



# Sedona Fire District

2860 Southwest Drive, Sedona, Arizona 86336  
Telephone (928) 282-6800 FAX (928) 282-6857

## REGULAR BOARD MEETING

Station #1 – 2860 Southwest Drive – Sedona – Multipurpose Room  
Tuesday, February 18, 2025 / 3:00 PM

### ~ A G E N D A ~

*Pursuant to ARS §38-431.02, notice is given to members of the SFD Governing Board and the public that the Governing Board will meet in Public Session on Tuesday, February 18, 2025, beginning at 3:00 PM in the Station #1 Multipurpose Room. Members of the Board and legal counsel may attend either in person or by telephone conference call.*

**During this meeting, Board Members may ask questions about, discuss, consider, approve, and/or take possible action on any listed Agenda item and any variable related thereto unless specifically otherwise indicated (such as under Public Forum).** SFD may vote to go into Executive Session, which will not be open to the public, on any agenda item pursuant to ARS §38-431.03(A)(3) for legal advice with the Fire District Attorney on the matter(s) set forth in the agenda.

**Public Input:** Citizens may make oral comments on specific Agenda items or any topic relevant to District business during the public forum. Citizens who wish to speak should complete a Request to Address form, indicating the topic they intend to address. Citizens may submit written comments of any length to the Fire Board. **Notice:** Public comment is encouraged, but it is important that everyone demonstrate the appropriate decorum, courtesy and respect during the meeting. Please treat your fellow citizens with courtesy. Outbursts, interruptions, and personal attacks will not be tolerated.

**The meeting room will be accessible to the public at 2:30 p.m.**

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#### I. CALL TO ORDER/ROLL CALL

- A. Salute to the Flag of the United States of America and Moment of Silence to Honor all American Men and Women in Service to Our Country, Firefighters, and Police Officers.
- B. Roll call of Board Members

## II. BUDGET WORKSHOP

- A. Discussion of possible staff direction regarding the 2026 Budget.

## III. REGULAR BUSINESS MEETING

### A. Public Forum:

*Speakers are limited to three-minute oral presentations, but may submit written comments of any length for Board files. Board Members may not discuss items not specifically identified on the Agenda. Therefore, pursuant to ARS 38-431.01(H), Board action taken as a result of public comment is limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.*

1. Public Comments
2. Executive Staff Response to Public Comments

### B. Consent Agenda – Discussion/Possible Actions:

*All matters under Consent Agenda are considered by the Board to be routine (i.e. Minutes and/or signatory authority for bank accounts), and will be enacted by a single motion approving the Consent Agenda. If discussion is desired on any particular consent item, a Board Member may ask that item be removed from the Consent Agenda to be considered separately.*

1. January 21, 2025 Regular and Executive Session Meeting minutes

### C. Financial Report and Updates –Director of Finance Gabe Buldra

1. Discussion/Possible Action: Review and approval of January 2024 Finance Report.

### D. Staff Items:

1. January 2024 Monthly Staff Report

- a. Operations Activities – Assistant Chief Jayson Coil

- i. Significant Events
  - a. All-Hazard
  - b. Emerging Issues
- ii. Human Resources
  - a. Staffing
  - b. Promotions
  - c. Significant Issues

- iii. Administration

- a. News
- b. Upcoming Events

- b. Community Risk Reduction Activities – Acting Fire Marshal Kirk Riddell

- i. Inspection Activities
- ii. Fire Investigations
- iii. Notable Events
- iv. Fire Marshal Safety Message

- c. Operational Support – Division Chief Lechowski

- i. EMS Activities and Updates
- ii. Fleet Activities and Updates
- iii. Other program updates

- d. Training and Preparedness – Division Chief Baker

- i. Training Report
- ii. Wellness

- e. Fire Chief Report – Fire Chief Mezulis
  - iii. Call Volume & Response Review
    - a. Incident Summary and Year-to-Date Comparison
    - b. Station Responses
    - c. Response Times

- E. Discussion/Possible Action: Discussion/possible action to approve Board Agenda Communication for purchase of 2025 Ford F350 4x4 pickup including service body upfit, in an amount not to exceed \$70000.00

**IV. EXECUTIVE SESSION**

- A. Possible vote to go into Executive Session for personnel matters pursuant to ARS §38-431.03(A)(1) for discussion of Chief’s quarterly evaluation and discussion of Fire Chief’s performance for the quarterly feedback and legal advice pursuant to ARS §38-431.03(A)(3) regarding same.
- B. Discussion/Possible Action: For legal advice pursuant to ARS 38-341.03(A)(3), and possible instruction to legal counsel pursuant to ARS 38-431.03(A)(4), and possible instructions to the District’s representative pursuant ARS 38-431.03(A)(7), re: possible acquisition of City of Sedona real property and contracts relating to the same.

**VII. RECONVENE TO PUBLIC SESSION.**

- A. Discussion/Possible Action: Possible approval of Fire Chief’s evaluation for Second Quarter, as discussed in Executive Session
- B. Discussion/Possible Action: Possible approval of contract(s); pursuant to ARS §38.431.03(A)(7) possible authorizations re: execution of same.
- C. Board Member Updates and Ideas for Future Meetings.
  - A. Update on First Responder Mental Health & Wellness Conference - Cooperman

**VIII. ADJOURNMENT**

Corrie Cooperman  
Corrie Cooperman (Feb 25, 2025 09:24 MST)

Corrie Cooperman, Board Clerk

*SFD Multipurpose Room is accessible to the handicapped. In compliance with Americans with Disabilities Act, those with special needs, such as large print or other reasonable accommodations, may request them by calling 928-282-6800.*

Posted by:

Date:

Time:


# 2.18.25 Agenda-SFD Regular Meeting.tosign

Final Audit Report

2025-02-13

Created:	2025-02-13
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-  Document created by Kimberly Smathers (ksmathers@sedonafire.org)  
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