



Sedona Fire District

2860 Southwest Drive, Sedona, Arizona 86336
Telephone (928) 282-6800 FAX (928) 282-6857

REGULAR BOARD MEETING

**Station #1 – 2860 Southwest Drive – Sedona – Multipurpose Room
Tuesday, March 21, 2023 / 4:00 PM**

~ AGENDA ~

Pursuant to ARS §38-431.02, notice is given to members of the SFD Governing Board and the public that the Governing Board will meet in Public Session on Tuesday, March 21, 2023, beginning at 4:00 PM in the Station #1 Multipurpose Room. Members of the Board and legal counsel may attend either in person or by telephone conference call.

During this meeting, Board Members may ask questions about, discuss, consider, approve, and/or take possible action on any listed Agenda item and any variable related thereto unless specifically otherwise indicated (such as under Public Forum). SFD may vote to go into Executive Session, which will not be open to the public, on any agenda item pursuant to ARS §38-431.03(A)(3) for legal advice with the Fire District Attorney on the matter(s) set forth in the agenda.

Public Input: *Citizens may make oral comments on specific Agenda items or any topic relevant to District business during the public forum. Citizens who wish to speak should complete a Request to Address form, indicating the topic they intend to address. Citizens may submit written comments of any length to the Fire Board. Notice: Public comment is encouraged, but it is important that everyone demonstrate the appropriate decorum, courtesy and respect during the meeting. Please treat your fellow citizens with courtesy. Outbursts, interruptions, and personal attacks will not be tolerated.*

To access the meeting via Zoom or by telephone:

Use the link to access the
online meeting:

<https://sedonafire.zoom.us/j/83096190389?pwd=VTBhbnVhbnNjNyYk9PZnZQcnF1WlhLdz09>

To join by telephone call:

+1 253 215 8782 US or +1 301 715 8592 US

Meeting ID:

83096190389 **Passcode:** 414678

If you need assistance, please contact the administrative office at 928-282-6800

I. CALL TO ORDER/ROLL CALL

- A. Salute to the Flag of the United States of America and Moment of Silence to Honor all American Men and Women in Service to Our Country, Firefighters, and Police Officers.

II. BUDGET WORKSHOP

- A. Discussion of possible staff direction regarding the 2024 Budget.

III. PRESENTATION OF AWARDS/STAFF RECOGNITION

- A. Acknowledgement of 20 years of Service:

1. Captain Casey Carr
2. Engineer Joseph Kinzel
3. Engineer Jamey Kreun
4. Engineer (Edward) Matt Fischer
5. Engineer (Jimmy) Ryan Fischer
6. Firefighter Shawn Foster
7. Firefighter Marcus Koistinen
8. Firefighter Millan Zorita

- B. Acknowledgement of 15 years of Service:

1. Captain Brian Ford
2. Captain Todd Miranda

- C. Acknowledgement of 10 years of Service:

1. Firefighter Marc Howard
2. Firefighter Isaiah Moore

3. Firefighter Kyle West

D. Acknowledgement of 5 years of Service: Director of Administrative Services, Heidi Robinson

IV. EXECUTIVE SESSION

A. Possible vote to go into Executive Session for legal advice pursuant to A.R.S. §38-431.03 (A3) regarding the appropriate best practices to be applied related to reports, investigations, and protected leave processes. (Josh Waltman, Littler and Jayson Coil)

V. REGULAR BUSINESS MEETING

A. Public Forum:

Speakers are limited to three-minute oral presentations, but may submit written comments of any length for Board files. Board Members may not discuss items not specifically identified on the Agenda. Therefore, pursuant to ARS 38-431.01(H), Board action taken as a result of public comment is limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.

1. Public Comments
2. Executive Staff Response to Public Comments

B. Consent Agenda – Discussion/Possible Actions:

All matters under Consent Agenda are considered by the Board to be routine (i.e. Minutes and/or signatory authority for bank accounts), and will be enacted by a single motion approving the Consent Agenda. If discussion is desired on any particular consent item, a Board Member may ask that item be removed from the Consent Agenda to be considered separately.

1. February 21, 2023 Regular & Special Meeting Minutes

C. Financial Report and Updates –Director of Finance Gabe Buldra

- 1.. Discussion/Possible Action: Review and Approval of February 2023 Finance Report

D. Staff Items:

1. February 2023 Monthly Staff Report

a. Administration Updates – Director of Administrative Services Heidi Robinson

- i. News and Events
- ii. Staffing Updates
- iii. Upcoming Events
- iv. Mental Health Moment

b. Operations Activities –Chief Jayson Coil

- i. Significant Incidents
- ii. Wildland
- iii. GIS
- iv. Telecom
- v. Programs & Projects

c. Community Risk Reduction Activities – Fire Marshal/Division Chief Dori Booth

- i. Inspection Activities
- ii. Fire Investigations
- iii. Notable Events
- iv. Fire Marshal Safety Message

2. Operational Support – Fire Chief Ed Mezulis

- i. EMS Activities and Updates
- ii. Fleet Activities and Updates
- iii. Training Report

3. Fire Chief Report – Fire Chief Mezulis

- i. Call Volume & Response Review
 - a. Incident Summary and Year-to-Date Comparison
 - b. Out-the-Door Times
 - c. Response Times
- ii. Community Appreciation

i. Social Media Engagement.

E. Discussion/Possible Action: Restructuring of the Training Officer position to Division Chief and funding two (2) positions in training for the first 6 months of FY24.

F. Discussion/Possible Action: Fire Board Agenda Communication; Possible review and approval of the Arizona Mutual Aid Compact to allow for statewide cooperative emergency management and mutual aid services.

G. Board Member Items:

1. Discussion: Board Member's Fire District Related Activities Since the Last Board Meeting.

VI. ADJOURNMENT

DocuSigned by:



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Helen McNeal, Clerk of the Board

SFD Multipurpose Room is accessible to the handicapped. In compliance with Americans with Disabilities Act, those with special needs, such as large print or other reasonable accommodations, may request them by calling 928-282-6800.

Posted by:

Date:

Time: