals			\$ 410	\$ 410	\$ 410
	Per diem for 1 & 2 day IT and Radio Tech. conferences					
6470	Lodging			\$ 1,500	\$ 1,500	\$ 1,500
	Lodging to attend 1 & 2 day conference					
6410	Training			\$ 15,000	\$ 15,000	\$ 8,000
	Courses/continued education & Osha Certs					
Training & Related subtotal				\$ 17,210	\$ 17,210	\$ 10,010
PROFESSIONAL SERVICES						
7060	Outside Professional Services			\$ 50,000	\$ 50,000	\$ 35,000
	\$ 45,000	\$ 30,000	For technical work requiring a higher level of expertise than in-house staff			
	\$ 5,000	\$ 5,000	Website maintenance & up-keep			
7050	Legal Services			\$ -	\$ -	\$ -
	Tower Site Contracts					

Telecommunications Section 307

	2020	2021		2019	2020	2021
Acct. No.	Description			Budget	Budget	Budget
PROFESSIONAL SERVICES continued						
6315	Computer Software & Support			\$ 162,345	\$ 192,275	\$ 248,634
Telecom	\$ 1,300	\$ 2,200	Barracuda SPAM filtering software renewal (Spam and virus countermeasures)			
Telecom	\$ 300	\$ 350	Blue Host - website outsourcing External website hosting)			
Telecom	\$ 13,000	\$ 13,000	CISCO Networking & Phones (VOIP phones systems)			
Admin	\$ 175	\$ 175	Constant Contact (emailing board agenda's and external communications)			
Telecom	\$ 1,000	\$ 1,300	Email archiver - software updates (used to ensure retention requirements are met)			
Operations	\$ 9,000	\$ 9,000	Firehouse (Record Management for calls and occupancy inspections)			
Operations	\$ 11,000	\$ 6,000	Firestats (Data Analytics, ending in 1/2021 with upgrade of ESO)			
Telecom	\$ 2,600	\$ 3,100	Fortigate Firewall support (Internet Security)			
Operations	\$ 1,500	\$ 1,500	Best Lock Systems (Station Security System)			
Telecom	\$ 1,800	\$ 1,800	Helpdesk software (used to track service tickets)			
Telecom	\$ 800	\$ 3,000	Maas 360 (used to sync all phones and ipad uploads)			
Telecom	\$ 22,000	\$ 21,500	MicrosoftOffice/Server Enterprise Lic			
Telecom	\$ 1,386	\$ 1,400	Network Solutions - (Domain and DNS support)			
Telecom	\$ 1,505	\$ 1,505	NOD32 - Anti-Virus (Malware Protection)			
Telecom	\$ 400	\$ 420	Pagegate (Sirens and Station Alerting)			
Telecom	\$ 440	\$ 440	PRTG (Network Diag software)			
Telecom	\$ 1,500	\$ 1,500	Ruckus Wireless - (Secure Internal SFD WIFI)			
Telecom	\$ 1,000	\$ 1,000	Solar Winds - fault logging			
Telecom	\$ 764	\$ 764	Spectracom (network timing)			
Telecom	\$ 800	\$ 1,800	SYNAPPS - phone intercom and paging			
Operations	\$ 10,000	\$ 8,800	Workforce Telestaff By Kronos (Timecards and Scheduling)			
Admin	\$ -	\$ 8,750	Workforce Ready By Kronos (HR and Payroll) - One time Fees			
Admin	\$ -	\$ 13,824	Workforce Ready By Kronos (HR and Payroll) - Annual Saas Fees			
Telecom	\$ -	\$ 7,000	Zoom Teleconferencing (Replace outdated teleconference system)			

Telecommunications Section 307

	2020	2021		2019	2020	2021
Acct. No.	Description			Budget	Budget	Budget
PROFESSIONAL SERVICES continued						
6315	Computer Software & Support					
Telecom	\$ 9,250	\$ 9,250	Kronos external host, MaaS360, Barracuda cloud, carbonite			
Admin	\$ 10,905	\$ 12,000	Ambulance Billing Software; TriZetto EDI (electronic claims)			
Admin	\$ -	\$ 3,033	ESO Ambulance Billing Module (Would replace TriZetto EDI)			
Finance	\$ 4,100	\$ 4,100	Bellwether - Purchase Order System			
Telecom	\$ 600	\$ 700	Bridge Comm BOC (computerized phone attendant)			
Admin	\$ 20,000	\$ 20,000	Envisio Strategic Planning Software			
Operations	\$ 9,993	\$ 23,188	ESO EPCR, RMS and Occupancy (Will replace Firehouse)			
Telecom	\$ 10,000	\$ 10,000	CUCM License (Device license for VOIP)			
Operations	\$ 11,000	\$ 16,259	Lexipol - Policy Management Software (Increase for employee handbook add)			
	\$ 5,000	\$ -	MDT Support			
Telecom	\$ 4,800	\$ 5,000	Omnitronics network bridge support (for connecting radios to dispatch)			
Telecom	\$ 1,000	\$ 1,100	OpManager (network monitoring and fault detection)			
Operations	\$ 2,400	\$ 2,400	PSTrax - Operations Report Tracking System			
Finance	\$ 2,030	\$ 2,030	QuickBooks			
Telecom	\$ 1,000	\$ 1,000	Radio Programming Software (for config and programming)			
Fleet	\$ 3,720	\$ 3,720	RTA Veh Maintenance Software			
Telecom	\$ 5,000	\$ 5,000	Server Lic (License not covered under Microsoft Agreement)			
CRR	\$ 100	\$ 100	TLM CPR Support Software			
Operations	\$ -	\$ 7,979	FireRescue1 for Admin and Ops (Online mandated training and cert tracking)			
Operations	\$ -	\$ 909	ESO interface with FireRescue1 (Req until ESO transition 1/2021)			
Operations	\$ -	\$ 8,338	ESRI Software Renewal (Arcview Online Mapping)			
Operations	\$ -	\$ 2,400	Twillo (RMS for WFTS)			

Telecommunications Section 307

UTILITIES AND COMMUNICATIONS						
6300	Communications			\$ 101,600	\$ 95,000	\$ 95,000
	Telephone System, Cellular Phones, & Air Cards					
Utilities and Communications subtotal				\$ 101,600	\$ 95,000	\$ 95,000
REPAIRS & MAINTENANCE						
6305	IT Services R&M			\$ 34,000	\$ 34,000	\$ 34,000
	\$ 15,000	\$ 15,000	Supplies - parts for in-house repairs			
	\$ 9,000	\$ 9,000	For radio repairs; computer network repair and maintenance			
	\$ 4,500	\$ 4,500	Replacement batteries and radio parts			
	\$ 5,500	\$ 5,500	On-hand supplies to repair/maintain computer network			
MATERIALS AND SUPPLIES						
6440	Books, Publications, etc.			\$ 100	\$ 100	\$ 100
	Reference materials for Radio Tech's					

Telecommunications Section 307

	2020	2021		2019	2020	2021
Acct. No.	Description			Budget	Budget	Budget
MATERIALS AND SUPPLIES continued						
6100	Vehicles Fuel			\$ 13,000	\$ -	\$ -
	Fuel for telecom vehicles					
6180	Personal Protective Equipment			\$ 500	\$ 500	\$ 500
	Gloves, eye protection, etc.					
6310	Computer Equipment & Supplies			\$ 236,000	\$ 208,000	\$ 188,000
	\$ 5,000	\$ -	Electronic door locks at various stations (to add 4 + 2 spares)			
	\$ 20,000	\$ 20,000	Upspeed LAN add fiber deployment			
	\$ 20,000	\$ 20,000	Replace aging antennas at Schebly, Mingus and Station #3			
	\$ 5,000	\$ 5,000	AWOS Airport Improvement			
	\$ 15,000	\$ 15,000	Replace apparatus radios			
	\$ 20,000	\$ 20,000	Simulcast support plan items Ch3 - Year 2 of 5 for Upgrade			
	\$ 22,000	\$ 22,000	Scheduled replacement servers and laptops including HR			
	\$ 4,000	\$ 4,000	Scheduled replacement monitors			
	\$ 13,000	\$ 13,000	Replacement cycle infrastructure Mt-4E (Current Mt-3 out of life)			
	\$ 5,000	\$ 5,000	Scheduled Desktop PC Replacements			
	\$ 13,000	\$ 13,000	Scheduled replacement DC Power Plant batteries			
	\$ 10,000	\$ 10,000	Cisco Critical spares - for redundancy of essential functions			

Telecommunications Section 307

	2020	2021		2019	2020	2021
Acct. No.	Description			Budget	Budget	Budget
MATERIALS AND SUPPLIES continued						
	Computer Equipment & Supplies					
	\$ 12,000	\$ 12,000	Headsets, pagers, mobile equipment			
	\$ 5,000	\$ 5,000	Site infrastructure parts			
	\$ 4,000	\$ 4,000	Misc. computer hardware			
	\$ 10,000	\$ 10,000	Enhance North Canyon Radio system - Overlook			
	\$ 10,000	\$ 5,000	Tower Rent North Canyon			
	\$ 5,000	\$ 5,000	Apparatus Phones			
	\$ 4,000	\$ -	iPads for Board			
	\$ 11,000	\$ -	New Vehicle radios & replacements			
	Materials & Supplies subtotal			\$ 249,600	\$ 208,600	\$ 188,600
	Total Expenditure Budget			\$ 1,084,788	\$ 1,097,515	\$ 1,099,904

Operating Budget Detail

GIS: Geographical Information System

Which provides analytical services using the District's ESRI Geographic Information System (GIS). Collects, analyzes and digitizes spatial and tabular data to produce maps and related products. Tests hypothesis and provides conclusions based on quantifiable data. Establishes trends. Creates database queries, ensures data integrity by performing continuous maintenance activities. Performs model building for repetitive tasks. Mines pertinent data, analyzes results and provides recommendations for District expansion, improvement or restructure.

GIS 217

				2019 Budget	2020 Budget	2021 Budget
Salaries & Wages				\$ 72,641	\$ 73,884	\$ 66,466
Taxes & Benefits				\$ 26,228	\$ 26,279	\$ 18,446
Subtotal				\$ 98,870	\$ 100,164	\$ 84,912
Training & Related				\$ 5,320	\$ 4,970	\$ 8,849
Professional Services				\$ 18,624	\$ 8,239	\$ -
Repair & Maintenance				\$ 650	\$ 650	\$ 700
Materials & Supplies				\$ 1,800	\$ 1,800	\$ 2,118
Subtotal				\$ 26,394	\$ 15,659	\$ 11,667
Total Operating				\$ 125,264	\$ 115,823	\$ 96,579

Acct. No.	Description	2019 Budget	2020 Budget	2021 Budget
SALARIES & WAGES				
5010	Salaries and Wages	\$ 72,641	\$ 73,884	\$ 66,466
	1 GIS position			
	Salaries & Wages subtotal	\$ 72,641	\$ 73,884	\$ 66,466

TAXES & BENEFITS				
5150	Other Retirement			
	In lieu of retirement SFD contributes 15% to 401A			
5140	ASRS	\$ 8,102	\$ 8,947	\$ 8,049
	AZ State Retirement System for admin personnel			

GIS 217

		2019	2020	2021
Acct. No.	Description	Budget	Budget	Budget
TAXES & BENEFITS continued				
5070	PR Taxes- Medicare	\$ 1,050	\$ 1,071	\$ 964
	1.45% of wages			
5100	Life/LTD Insurance	\$ 305	\$ 311	\$ 280
	Coverage for employees out of work due to medical absence, after 90 days			
5100	Life/LTD Insurance	\$ 115	\$ 68	\$ 68
	Based on history for full time employees and reserves with 1 year of service			
5090	Health Insurance (Dental Insurance)	\$ 510	\$ 468	\$ 468
	Self funded plan; District pays employee portion only			
5090	Health Insurance Premiums	\$ 12,784	\$ 12,784	\$ 6,800
	Insurance coverage; EAP, Health Equity fees, and FSA admin fees			
5120	Ret. Health Insurance	\$ 724	\$ 1,478	\$ 1,329
	Post Employment Health Plan (PEHP) - 2% District match			
5110	Worker's Comp. Insurance	\$ 173	\$ 177	\$ 113
	Based on wages			
5080	State Unemployment Ins.	\$ 70	\$ -	\$ -
	Based on first \$7000 earned per employee + training tax			
6300	Communications		\$ 600	\$ 600
5060	Vacation/Sick Liability	\$ -	\$ -	\$ -
	District buys back sick leave over cap to reduce future liability and cost			
5060	Vacation/Sick Liability	\$ -	\$ -	\$ -
	Paid benefit hours when employee terminates, retires			
7150	Uniforms	\$ 125	\$ 125	\$ 125
	Uniform Incidentals - taxable			
7150	Uniforms	\$ 250	\$ 250	\$ 250
	Reimbursed uniform allowance - non-taxable portion			
	Taxes & Benefits subtotal	\$ 26,228	\$ 26,279	\$ 19,046

GIS 217

		2019 Budget	2020 Budget	2021 Budget
TRAINING & RELATED				
6470	Vehicle Other	\$ 350	\$ 350	\$ -
	Mileage reimbursement when district vehicle is not available; parking fees			
TRAINING & RELATED continued				
6470	Meals & Travel Expenses	\$ 4,120	\$ 3,830	\$ 6,604
	Transportation to attend training and conferences			
	\$ 2,606 ESRI - 6 days			
	\$ 694 AZ Geographic Info Council Symposium - 3-4 days			
	\$ 2,126 American Association of Geographers- 5 days			
	\$ 1,178 ESRI instructor led courses in Pro, Fire, Public Safety.. 2 days/3 nights			
6410	Training	\$ 850	\$ 790	\$ 2,245
	\$ 250 AZ Geographic Info Council Symposium - 3-4 days			
	\$ 495 American Association of Geographers- 5 days			
	\$ 1,500 ESRI instructor led courses in Pro, Fire, Public Safety.. 2 days/3 nights			
Training & Related subtotal		\$ 5,320	\$ 4,970	\$ 8,849
PROFESSIONAL SERVICES				
6310	Computer Equipment & Support	\$ 5,000	\$ 8,239	\$ -
	ArcGIS Maintenance			
6310	Computer Equipment & Support	\$ 13,624	\$ -	\$ -
	5 users ArcGIS Online \$2500, Adv ArcGIS Desktop Soft Maint \$1830 & 1x software purchase \$9293.66			
Professional Services subtotal		\$ 18,624	\$ 8,239	\$ -
REPAIR AND MAINTENANCE				
6200	Equip. R&M Services	\$ 650	\$ 650	\$ 700
	Plotter Maintenance - HP 1 year, next business day onsite, for DesignJet z5400ps 44" HW Support U0MA3PE			
Repair and Maintenance subtotal		\$ 650	\$ 650	\$ 700
MATERIALS AND SUPPLIES				
6440	Books, Publications, etc.	\$ 300	\$ 300	\$ 300
	Reverse phone number directory			
7140	Printing & Reproduction	\$ 1,500	\$ 1,500	\$ 1,818
	GIS/Mapping ink and supplies			
Materials and Supplies		\$ 1,800	\$ 1,800	\$ 2,118
Total Expenditure Budget		\$ 125,264	\$ 115,223	\$ 96,579

Reserves/Capital Budget Detail

Reserves/Capital/Debt Service 601

				2019 Budget	2020 Budget	2021 Budget
Oper. Cash Reserves				\$ -	\$ -	\$ -
Reserves subtotal				\$ -	\$ -	\$ -
Debt Service Pymts.				\$ 424,875	\$ 552,106	\$ 279,683
Capital subtotal				\$ 424,875	\$ 552,106	\$ 279,683
Total Budget				\$ 424,875	\$ 552,106	\$ 279,683

SEDONA FIRE DISTRICT 11 Year CAPITAL IMPROVEMENT PLAN

Capital Improvement Plan	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
Debt Service											
Station #6 Debt Service	259,345	259,345	259,345	259,345							
Stryker Power-Pro XT Cots (6)											
Zoll X Series Monitor/Defib's (13)											
Station 4		40,000	350,000	350,000	350,000	350,000	350,000	350,000	350,000	350,000	350,000
Station 5		100,000	40,000	-	250,000	250,000	250,000	250,000	250,000	250,000	250,000
Subtotal Debt Service:	259,345	399,345	649,345	609,345	600,000	600,000	600,000	600,000	600,000	600,000	600,000

Capital items are scheduled on list and moved to Debt Service once under lease purchase contract

Stations New/Replacement											
Station 1 AC		30,000									
Station 1 Window Eval/Repair		20,000									
Station 1 Remodel										2,000,000	
Station 1 Administration										1,300,000	
Station 1 Fleet Maintenance											
Station 3 Paving					318,600						
Station 3 Interior Remodel					-					1,200,000	
Station 3 AC/EVAP Project	175,000	50,000									
Station 3 Site Rehab				75,000							
Subtotal Station Replacement:	175,000	100,000	-	75,000	318,600	-	-	-	-	4,500,000	-

####Station Repair/Remodel costing assumptions are based on CORE Construction estimation 2017 with multi-year estimated inclimators for inflation of 4%/yr

SEDONA FIRE DISTRICT 11 Year CAPITAL IMPROVEMENT PLAN

Capital Improvement Plan		2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
Apparatus & Vehicles												
SHOP NUMBERS												
Ambulance Re-chassis 511	16-3								155,000			
Ambulance Re-chassis 512 WC	05-3									160,000		
Ambulance Re-chassis 531	13-2					155,000						
Ambulance Re-chassis 532	08-2										160,000	
Ambulance Re-chassis 542	08-1		145,000									
Ambulance Re-chassis 541	16-2								155,000			
Ambulance Re-chassis 561	09-2			150,000								
New Ambulance (Replace A-512)										160,000		
New Ambulance											220,000	
New Ambulance												
New Ambulance												
	SHOP NUMBERS											
Engine 511	14-1											
Engine 531	17-5											
Engine 541	00-2				625,000							
Engine 551	09-1						650,000					
Engine 561	00-3					635,000						
Reserve Fire Engine	04-1											
Heavy Rescue 531	92-1											
Ladder Truck 511	07-7								1,000,000			
	SHOP NUMBERS											
Type 3 Engine 533	99-1											
Type 3/1 Engine 563 (BackupE551)	99-2							400,000				
	SHOP NUMBERS											
Type 6** Engine 536	98-2				120,000							
Type 6** Engine 546	08-4									135,000		
	SHOP NUMBERS											
WT 511	99-3				210,000	220,000						
WT 531	99-4						230,000					
WT 551	99-5							240,000				
	SHOP NUMBERS											
Light Rescue 531	98-1		193,000									

SEDONA FIRE DISTRICT 11 Year CAPITAL IMPROVEMENT PLAN

Capital Improvement Plan		2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
	SHOP NUMBERS											
Command Staff Vehicles** CRM504	05-4										48,000	
Command Staff Vehicles CRM505	06-1	50,000									48,000	
Command Staff Vehicles AC	16-1							48,000				
Command Staff Vehicles DC	07-6	50,000										
Command Staff Vehicles FC	13-3				48,000							
Battalion Chief	14-2		70,000									
Staff Vehicles CRM/CIP	07-5			42,000					55,000			
Training Staff Vehicle	17-2										40,000	
Pool Vehicle* Van	97-2	28,000					49,000					
TeleCom #1	13-1					48,000						
TeleCom #2	17-1									49,000		
TeleCom #3	17-3									49,000		
TeleCom #4 (IT)	17-4	8,000									38,000	
Telecom #4 Replace (IT)		28,000										
Snow Cat				80,000								
Fleet Maint Vehicle	05-1	150,000										
Utility Vehicles* Wildland P/U	00-1							52,000				
Utility Vehicles* Wildland P/U	16-1				48,000							
Utility Vehicles* Wildland P/U	05-2			35,000							45,000	
Utility Vehicles* Wildland P/U	08-5				35,000						45,000	
Utility Vehicles* Wildland P/U (NEW)			42,000			48,000						
Polaris Rangers TR-511	16-4											
Polaris Rangers TR-541	15-1											
Polaris Rangers TR-542 (2-person)	07-1	32,000										
*8.6 Sales tax added (all years)												
**8.6 Sales tax added (thru FY 2021)												
Subtotal Apparatus & Vehicles:		346,000	450,000	307,000	1,086,000	1,106,000	929,000	740,000	1,365,000	553,000	644,000	-

Equipment/Projects												
Channel 3 simulcast upgrade												
Channel 1 & 6 Simulcast upgrade												
Disptach Console New Sation 4						120,000						
CAD Mirror Server Partnership				100,000								
Station Alerting Update												
Microwave System Replacement												
Storage Server Backup												
Radio Infrastructure Phased Upgrade		110,000			30,000			30,000				
Portable Radios		100,000			175,000				200,000			
MDT Tablet Updates					60,000				60,000			
Door Lock System Upgrade		25,000				25,000						
LAN-WAN Up Speed Fiber		30,000										

SEDONA FIRE DISTRICT 11 Year CAPITAL IMPROVEMENT PLAN

Capital Improvement Plan	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
Rectifier Replacement	30,000		30,000				30,000				
Phone System Upgrade		60,000					60,000				
Email System Upgrade	40,000			40,000				40,000			
Radio Traffic Logging	25,000				25,000				25,000		
5G LTE Vehicle Routers				25,000	25,000				25,000		
Records Management Upgrade			50,000				50,000				
WiFi Upgrade (Wireless LAN)		35,000		35,000			35,000				
Mobile Radios for Fire Units			70,000								
Network Switch and Router Upgrades			80,000					80,000			
Evacuation Siren Horns and Rotors			50,000								
Replace Tower Station 4											
Network Fault Monitoring	25,000			25,000				25,000			
Zoll Monitor		32,000									
First Net Devices			100,000		100,000						
Rescue Air Bags		7,000			8,500		8,500				
EPCR & RMS Upgrades (Updated 3/20/18)											
Thermal Image Camera	12,500	10,000		10,000		10,000					
LDH 4" fire hose	15,000							15,000	15,000	15,000	
Rescue Tools	20,000	35,000	35,000	35,000							
Knox Box Core Replacements		10,000	10,000	10,000							
SCBA's - L/P 3 years			225,000	225,000	225,000						
Breathing Air Compressor					75,000						
NEW-Vehicle Exhaust System Updating											
iPlan Table		13,350									
Subtotal Equipment/Projects:	432,500	202,350	750,000	670,000	603,500	10,000	213,500	420,000	65,000	15,000	-
Summary											
Debt Service ****	259,345	399,345	649,345	609,345	600,000	600,000	600,000	600,000	600,000	600,000	600,000
Stations Repair/Remodel	175,000	100,000	0	75,000	318,600	0	0	-	-	4,500,000	-
Apparatus & Vehicles	346,000	450,000	307,000	1,086,000	1,106,000	929,000	740,000	1,365,000	553,000	644,000	-
Equipment/Projects	432,500	202,350	750,000	670,000	603,500	10,000	213,500	420,000	65,000	15,000	-
Total Capital Expenditures	1,212,845	1,151,695	1,706,345	2,440,345	2,628,100	1,539,000	1,553,500	2,385,000	1,218,000	5,759,000	600,000
Capital FUND exp	953,500	752,350	1,057,000	1,831,000	2,028,100	939,000	953,500	1,785,000	618,000	5,159,000	-
Beginning Reserve Fund Balance	3,444,925										
PROPOSED CAPITAL FUNDING (CF)	1,200,000	1,250,000	1,350,000	1,450,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,001
PROPOSED CRF ACCUM VAR	3,691,425	4,189,075	4,482,075	4,101,075	3,572,975	4,133,975	4,680,475	4,395,475	5,277,475	1,618,475	3,118,476

**** Debt Service is a General Fund Expense-Includes Stations 4 and 5 construction lease/purchase expenses