



**SFD PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM  
LOCAL BOARD MEETING  
ZOOM**

**Tuesday, November 5, 2024 / 1:00 PM**

~ MINUTES ~

**I. CALL TO ORDER/ROLL CALL**

Pursuant to notice, a regular meeting of the Sedona Fire District (SFD) Public Safety Personnel Retirement System (PSPRS) Local Board was called to order by Chair Helen McNeal at 1:02 p.m. on Tuesday, November 5, 2024. Executive Assistant Kim Smathers recorded the minutes. A quorum was present, and the meeting, having been duly convened, proceeded with business.

**Board Present:** Helen McNeal-Chair, Craig Cushenberry; Lynn Zionakis, Kai Kincheloe – Members. Kim Smathers and Keona Freeman, SFD.

Chair McNeal welcomed the group to the meeting and said she was happy to be there, promising that the next meeting will be in person. She led the pledge of allegiance and stated that as there were no members of the public present, the Board would move forward with the business of approving the newly hired firefighters in joining PSPRS.

**II. CALL TO THE PUBLIC**

There was no public attendance and no requests to speak.

**III. REGULAR BUSINESS**

A. **Discussion/Possible Action:** Approval of four newly hired firefighters to join PSPRS.

Chair McNeal stated that she hoped everyone had reviewed the packets sent to them regarding the new hires and asked if there were any questions. Member Cushenberry stated that he wanted to ask HR if there were any questions about the applications or concerns. Keona Freeman stated that all employees have passed their physicals and no concerns or problems were flagged, they are all fit to serve their duties as assigned. Pre-existing conditions have been properly documented and discussed with legal counsel.

Chair McNeal stated she would entertain a motion to approve and Craig Cushenberry seconded. There was a unanimous vote taken and the motion passed, approving Maxwell Fischenich, Chad Guth, Matthew Ortiz, and Sean Williams, new firefighters, to the PSPRS system.

No further business was agendized and the meeting ended.

**VII. ADJOURNMENT: 1:07 p.m.**

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Kim Smathers, Board Secretary

*SFD Multipurpose Room is accessible to the handicapped. In compliance with Americans with Disabilities Act, those with special needs, such as large print or other reasonable accommodations, may request them by calling 928-282-6800.*