



Sedona Fire District

2860 Southwest Drive, Sedona, Arizona 86336
Telephone (928) 282-6800 FAX (928) 282-6857

REGULAR BOARD MEETING

Station #1 – 2860 Southwest Drive – Sedona – Multipurpose Room
Tuesday, September 17, 2024 / 4:30 PM

~ AGENDA ~

Pursuant to ARS §38-431.02, notice is given to members of the SFD Governing Board and the public that the Governing Board will meet in Public Session on Tuesday, September 17, 2024, beginning at 4:30 PM in the Station #1 Multipurpose Room. Members of the Board and legal counsel may attend either in person or by telephone conference call.

During this meeting, Board Members may ask questions about, discuss, consider, approve, and/or take possible action on any listed Agenda item and any variable related thereto unless specifically otherwise indicated (such as under Public Forum). SFD may vote to go into Executive Session, which will not be open to the public, on any agenda item pursuant to ARS §38-431.03(A)(3) for legal advice with the Fire District Attorney on the matter(s) set forth in the agenda.

Public Input: Citizens may make oral comments on specific Agenda items or any topic relevant to District business during the public forum. Citizens who wish to speak should complete a Request to Address form, indicating the topic they intend to address. Citizens may submit written comments of any length to the Fire Board. **Notice:** Public comment is encouraged, but it is important that everyone demonstrate the appropriate decorum, courtesy and respect during the meeting. Please treat your fellow citizens with courtesy. Outbursts, interruptions, and personal attacks will not be tolerated.

The meeting room will be accessible to the public at 3:30 p.m.

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Meeting ID: 260 905 087 538

Passcode: CfAysN

Dial in by phone

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Phone conference ID: 372 741 307#

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I. CALL TO ORDER/ROLL CALL

- A. Salute to the Flag of the United States of America and Moment of Silence to Honor all American Men and Women in Service to Our Country, Firefighters, and Police Officers.

II. STAFF RECOGNITION – BADGE PINNING

- A. Badge Pinning – Adam Deringer, Engineer

III. EXECUTIVE SESSION

- A. Possible vote to go into Executive Session for real estate matters pursuant to ARS §38-431.03(A)(6)(7) and legal advice pursuant to ARS §38-431.03(A)(3) re: Joint City Council/Fire Board meeting regarding land swap for Station 4 new construction. Question and answer session.
- B. Executive Session for personnel matters pursuant to ARS §38-431.03(A)(1) for discussion of materials provided for Chief's evaluation and discussion of Fire Chief's performance for the fiscal year (annual appraisal) and legal advice pursuant to ARS §38-431.03(A)(3) regarding same.

IV. RECONVENE TO PUBLIC SESSION

- A. Discussion/Possible Action: Possible vote to approve and add annual appraisal to personnel file of Fire Chief as a result of Executive Session.

V. REGULAR BUSINESS MEETING

A. Public Forum:

Speakers are limited to three-minute oral presentations, but may submit written comments of any length for Board files. Board Members may not discuss items not specifically identified on the Agenda. Therefore, pursuant to ARS 38-431.01(H), Board action taken as a result of public comment is limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.

- 1. Public Comments
- 2. Executive Staff Response to Public Comments

B. Consent Agenda – Discussion/Possible Actions:

All matters under Consent Agenda are considered by the Board to be routine (i.e. Minutes and/or signatory authority for bank accounts), and will be enacted by a single motion approving the Consent Agenda. If discussion is desired on any particular consent item, a Board Member may ask that item be removed from the Consent Agenda to be considered separately.

- 1. a. August 20, 2024 Regular and Executive Session Meeting Minutes

C. Financial Report and Updates –Director of Finance Gabe Buldra

- 1. Discussion/Possible Action: Review and Approval of August 2024 Finance Report

D. Staff Items:

- 1. August 2024 Monthly Staff Report
 - a. Operations Activities – Assistant Chief Jayson Coil
 - i. Significant Events
 - a. All-Hazard
 - b. Emerging Issues
 - ii. Human Resources
 - a. Staffing
 - b. Promotions
 - c. Significant Issues
 - iii. Administration
 - a. News
 - b. Upcoming Events
 - b. Community Risk Reduction Activities – Division Chief Dori Booth
 - i. Inspection Activities
 - ii. Fire Investigations
 - iii. Notable Events

- iv. Fire Marshal Safety Message
 - c. Operational Support – Division Chiefs Lechowski
 - i. EMS Activities and Updates
 - ii. Fleet Activities and Updates
 - iii. Other program updates
 - d. Training and Preparedness – Division Chief Baker
 - i. Training Report
 - ii. Wellness
 - e. Fire Chief Report – Fire Chief Mezulis
 - i. Call Volume & Response Review
 - a. Incident Summary and Year-to-Date Comparison
 - b. Station Responses
 - c. Response Times
 - ii. Purchases over \$10K
 - iii. Community Thanks & Appreciation
- E. Discussion/Possible Action: Possible vote to approve and accept Board Handbook and Policies as presented.
- F. Discussion/Possible Action: Possible approval BAC for stucco work at Station 1 in the amount of \$66,978.49 bid by Hale’s Construction.
- G. Board Member Items:
1. Discussion: Board Member’s Fire District Related Activities Since the Last Board Meeting.

VI. ADJOURNMENT

Corrie Cooperman
Corrie Cooperman (Sep 12, 2024 16:16 MDT)
 Corrie Cooperman, Clerk of the Board

SFD Multipurpose Room is accessible to the handicapped. In compliance with Americans with Disabilities Act, those with special needs, such as large print or other reasonable accommodations, may request them by calling 928-282-6800.

Posted by:

Date:

Time:

9.17.24 Agenda-SFD Regular Meeting.to sign

Final Audit Report

2024-09-12

Created:	2024-09-12
By:	Kimberly Smathers (ksmathers@sedonafire.org)
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