



Sedona Fire District

2860 Southwest Drive, Sedona, Arizona 86336
Telephone (928) 282-6800 FAX (928) 282-6857

REGULAR BOARD MEETING

Station #1 – 2860 Southwest Drive – Sedona – Multipurpose Room
Tuesday, December 17, 2024 / 4:30 PM

~ A M E N D E D AGENDA ~

Pursuant to ARS §38-431.02, notice is given to members of the SFD Governing Board and the public that the Governing Board will meet in Public Session on Tuesday, December 17, 2024, beginning at 4:30 PM in the Station #1 Multipurpose Room. Members of the Board and legal counsel may attend either in person or by telephone conference call.

During this meeting, Board Members may ask questions about, discuss, consider, approve, and/or take possible action on any listed Agenda item and any variable related thereto unless specifically otherwise indicated (such as under Public Forum). SFD may vote to go into Executive Session, which will not be open to the public, on any agenda item pursuant to ARS §38-431.03(A)(3) for legal advice with the Fire District Attorney on the matter(s) set forth in the agenda.

Public Input: Citizens may make oral comments on specific Agenda items or any topic relevant to District business during the public forum. Citizens who wish to speak should complete a Request to Address form, indicating the topic they intend to address. Citizens may submit written comments of any length to the Fire Board. **Notice:** Public comment is encouraged, but it is important that everyone demonstrate the appropriate decorum, courtesy and respect during the meeting. Please treat your fellow citizens with courtesy. Outbursts, interruptions, and personal attacks will not be tolerated.

The meeting room will be accessible to the public at 3:30 p.m.

Microsoft Teams [Need help?](#)

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Meeting ID: 260 905 087 538

Passcode: CfAysN

Dial in by phone

[+1 312-625-2555,372741307#](#) United States, Chicago

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Phone conference ID: 372 741 307#

For organizers: [Meeting options](#) | [Reset dial-in PIN](#)

I. CALL TO ORDER/ROLL CALL

- A. Salute to the Flag of the United States of America and Moment of Silence to Honor all American Men and Women in Service to Our Country, Firefighters, and Police Officers.

II. SWEARING IN OF NEW BOARD MEMBERS

- A. Appreciation and departing gifts to resigning Board Members.
 - 1. Dave Soto - Member and former Chair
 - 2. Janet Jablow - Member
- B. Introduction of New Board Members and swearing in of same.
 - 1. Diana Christensen – replacing Janet Jablow
 - 2. Lance Waldrop – replacing Dave Soto

III. REGULAR BUSINESS MEETING

- A. Public Forum:

Speakers are limited to three-minute oral presentations, but may submit written comments of any length for Board files. Board Members may not discuss items not specifically identified on the Agenda. Therefore, pursuant to ARS 38-431.01(H), Board action taken as a result of public comment is limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.

 - 1. Public Comments
 - 2. Executive Staff Response to Public Comments
- B. Consent Agenda – Discussion/Possible Actions:
- C. *All matters under Consent Agenda are considered by the Board to be routine (i.e. Minutes and/or signatory authority for bank accounts), and will be enacted by a single motion approving the Consent Agenda. If discussion is desired on any particular consent item, a Board Member may ask that item be removed from the Consent Agenda to be considered separately.*
 - 1. November 19, 2024, Regular and Executive Session Meeting Minutes
- D. Financial Report and Updates –Director of Finance Gabe Buldra
 - 1. Discussion/Possible Action: Review and approval of November 2024 Finance Report.
 - 2. Discussion/Possible Action: Review and possible approval of 2024 Annual Comprehensive Financial Report (ACFR).
 - 3. Discussion/Possible Action: Discussion and possible action to change Board meeting days/times to better accommodate Finance Director’s workload.
- E. Staff Items:
 - 1. November 2024 Monthly Staff Report
 - a. Operations Activities – Assistant Chief Jayson Coil
 - i. Significant Events
 - a. All-Hazard
 - b. Emerging Issues
 - ii. Human Resources
 - a. Staffing
 - b. Promotions
 - c. Significant Issues
 - iii. Administration
 - a. News
 - b. Upcoming Events
 - b. Community Risk Reduction Activities – Division Chief Dori Booth
 - i. Inspection Activities
 - ii. Fire Investigations
 - iii. Notable Events
 - iv. Fire Marshal Safety Message

- c. Operational Support – Division Chiefs Lechowski
 - i. EMS Activities and Updates
 - ii. Fleet Activities and Updates
 - iii. Other program updates
- d. Training and Preparedness – Division Chief Baker
 - i. Training Report
 - ii. Wellness
- e. Fire Chief Report – Fire Chief Mezulis
 - i. Call Volume & Response Review
 - a. Incident Summary and Year-to-Date Comparison
 - b. Station Responses
 - c. Response Times
 - ii. Purchases over \$10K
 - iii. Community Thanks & Appreciation

E. Discussion/Possible Action: Possible approval of BAC for purchase of fleet 2024 Suburban replacement for IT Manager from Chapman Chevrolet, not to exceed \$70,000.

F. Discussion/Possible Action: Discussion of rate increase from Boyle, Pecharich, Cline, Whittington, & Stallings, PLLC for Mr. Whittington’s service as attorney to the Fire Board and possible action to accept or decline.

G. Discussion/Possible Action: Possible Action to approve DRAFT 2025 Board Meeting Dates.

H. Board Member Updates and Ideas for Future Meetings.

IV. EXECUTIVE SESSION

- A. Possible Vote to go into Executive Session for real estate matters pursuant to ARS §38.431.03(A)(7) and legal advice pursuant to ARS §38.431.03(A)(3) re: Station 4; possible transaction with the City of Sedona re: same; consideration of other properties.

V. RECONVENE TO PUBLIC SESSION

- A. Reconvene to public session with possible direction from Board chair regarding a possible follow up meeting with City of Sedona on December 18, 2024; possible real estate considerations; possible direction on matters discussed in Executive Session.

VI. ADJOURNMENT

Corrie Cooperman
Corrie Cooperman (Dec 8, 2024 10:17 MST)

Corrie Cooperman, Board Clerk

SFD Multipurpose Room is accessible to the handicapped. In compliance with Americans with Disabilities Act, those with special needs, such as large print or other reasonable accommodations, may request them by calling 928-282-6800.

Posted by:

Date:

Time:

12.17.24 AMENDED Agenda-SFD Regular Meeting.to sign

Final Audit Report

2024-12-13

Created:	2024-12-13
By:	Kimberly Smathers (ksmathers@sedonafire.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAUUDMn8M3pFNZmI0lazKWBjxxiJ0CCmtW

"12.17.24 AMENDED Agenda-SFD Regular Meeting.to sign" History

-  Document created by Kimberly Smathers (ksmathers@sedonafire.org)
2024-12-13 - 4:42:57 PM GMT
-  Document emailed to Corrie Cooperman (ccooperman@sedonafire.org) for signature
2024-12-13 - 4:43:01 PM GMT
-  Email viewed by Corrie Cooperman (ccooperman@sedonafire.org)
2024-12-13 - 5:16:01 PM GMT
-  Document e-signed by Corrie Cooperman (ccooperman@sedonafire.org)
Signature Date: 2024-12-13 - 5:17:01 PM GMT - Time Source: server
-  Agreement completed.
2024-12-13 - 5:17:01 PM GMT